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GOVERNMENT OF INDIA
FINANCE DEPARTMENT

APPENDICES

TO THE

CIVIL SERVICE REGULATIONS

Fifth Edition (Reprint) corrected up to 15th January 1915

00108205

CALCUTTA
SUPERINTENDENT GOVERNMENT PRINTING, INDIA
1915

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PUBLISHED BY

The Superintendent of Government Printing, India, Calcutta.

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MANAGER, NEWAL KISHORE PRESS, Lucknow.*

* Agents for sale of the Legislative Department publications.

APPENDICES

TO THE

CIVIL SERVICE REGULATIONS

FIFTH EDITION (REPRINT)

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Governments, Administrations, Departments and Officers who exercise the powers, or part of the powers, of a Local Government under the Civil Service Regulations.

No.	Government, Administration, Department or Officer.	Powers.
	PART I.	
1	Government of Madras.	Full powers.
2	,, Bombay.	
3	,, Bengal.	
4	,, United Provinces.	
5	,, Punjab.	
6	,, Burma.	
7	,, Bihar and Orissa.	
8	Chief Commissioner and Agent to the Governor-General in the North-West Frontier Province.	
9	Chief Commissioner, Central Provinces.	
9A	Chief Commissioner, Assam.	
10	,, ,, Coorg.	
10A	,, ,, Ajmer-Merwara.	
11	Resident at Hyderabad.	
12	,, Mysore.	
13	Agent to the Governor-General in Baluchistan.	
14	Agent to the Governor-General in Rajputana.	
15	Agent to the Governor-General in Central India.	
	PART II.	
1	Chief Commissioner of the Andaman and Nicobar Islands.	Full powers, except in respect of officers appointed directly by the Government of India. In the case of such officers the Chief Commissioner cannot make appointments in vacancies lasting more than 3½ months.
2	Director-General of Posts and Telegraphs.	Full powers in respect of officers under their orders who are not appointed directly by the Government of India, and as regards all other officers under the following articles :—1000 (subject to a limit of two horses and twenty-five maunds of camp equipment in each case), 1041, 1054 (*a*), 1056, 1059, 1061 (*a*), 1081, 1085, 1114, 1115, 1116, Note, 1159 and 1161 (*b*).
3	Director-in-Chief, Indo-European Telegraph Department.	The Director-General of Posts and Telegraphs also exercises full powers in respect of the grant of leave to officers of and below the rank of Superintendent.
4	Director-General, Military Works.	Powers under Article 459 are exercised by the Director-General of Posts and Telegraphs in respect of all officers subordinate to him, and by the Directors-General of Military Works in respect of all subordinates serving under him except Accountants.

No.	Government, Administration, Department or Officer.	Powers.
5	Surveyor-General of India	(1) In respect of officers under his orders who are not appointed directly by the Government of India :—The full powers exercisable by Local Governments under these Regulations in respect of establishments the cost of which is provincial. (2) In respect of other officers serving under him and not under any Local Government :—The powers of a Local Government under the following articles, *viz.* :— 72 and 74 (up to a limit of Rs. 500 in each case), 998, 999 (ii), 1000, 1020, 1056, 1061, 1062 and 1066. (3) In respect of non-gazetted officers serving under him :— Powers under Part VII of the Civil Service Regulations.
6 6A	Agricultural Adviser to the Government of India. Director-General of Observatories.	(1) In respect of officers under their orders who are not appointed directly by the Government of India :—Powers under the following articles, *viz.* :— 72 and 74 (up to a limit of Rs. 500 in each case), 77 to 82 (limited to cases in which the salary, or salary *plus* deputation allowance, does not exceed Rs. 100 monthly), 459 [subject to conditions laid down in Article 459 (*b*) to (*d*)], 998, 1000, 1020, 1056, 1061, 1062 and 1066. (2) In respect of other officers serving under them and not under any Local Government :—Powers under the following articles, *viz.* :— 72 and 74 (up to a limit of Rs. 500 in each case), 998, 1000, 1020, 1056, 1061, 1062, and 1066.
6B	Inspector-General of Forests	(1) In respect of officers under his orders who are not appointed directly by the Government of India :— Powers of a Local Government as exercised by the Revenue Department of the Government of India, as also powers under Articles 72 and 74 (up to a limit of Rs. 500 in each case) and Article 998. (2) In respect of other officers serving under him and not under any Local Government, the same powers as are shown under (2) in entries 6 (A) and (B).
7	Commissioner, Northern India Salt Revenue.	Full powers in respect of officers under his orders who are not appointed directly by the Government of India, and also, in respect of other officers, under Article 1000, to the extent specified in Finance and Commerce Department No. 3242-T.A., dated 29th June 1900. Also full powers under Articles 1041, 1054 (*a*), 1056, 1059 and 1061 (*a*).

No.	Government, Administration, Department or Officer.	Powers.
8	Comptroller and Auditor-General .	(1) Powers under Articles 72, 74, 180, 1041, 1056 and 1060 in respect of officers under his orders who are not appointed directly by the Government of India. (2) Powers under Article 1000, in respect of officers working under his control. (3) Powers under Article 459 : (*a*) in respect of non-gazetted officers subordinate to him; and (*b*) in respect of Chief Accountants and Chief Superintendents, extensions being reported to the Government of India when they have the effect of retaining an officer in service after the age of 60 years. (4) Powers under Part VII in respect of non-gazetted officers serving in Account offices.
8A	Controller of Currency . . .	(1) Powers under Articles 72, 74, 180, 1041 and 1056 in respect of officers under his orders who are not appointed by the Government of India. (2) Powers under Article 459 in respect of non-gazetted officers subordinate to him. NOTE.—[These powers may also be exercised by the Controller, when necessary, in dealing with the Mint and Assay establishment.]
9	Director, Central Criminal Intelligence Department.	Powers under Article 459 in respect of non-gazetted officers subordinate to him.
10	Accountant-General, Railways	Powers under Article 459 in respect of all subordinates serving under him, except Accountants, 1st and 2nd grades.
11	Military Accountant-General.	Powers under Article 459 in respect of non-gazetted subordinates employed in establishments under their control.
11A	Director-General of Commercial Intelligence.	
12	Mint and Assay Masters, Calcutta and Bombay.	
13	Controller of Printing, Stationery and Stamps.	
14	Superintendent of Government Printing, India.	
15	Administrator General, Bengal.	
16	General Officers Commanding Northern / Southern Army.	Full powers in respect of officers under their orders who are not appointed directly by the Government of India.
17	General Officers Commanding Divisions and Independent Brigades.	
18	Director, Royal Indian Marine . .	Powers under the Pension and Pension Procedure Rules in respect of all his subordinates who are not appointed directly by the Government, also full powers under Articles 161 and 162.
19	Chief of the General Staff.	Powers under Articles 144 and 459 in respect of non-gazetted subordinates employed in establishments under their control. The Quarter-Master-General in India also exercises full powers in respect of subordinates of the Army Clothing Department and the Army Remount Department.
20	Military Secretary to His Excellency the Commander-in-Chief.	
21	Adjutant-General in India.	
21A	Quarter-Master-General in India.	
22	Director, Medical Services in India.	
22A	Director-General, Indian Medical Service.	Powers under Article 459 in respect of non-gazetted subordinates of his office.

No.	Government, Administration, Department or Officer.	Powers.
23 24 24A 24B 25 26	Director-General of Ordnance. Director of Ordnance Stores. Director of Ordnance Factories. Director of Ordnance Inspection. Divisional Store Officer, Burma. *Cancelled.*	Full powers in respect of officers under their orders who are not appointed directly by the Government of India.
27	Resident at Baroda	Powers under Article 459 in respect of all non-gazetted officers of the Baroda Residency and of those serving under his Assistants in Kathiawar and under the Cantonment Magistrate at Baroda. Powers under Part VII of the Civil Service Regulations.
27A 27B 27C 27D	Resident in Kashmir . . . . Political Resident in the Persian Gulf. Political Resident in Turkish Arabia Resident in Nepal	Powers under Part VII of the Civil Service Regulations.
28	Managers of State Railways .	*Creation of Appointments.* The powers detailed in entry 2 of Appendix 2 of State Railway Open Line Code, Vol. II. *Part II.—Rules regarding Pay and Allowances.* *Articles 72 (a) and (b) and 74 (a), (b) and (c).*—Powers of a head of a Department. *Article 147 (iii).*—Power of a Local Government. *Article 152.*—Power of a Local Government in respect of officers not appointed directly by the Government of India. *Article 158.*—Power of a Local Government. *Article 167.*—Power of a Local Government in respect of the grant of special allowances to Station Masters on the line under their control for doing postal work. *Part III.—Leave Rules.* *Article 322 (b).*—Power of a Local Government in respect of officers not appointed directly by the Government of India. *Part IV.—Ordinary Pensions.* *Article 398.*—Power of a Local Government as in the last clause of Article 398 in respect of officers appointed by them. *Article 459 (a).*—Power of a Local Government in respect of all subordinates serving under them except Accountants. *Part V.—Special Departments and Officers.* *Articles 605 and 606.*—Power of a Local Government. *Part VI.—Wound, etc., Pensions.* *Article 739 (a).*—Power of a Local Government in respect of officers not appointed directly by the Government of India. *Article 744.*—Power of a Local Government.

No.	Government, Administration, Department or Officer.	Powers.
28	Managers of State Railways—*contd.*	*Part X.—Procedure relating to Pensions.* *Articles 950 and 957.*—Power of a Local Government in respect of pensions sanctioned by them. *Article 959 (a).*—Power of a Local Government in respect of officers not appointed directly by the Government of India. *Part XI.—Travelling Allowances.* *Article 1000.*—Power of a Local Government limited to a maximum charge as for two horses and 35 maunds of camp equipment. *Articles 1041, 1042 (a), 1056, 1081, 1085, 1097 (b), 1116, 1117.*—Power of a Local Government. *Article 1061 (a).*—Power of a Local Government in respect of officers employed on "construction." *Article 1159.*—Power of a Local Government subject to the condition that no officer below the rank of a district officer can be nominated as a controlling officer. Managers also have powers to decide finally, and without further reference, all questions connected with payments to subordinate employés of the State Railway Department, subject to the following conditions :— (1) That the Manager and his account officer concur in considering the case to be within the spirit of these regulations, although not strictly provided for by their letter. (2) That the case disposed of does not involve more than a single payment nor an expenditure exceeding Rs. 100.
29	Engineers-in-Chief of State Railways under Construction or Survey.	*Creation of Appointments.* Powers to create appointments up to Rs. 250 a month in temporary subordinate establishments employed on construction. *Part II.—Rules regarding Pay and Allowances.* *Article 152.*—Powers of a Local Government in respect of officers not appointed directly by the Government of India. *Part IV.—Ordinary Pensions.* *Article 459.*—Power of a Local Government in respect of clerks serving under them. *Part VI.—Wound, etc., Pensions.* *Articles 744, 745.*—Power of a Local Government.

No.	Government, Administration, Department or Officer.	Powers.
		Part XI.—Travelling Allowances.
29	Engineers-in-Chief of State Railways under Construction or Survey—*contd.*	*Article 1000.*—Power of a Local Government in respect of officers appointed by themselves limited to a maximum charge as for 2 horses and 35 maunds of camp equipment, 1 syce and 1 grass-cutter for each horse. *Articles 1041, 1056, 1081, 1116, 1117.*—Power of a Local Government. *Article 1061 (a).*—Power of a Local Government in respect of officers employed on "construction." *Article 1077 (a).*—In respect of Cashiers employed on "construction," Sub-Assistant Surgeons and Lower Subordinates, power of a Local Government up to Rs. 15 in each case; in respect of Upper Subordinates the same powers limited to Rs. 30 in each case. *Article 1084.*—Power of a Local Government only in the case of officers and subordinates not appointed directly by the Government of India. *Article 1085.*—Power of a Local Government in respect of persons appointed by them. *Article 1159.*—Power of a Local Government subject to the condition that no officer below the rank of Divisional Officer serving under them may be nominated as controlling officer. *Article 1161 (a).*—Power of a controlling officer.
30	* Departments of Government of India :—	*Part II.—Pay and Allowances.*
	Full powers exercised by all Departments.	Articles 49—68, inclusive.
	Full powers exercised by all Departments in respect of temporary appointments and deputations in Departments under their control of which the cost is Imperial.	Articles 77—82, inclusive.
	Full powers exercised by all Departments.	Articles 86—195, inclusive.
		Part III.—Leave Rules.
	Ditto ditto .	Articles 196—348, inclusive.
		Part IV.—Ordinary Pensions.
	Ditto ditto .	Articles 436, 459, 463, 475.
	Powers exercised by the Railway Department (Railway Board).	Article 514 (a).
		Part V.—Special Departments and Services.
	Powers exercised by the Departments concerned.	Articles 642, 643.

* Departments of Government of India exercise powers under this entry only in respect of officers serving under them and not under a Local Government.

No.	Government, Administration, Department or Officer.	Powers.
30	Departments of Government of India —*contd.*	*Part VII.—Foreign Service.*
	Full powers exercised by all Departments in respect of non-gazetted subordinates.	Articles 749A—814, inclusive.
	Powers exercised by Railway Department (Railway Board) in respect of loan of service of an officer serving under Railway Department to a Railway Company.	Article 763.
		Part IX.—Leave Procedure.
	Full powers exercised by all Departments.	Articles 825—904, inclusive.
		Part X.—Pension Procedure.
	Full powers exercised by all Departments.	Articles 913, 914.
	Full powers exercised by all Departments limited in the case of Army Department to pensions charged against Military Estimates.	Article 918.
		Part XI.—Travelling Allowances.
	Full powers exercised by all Departments.	Articles 995—997, inclusive.
	Ditto ditto .	Articles 999—1138, inclusive.
	Ditto ditto .	Articles 1140—1163, inclusive.
		I.—Pensionable Establishments.
30A	Railway Board	In the matter of altering rates of pay of establishments, and (within the limits laid down in these regulations) of fixing acting, deputation, travelling, etc., allowance, the Railway Board has the same powers as are possessed by Local Governments in respect of Provincial charges.
		II.—Non-pensionable Establishments.
		The special powers of the Government of India in regard to open line establishments will be exercised by the Board. These powers are :—
		(*a*) Full powers, as regards all Superior and Subordinate establishments, to create appointments and increase and alter rates of pay and scales of establishment, subject to the sanction of the Government of India being obtained to the creation of any new appointment over Rs. 950 or to the raising of the pay of an existing appointment beyond this figure; provided that the total cost of all cadre posts of the different Departments of a Railway does not exceed an aggregate mileage limit of Rs. 50 per mile calculated on the whole mileage of State Railways open for traffic.
		(*b*) Full powers in matters relating to acting, travelling and other allowances, gratuities, etc.

No.	Government, Administration, Department or Officer.	Powers.
30A	Railway Board—*contd.*	Any alteration of rules relating to the Superior Staff to be submitted for sanction to the Government of India. *III.—Pensionable and non-pensionable establishments.* Powers up to a limit of Rs. 5,000 in each case in matters relating to fees, honoraria, bonuses, etc. *IV.—Temporary Establishments.* The Board exercise the following powers in respect of the appointment and pay of temporary establishments :— (*i*) Full powers up to Rs. 950 a month. (*ii*) Any rate of pay above Rs. 950 a month for a period not exceeding 12 months; subject to report to Finance Department in cases in which the pay of the appointment exceeds Rs. 500 per mensem and covers, or is expected to cover, a period in excess of two years, and, when necessary, to the confirmation of the Secretary of State.
31	*See Entry No. 6B.*	
32	Commissioners in the Bombay Presidency (including the Commissioner in Sind) and the Commissioner of Customs, Salt, Opium and Abkari.	In respect of non-gazetted officers serving under them, under Article 158; in respect of non-gazetted officers serving under them in the Revenue, Police, Forest, Educational, Customs, Salt, Opium and Abkari Departments, under Articles 763, 780 (*b*), 803 and 805 (sanction to transfer).
33	Surgeon-General with the Government of Bombay.	In respect of Hospital Assistants, Inspectors of Sanitation and Vaccination, and Vaccinators and clerical establishments under him, under Article 763.
34	*Cancelled.*	
35	*Cancelled.*	
36	*Cancelled.*	
37	Heads of Departments in the Bombay Presidency.	In respect of officers subordinate to them, under Article 455.
38	Board of Revenue, Madras . .	Subject to the usual report by the Audit Officer and to the general principles governing foreign service, in respect of the transfer of non-gazetted subordinates of all ranks to foreign service except to service under Native States.
38A	Surgeon-General with the Government of Madras.	Subject to the usual report by the Audit Officer and to the general principles governing foreign service, in respect of the transfer to foreign service, except service in a Native State, of all medical subordinates of and below the rank of Assistant Surgeons irrespective of any limit as to the period of employment.

No.	Government, Administration, Department or Officer.	Powers.
39	*Cancelled.*	
40	Inspectors-General of Police . .	In the case of Police Officers on pay not exceeding Rs. 20, the Inspector-General of Police may, without previous reference to the Audit Officer, allow claims to pension for the period only of continuous and verified service in the force in which at the time of application they are serving if the pension is admissible under the strict letter of the rules. A report with the necessary particulars of identification will be made to the Accountant-General. All other claims will be treated under the ordinary rules. NOTE.—[The power conferred on Inspector-General of Police may be exercised by the following officers :— (1) The Inspector-General of Police, Bombay, in the case of the Railway Police; (2) Commissioner of Police, Bombay, in the case of the Bombay Town Police; (3) Commissioner of Police, Rangoon, in the case of the Rangoon Town Police; (4) The Political Agent in Kathiawar, in respect to the members of the Kathiawar Police; (5) The Commissioner, Northern Division, Bombay Presidency, in respect to the members of the Agency Police in the Mahi Kantha and Palanpur Agencies; and (6) The Commissioner of Police, Calcutta, in the case of the Calcutta and Suburban Police.]
41	*Cancelled.*	
42	*Cancelled.*	

APPENDIX No. 1A.—*Referred to in Article 29A.*

List of officers who, for the time being, are to be deemed "Heads of Departments" for purposes of the Civil Service Regulations.

I.—OFFICERS IN DEPARTMENTS DIRECTLY UNDER THE GOVERNMENT OF INDIA.

(i) Superintendent, Port Blair; Director-General, Indian Medical Service; High Court, Calcutta; and Director, Criminal Intelligence.

(iA) Sanitary Commissioner with the Government of India; Board of Examiners; Vice-Chancellor, Calcutta University; Director-General of Archæology; Council of the Imperial Library; and the Metropolitan.

(ii) Resident in Kashmir; Resident in Nepal; Resident at Baroda; Political Resident in the Persian Gulf; Political Resident in Turkish Arabia; Inspector-General, Imperial

Service Troops; Political Officer in Sikkim; and His Britannic Majesty's Consul-General in Khorâsan.

(iii) Director-General of Posts and Telegraphs in India; Director, Geological Survey of India; Commissioner of the Northern India Salt Revenue Department; and the Controller of Printing and Stationery in India.

(iv) Surveyor-General of India; Inspector-General of Forests; Director-General of Observatories; Agricultural Adviser to the Government of India; and the President, Forest Research Institute, and Principal, Imperial Forest College, Dehra Dun.

(v) The Manager (in cases where he does not already exercise the powers of a Local Government) and the Engineer-in-Chief in each of the three State Railway Lines, *viz.*, the North Western Railway, the Eastern Bengal State Railway, and the Oudh and Rohilkhand Railway; the Engineer-in-Chief of each line under construction or survey (in cases where he does not already exercise the powers of a Local Government); and the seven Senior Government Inspectors of Railways at Calcutta, Lucknow, Lahore, Bombay and Madras.

(vi) Examiners of Accounts, Military Works Services and State Railways, and the Government Examiners of Railway Accounts, Calcutta, Madras and Bombay.

(vii) Comptroller and Auditor-General; Controller of Currency; all Accountants General; the Comptrollers of the Central Provinces and Assam; and the Comptroller, India Treasuries.

(viii) Director, Royal Indian Marine.

II.—Officers under Local Governments.

(1) Boards of Revenue.
(2) High and Chief Courts.
(3) Directors, Public Instruction.
(4) Surgeons-General and Inspectors-General of Civil Hospitals.
(5) Inspectors-General of Police.
(6) Inspectors-General of Prisons.
(7) Chief and Superintending Engineers in the Public Works Department.
(8) Settlement Commissioners and Commissioners of Divisions.
(9) District and Sessions Judges.
(10) Chief Conservators and Conservators of Forests.
(11) Commissioners of Excise.
(12) Directors of Agriculture.
(13) Directors of Land Records.
(14) Collectors of Customs, Calcutta, Bombay, Madras, Rangoon and Karachi.
(15) The Right Reverend the Lord Bishop of Madras, the Bishops of Lucknow and Rangoon.
(16) Senior Chaplain, Church of Scotland.
(17) Advocate-General.
(18) Sanitary Commissioners.
(19) Inspectors-General of Registration.
(20) Commissioner of Police, Calcutta.

APPENDIX No. 2.—*Cancelled.*

APPENDIX No. 3.—*Referred to in Article 67 (b).*

Rules regarding the preparation of last-pay certificates in cases of transfers on duty.

Rule 1. Transfers on duty may be of two kinds—

First—An officer may proceed on duty from one Province or Circle of Audit to another.

Second—An officer may proceed on duty from one place to another in the same Province or Circle of Audit.

First case.

RULE 2. In the first case the officer should obtain a certificate in the following form :—

(OBVERSE.)

Last-pay certificate of *A B*, of the————————proceeding to————————
to join the appointment of (or to officiate as)————————
————————on duty————————.
He has drawn pay as————————at the rate of Rs.————————
a month, and acting allowance as————————at the rate of Rs.————————
a month, less the deductions shown below, up to the————————. He made
over charge of the office of————————on the————————noon of the
————————of————————.

No recoveries (or the recoveries noted on the reverse) are to be made from the pay of this officer.

Rs. a. p

Deductions :

DATED AT

The————————*19* .

Accountant-General.

(REVERSE.)

Details of recoveries.

Nature of recovery————————
Amount Rs.————————
How to be recovered (in one sum, or in what instalments)————————

RULE 3. If he be employed at the station of the Accountant-General of his Presidency or Province, the certificate should be given by that officer.

RULE 4. If he have to pass through that station on his way to his new Presidency or Province, the certificate should be given by the officer in charge of the treasury from which he last drew pay, and countersigned by the Accountant-General.

RULE 5. If he be not employed at, and have not to pass through, the Accountant-General's station, the certificate should be given by the officer in charge of the treasury from which he last drew pay, and a duplicate of it should be forwarded by the Treasury Officer to the Accountant-General for countersignature and transmission to the Accountant-General of the transferred officer's new Presidency or Province.

Exception.—As an exception to Rules 3, 4 and 5 above, the last-pay certificates of non-gazetted officers, transferred from one province or circle of audit to another, may be given by the head of the office, and need not be countersigned by the Audit Officer concerned.

Second case.

RULE 6. In the second case the officer should obtain a last-pay certificate in the same form from the officer in charge of the treasury from which he last drew pay.

APPENDIX No. 4.—*Referred to in Article 97.*

Appointments to which special minimum salaries are attached.

No.	Appointments.	Special minimum Salaries.
	LAND REVENUE.	*Rs. a. p.*
1	Assistant Commissioners, 3rd grade, in Berar	400 0 0
2	Deputy Collectors, United Provinces, and Extra Assistant Commissioners, Punjab	250 0 0
3	Extra Assistant Commissioners except in the Punjab and in the Kumaun and Garhwal districts, and Assistant Superintendents in the Andaman and Nicobars	200 0 0

No.	Appointments.	Special minimum Salaries.
	LAND REVENUE—*contd.*	*Rs. a. p.*
4	Myoôks of the 4th grade in Burma	150 0 0
5	Tahsildars and Superintendents of Settlements in the Punjab, and Tahsildars in the United Provinces, the Central Provinces and Baluchistan	125 0 0
5A	Settlement Superintendent in the Central Provinces	100 0 0
5B	Additional Settlement Superintendent in the Central Provinces	75 0 0
6	Statistical Superintendent and Assistant Settlement Superintendent in the Central Provinces	60 0 0
6A	Officiating Naib Tahsildars in the Central Provinces, the United Provinces and Baluchistan, and Revenue Inspectors officiating as Assistant Superintendent of Land Records in the Central Provinces	60 0 0
7	Officiating Naib Tahsildars in the Punjab	50 0 0
7A	A Mandal officiating as a supervising Kanungo	30 0 0
	SALT.	
8	Assistant Superintendents, Northern India Salt Revenue; Frontier Inspectors, Coast Guard Inspectors and Preventive Officers in the Bombay Salt Department, when the substantive pay of the appointment is not less than Rs. 100 a month	100 0 0
	REGISTRATION.	
8A	Sub-Registrars in the Bombay Presidency (other than probationary Sub-Registrars) whether holding substantive or acting appointments	40 0 0
8B	Sub-Registrars in Sind, whether holding substantive or acting appointments	25 0 0
	GENERAL ADMINISTRATION (CIVIL ACCOUNT DEPARTMENT).	
9	Accountant-General in Bengal, Madras or Bombay	1,500 0 0
10	Accountant-General in the United Provinces, the Punjab, or Burma	1,200 0 0
11	Comptrollers in the Central Provinces and Assam	800 0 0
12	Officers officiating in the Subordinate Account Service, whether holding a substantive appointment under Government or not—	
	If officiating in an appointment the minimum pay of which is not less than Rs. 200	125 0 0
	If officiating in an appointment the minimum pay of which is less than Rs. 200	100 0 0
	LAW AND JUSTICE—COURTS OF LAW.	
13	Judges of the Chief Courts of the Punjab and Lower Burma	*Full pay.*
14	Munsiffs in Bengal, Bihar and Orissa and Assam whether holding a substantive appointment under Government, or only temporarily employed	200 0 0
15	Subordinate Judges, Bombay	150 0 0
15A	Members of the local bar appointed temporarily to act as City and Resident Magistrates in the Bombay Presidency and Sind	150 0 0
15B	Judicial Myoôks in Burma	150 0 0
16	Munsiffs in the Punjab	125 0 0
17	Munsiffs in the Central Provinces	125 0 0
	POLICE.	
18	*Cancelled.*	
19	*Cancelled.*	
20	Assistant Superintendents of Police	300 0 0
21	*Cancelled.*	
22	Inspectors of the Calcutta Police Force	200 0 0

		Rs.	a.	p.
	MEDICAL.			
23	Civil Medical Officer (that is, a Medical Officer who does not belong to the Indian Medical Service and is not a Civil or Military Assistant Surgeon or a member of the Subordinate Medical Department as constituted by Resolution in the Home Department, No. 16, dated 9th January 1878) in medical charge of a civil station .	350	0	0
24	Assistant Matron Superintendent of the General Hospital, Madras	200	0	0
25	Agency Surgeon, Meshed	800	0	0
26	Steward, Pestonji Hormasji Kama Hospital, Bombay . . .	100	0	0
	POLITICAL.			
27.	Dangs Diwan, Bombay	80	0	0
	JAILS.			
28	Probationary assistant jailors in Bengal and Bihar and Orissa when appointed to act as assistant jailors	30	0	0
29	Reserve warders in Bengal and Bihar and Orissa appointed to officiate as third grade warders	8	0	0
	EXCISE.			
30	Officiating Inspectors of Excise in the Punjab	90	0	0
31	Officiating Sub-Inspectors of Excise in the Punjab	40	0	0
	POST OFFICE.			
32	Officiating Superintendents of Post Offices	150	0	0

APPENDIX No. 4A.—*Referred to in Note 2 to Article 81.*

Rules governing the appointment and allowances of Settlement Officers and Assistant Settlement Officers.

1. A member of the Indian or Statutory Civil Service or of the Commission of a Non-Regulation province, or an officer of the Provincial Civil Service holding a listed post of Collector or Deputy Commissioner, who is employed as a Settlement Officer, draws (*a*) the pay or salary, which would be admissible to him if serving in the regular line and not holding a special appointment and (*b*) an allowance of Rs. 150 per mensem which counts as part of salary. The emoluments enjoyed by a Settlement Officer under this rule are ordinarily subject to a maximum limit of Rs. 2,000 per mensem. But when the special circumstances of a settlement render it desirable to retain an officer upon whom this limit would operate harshly, the Government of India may, as a special case, relieve him from the operation of the maximum for a term not longer than a year.

2. A member of the Indian or Statutory Civil Service or of the Commission of a Non-Regulation province, who is employed as an Assistant Settlement Officer, draws (*a*) the pay or salary which would be admissible to him if serving in the regular line and not holding a special appointment, and (*b*) an allowance of Rs. 100 per mensem which counts as part of salary. This rule does not apply to an Assistant who is attached to a settlement for training only, and is not in subordinate charge of any portion of the operations.

3. Settlement Officers and Assistant Settlement Officers who are members of the Indian or Statutory Civil Service or of the Commission of a Non-Regulation province or are members of the Provincial Civil Service holding listed appointments of Collector or Deputy Commissioner may, while on actual duty or on privilege leave, be seconded from the regular line, if the Local Government may by general or special order so direct and if the appointment held by such officer is not provided for in the regular grades of Collectors or Deputy Commissioners or Joint Magistrates, etc. An officer of the regular line may be appointed to officiate for a Settlement Officer or an Assistant Settlement Officer absent on privilege leave or on leave for not more than six consecutive months during the progress of a settlement; but in such cases the *locum tenens* cannot be seconded. If a Settlement Officer or Assistant Settlement Officer belonging to the services mentioned in this Rule, who is seconded, takes combined leave during the progress of a settlement for a longer period than six consecutive months he reverts to his substantive appointment in the regular line after the expiry of the privilege leave portion of his combined leave;

but if he takes leave of any other description for a period exceeding six months during the progress of a settlement, or if he takes any leave after the termination of his settlement, he must first revert to his substantive appointment in the regular line.

4. A Collector or Deputy Commissioner who is a member of the Indian or Statutory Civil Service or of the Commission of a Non-Regulation province, or who is a member of the Provincial Service holding a listed post of Collector or Deputy Commissioner, and who is placed in charge of the settlement of his district in addition to his ordinary duties draws, in addition of his salary as Collector or Deputy Commissioner, an allowance of Rs. 150 per mensem, which counts as part of salary. It is open to the Local Government to declare that such a Collector or Deputy Commissioner who is in charge of the settlement of a less area than an entire district shall be entitled to some allowance not exceeding Rs. 150 a month.

5. In any province except Bombay the Local Government may grant a member of the Indian or Statutory Civil Service or of the Commission of a Non-Regulation province who is below the rank of Collector or Deputy Commissioner and is employed on settlement work in addition to his ordinary duties an allowance not exceeding Rs. 100 per mensem (which counts as part of salary) in addition to the pay or salary otherwise admissible to him. In Bombay the Local Government may grant a similar allowance of Rs. 50 per mensem to an Assistant Collector in administrative charge of a subdivision when employed in preparing the revision settlement report of the subdivision in addition to his ordinary duties.

6. A member of the Provincial Civil Service in Madras, Bengal, Bihar and Orissa, and Assam who is specially appointed to settlement work which lasts or is expected to last for not less than six months, draws (*a*) the pay or salary which would be admissible to him if serving in the regular line, and (*b*) a special local allowance of Rs. 100 per mensem. A member of the Subordinate Civil Service in these provinces draws in similar circumstances a special local allowance of Rs. 50 per mensem in addition to the pay or salary which would be admissible to him if serving in the regular line. A Deputy Collector in Bombay appointed to settlement work draws (*a*) the pay or salary which would be admissible to him if serving in the regular line and not holding a special appointment, (*b*) a special local allowance of Rs. 50 per mensem and (*c*) the permanent travelling and tentage allowances of his grade. A Munsiff in Bengal, Bihar and Orissa and Assam deputed for settlement training draws (*a*) the pay or salary which would be admissible to him if serving in the regular line, and (*b*) a special local allowance of Rs. 100 per mensem.

7. A member of the Provincial Civil Service in the Central Provinces, Burma, Punjab, and Baluchistan who is employed as an Assistant Settlement Officer draws a special local allowance of Rs. 100 per mensem in addition to the pay or salary which would be admissible to him if serving in the regular line. A member of the Provincial Civil Service in the North-West Frontier Province and of the Subordinate Civil Service in the Central Provinces, Burma, and Baluchistan draws when similarly employed a special local allowance of Rs. 50 per mensem in addition to the pay or salary which would be admissible to him if serving in the regular line.

APPENDIX No. 5.—*Cancelled.*

APPENDIX No. 6.—*Referred to in Article 163.*

Cases in which "charge allowance" has been fixed.

	Rs.
(*a*) *Land Revenue*—	
(i) An officer of the Settlement Department in the Madras Presidency temporarily in charge of two of the three large parties	100
(ii) A Talati (village accountant) in Bombay, placed in charge of the duties of another Talati in addition to his own duties, is entitled to allowances as follows :—	
(1) If the Talati whose duties he performs in addition to his own receives fixed pay—such portion of that fixed pay, not exceeding one-half, as the Sub-Divisional Officer may determine	
(2) If the Talati whose duties he performs in addition to his own is remunerated by a percentage on the revenue—such portion of such percentage as the Sub-Divisional Officer may determine : Provided always that no extra expense shall be caused to the Government by the arrangement.	

Rs.

(iii) An officer of the Madras Revenue Survey (1) whose pay is less than Rs. 700 and who is placed in charge of a full survey party; or (2) who is below the rank of Assistant Director, 2nd class (new scale) or Deputy Director, 3rd class (old scale)—substantive or officiating, and who holds permanently or temporarily an appointment at the Presidency town which is declared by the Local Government to be not less important than the independent charge of a party . . . 100

(*b*) *Salt*—

An Inspector of the Northern India Salt Revenue when placed in charge of the duties of a Superintendent or Assistant Superintendent 15

(*c*) *Forest*—

An officer of the Forest or other Department holding temporary charge of a Forest Division in addition to his ordinary duties may be granted an allowance, to be fixed by the Local Government, not exceeding Rs. 100 a month.

(*d*) *Telegraphs*—

(As a temporary arrangement under special circumstances, and subject to the confirmation of Government)—

(i) A Superintendent holding charge of two divisions 100
(ii) An Assistant Superintendent holding charge of two sub-divisions . . 50

(*e*) *Law and Justice: Courts of Law*—

A Subordinate Judicial Officer placed in charge of a District Judge's office 150

(*f*) *Police*—

(i) An officer other than a Police Officer, including, in the Bombay Presidency, a supernumerary Assistant Collector, placed in charge of the Police of a District: Provided that such appointment does not involve an increase in the sanctioned strength of officers for the whole Province required for the charge of Police Districts 100

(ii) An Inspector of Police placed in charge of the current duties of a Superintendent of Police 100

(*g*) *Education*—

An officer of the Indian Educational Service appointed to hold charge, in addition to his own duties, of another officer included in that service—an allowance not exceeding one-fifth of his salary, or Rs. 200 a month, whichever is less.

(*h*) *Medical*—

(i) A Deputy Sanitary Commissioner holding charge of two circles . . . 100

(ii) An Assistant Surgeon in the Chemical Examiner's Department when placed, as a temporary measure, in charge of the duties of the Chemical Analyser, Bombay, in addition to his own duties, may draw an allowance of Rs. 100 a month in addition to his pay.

(*i*) *Political*—

An officer placed in charge of a Political Agency, or of a Residency of the second class 150

(*j*) *Public Works*—

(i) An Executive Engineer in charge of two divisions, as a special and temporary arrangement 100

(ii) A temporary engineer holding executive charge of two divisions may be granted an allowance to be fixed by the Local Government not exceeding . . . 100

(iii) An upper subordinate in charge of the current duties of an Executive Engineer's office (provided that his salary does not exceed the pay of an Executive Engineer, third grade) 50

(iv) Any other officer of the Public Works Department in charge of the current duties of an office of higher class than his own—one-tenth of the pay of the higher appointment.

(v) A sub-divisional officer placed in charge of two sub-divisions as a special and temporary arrangement, may, at the discretion of the Local Government or Administration, if the dual charge entails a substantial increase of work and responsibility, be granted an allowance not exceeding 50

(*k*) *Marine Department*—

A Port Officer in the Madras Presidency placed as a special and temporary arrangement in charge of two ports which comprise two separate charges may, at the discretion of the Local Government, be granted an allowance not exceeding 35

APPENDIX No. 6A.—*Referred to in Article 221A.*

Rules for reckoning leave in the case of officers stationed in certain remote districts outside India.

1. Officers who proceed on leave from or who on return from leave are posted to (1) Seistan, Birjand, Turbat-i-Haidari, or Koh-i-Malik Siah, (2) Kerman, (3) Kermanshah, and (4) Kashgar are allowed, subject to the restriction mentioned below, to reckon their leave as beginning or ending on the day on which they arrive at (1) Meshed or Quetta or Nushki, (2) Karachi or Meshed, (3) Karachi or Resht, and (4) Srinagar or the nearest point on the Russian Railway.

NOTE.—[A similar concession is allowed to the subordinates of the Khorasan Agency who are natives of India and they can reckon their leave as beginning or ending on the day on which they arrive at Quetta or Nushki.]

The following periods of leave have been fixed for the performance of the journeys and an officer's leave commences from the date on which he arrives at the fixed point or from the date of expiry of the fixed period, whichever is earlier. Similarly the leave terminates from the date of arrival at the fixed point or on the day preceding that from which the fixed period begins, whichever is later :—

From Nasratabad to Meshed . . .	30 days.	
From Nasratabad to Quetta or Nushki .	35 ,,	
From Turbat-i-Haidari to Meshed . .	5 ,,	
From Birjand to Meshed	17 ,,	
From Turbat-i-Haidari to Quetta or Nushki	60 ,,	
From Kashgar to Srinagar . . .	40 ,,	
From Kashgar to the nearest point on the Russian Railway	18 ,,	
From Kerman to Karachi *viâ* Bunder Abbas	31 ,,	
From Kermanshah to Karachi *viâ* Bussorah and Baghdad	23 ,,	or when quarantine is enforced at Bussorah, 27 days.
From Kermanshah to Resht on the Caspian	7 ,,	
From Koh-i-Malik Siah to Quetta or Nushki	30 ,,	
From Meshed to Quetta or Nushki . .	65 ,,	
From Kerman to Meshed	31 ,,	

NOTE.—[Kermanshah should be held to be excluded from this concession in cases of officers proceeding on, or returning from, privilege leave.]

While travelling to or returning from the points of departure from which the leave is reckoned officers are treated as on duty entitling them to salary and travelling allowance as for journeys on transfer under the ordinary rules.

NOTE 1.—[A subordinate officer of the class referred to in Article 1098 of these Regulations when proceeding on leave from, or returning from leave to, Persia shall be permitted to transport his family to and from India at the cost of Government once only in every four years, not including the original journey on joining, and the final journey on relinquishing, his appointment in Persia.]

NOTE 2.—[When an officer, of the class referred to above, employed in Persia, proceeds on leave and avails himself of the concessions allowed by this Appendix, no substitute shall, except with the express previous concurrence of the Government of India, be imported from India to fill a vacancy of less than three months, exclusive of the time, if any, allowed for travelling to and from the fixed points which are referred to in this Appendix.]

NOTE 3.—[An officer whose transfer is ordered while he is on privilege leave or is about to proceed on such leave from the places specified in the opening clause of paragraph 1 of this Appendix is entitled, in addition to the concession allowed therein, to the ordinary joining time admissible under Article 182 of these Regulations, his 'station" being taken for this purpose as Quetta or Nushki or one of the other places mentioned as fixed points in this Appendix, as the case may be. Such officer shall not be entitled to the special rate of joining time prescribed for journeys on transfer to and from appointments in Persia.]

NOTE 4.—[An officer whose leave commences or terminates from the date of arrival at one of the fixed points mentioned in this rule is not entitled to the concession referred to in the Exception to Article 251 of these Regulations.]

2. Officers who on return from leave other than privilege leave are posted to, or who proceed on such leave from, stations in Persia or in the Persian Gulf, Arabia or Mesopotamia, such as Ahwaz, Maskat, Baghdad, which though comparatively easy of access, are far removed from stations from which leave is ordinarily reckoned, shall be considered to be on subsidiary leave and entitled to draw subsidiary leave allowances from the date of their debarkation or embarkation at Karachi in cases when they actually land in India, or from the date of their debarkation or embarkation at the port nearest to the point to

which they stand posted or at which they have been employed in the event of their not touching at Karachi, and shall be allowed travelling allowance to and from such port as for journeys on transfer under the ordinary rules.

The subsidiary leave admissible for the journeys between Karachi and the places named has been fixed as follows :—

		Days.
Karachi and	Ahwaz	15
Do.	Maskat	10
Do.	Baghdad	23
Do.	*Bunder Abbas	13
Do.	*Bushire	12
Do.	*Mohammerah	13
Do.	Bahrein } Actual number of days occupied in the	
Do.	Koweit } transmission of mail letters at the time	
Do.	Lingah } the journey is made, *plus* 8 days.	

Officers who proceed on leave, other privilege leave, to Europe from Baghdad, or who are posted to Baghdad on return from such leave, and who select to travel *viâ* Aleppo, or Damascus, are entitled to subsidiary leave, not exceeding fifteen days, for the journey between Baghdad and the railhead at Aleppo, or Damascus, as the case may be; and also to a fixed travelling allowance of Rs. 270 for gazetted officers, and Rs. 140 for non-gazetted officers, in respect of these journeys.

3. Officers stationed in Chumbi and at Gyantse who proceed on or return from leave other than privilege leave, shall be considered to be on subsidiary leave during the journeys from their stations to Gangtok or *vice versâ*, and shall be allowed subsidiary leave allowances and travelling allowances as for journeys on transfer under the ordinary rules.

The subsidiary leave admissible for the journeys between Gangtok and Chumbi and Gyantse has been fixed as follows :—

Gangtok to Chumbi	4 days.
Gangtok to Gyantse	14 „

The subsidiary leave of an officer returning from leave begins from the date of arrival at Gangtok or from the date from which the fixed period commences, whichever is later. Similarly on proceeding on leave the officer's subsidiary leave terminates from date of arrival at Gangtok or from the date following the expiry of the fixed period, whichever is earlier.

APPENDIX No. 7.—*Cancelled.*

APPENDIX No. 7A.—*Referred to in Article 396.*

List of appointments specially classed as Superior or Inferior.

I.—Inferior.

Artificers, other than those specified in Part II of this Appendix, Handicraftsmen, and Labourers.
Bázárs : Chaudhri of —.
Daftaries and Muchies.
Distributors in Printing and Lithographic establishments.
Dockyard and Military Artificers not specially provided for in Article 484.
Forest Guards.
Mistries in the Public Works Department on pay less than Rs. 25.
Marine Police, Madras : Boatmen and boys in —.
Menial and Inferior servants of all sorts.
Messengers, Orderlies, and Peons, and other petty officers.
Money-testers (Potdars).
Priests and other officers employed to administer oaths.
Rollermen or Inkmen, Fly-boys or Takers-off, in printing establishments.

Royal Indian Marine : Lascars (class III and IV), Lascar Boys, Stokers (class III and IV), General Mess servants, Warrant Officers' Mess servants, Cooks' Mates, Assistant Bakers, Masalchis, Commanders' servants, Cassaub, Butchers, Bhandaries, Bhandaries'

* When quarantine is enforced at any of these ports, an additional period of subsidiary leave not exceeding the number of days of actual detention in quarantine will be allowed.

Mates, Lamp trimmers, Topasses and writers who are enrolled under the Indian Marine Act.

Sarkars except Counting Sarkars in the Stamp Office, and Godown Sarkars in the Stationery Office, Calcutta.

Seamen and Boatmen.

Shroffs whose pay does not exceed Rs. 15, except in Madras and in the Resident's Treasury, Mysore.

Turnkeys.

Weighmen in the Mints whose pay does not exceed Rs. 15 and Weighmen attached to the Opium Agencies in Malwa drawing less than Rs. 10 a month.

NOTE.—[Sirdars and Lascars of the Ordnance Department, Bengal, are eligible for pensions under the rules of the Military Department, which apply to non-combatants and Regimental followers on the payment establishment of British and Indian Regiments.]

II.—Superior (if pay exceeds Rs. 10 a month).

Army Remount Department : Darogahs and Native Stable Overseers in the —.

Bailiffs; Bázárs : Kotwàls of —.

Book-binders whose professional occupation is book-binding and who are not mere Daftaries.

Carpenter of the Customs Preventive Department, Bombay, on pay not less than Rs. 30 a month.

Catamaran Mistries at Madras; Commissariat Inspectors.

Central Research Institute, Kasauli : Laboratory attendants and the engine driver at the —.

Chauffeurs.

Compounders.

Divers.

Education Department in Bengal, Bihar and Orissa : Artificers on the permanent pensionable establishment of the — whose pay is not less than Rs. 15 a month.

Goungs : Bázár and Cattle-Market — in Burma.

Head Keepers of the Lunatic Asylums in Bengal and Bihar and Orissa, whose pay is Rs. 10 a month and upwards.

Head Malis (two) on the establishment of the Economic Botanist, Bombay.

Head Mali of the Government Horticultural Gardens, Lucknow, and Head Mali of the Government Botanical Gardens, Saharanpur.

Hospital Purveyors.

Indo-European Telegraph Department : Artificers and Assistant Artificers in the —; Serang of Lascars and two Tindals drawing Rs. 35, Rs. 30, and Rs. 25 a month, respectively, in the Cable Branch of the Subordinate Establishment of the —.

Jail Department : Head Warders whose pay exceeds Rs. 10.

Light-houses : Signalmen in —. Light-keepers (Native) in Burma.

Lunatic Asylums, Bombay Presidency : Head Warders and Wardresses in the — whose pay exceeds Rs. 10 a month.

Lunatic Asylum, Punjab : Keepers in the — whose pay exceeds Rs. 10 a month.

Lunatic Asylums, Burma : Keepers in the —.

Mistries and Artificers in the permanent pensionable establishment of the Public Works Department whose pay is not less than Rs. 25.

Marine Police, Madras : Boatmen who were in service on 19th July 1906, and Tindals in —.

Medical Department : Cutlers in the —.

Meteorological Department : whole-time Meteorological Observers in the — drawing Rs. 10 a month.

Mint Artificers, if their occupation is injurious to health.

Potdars, Assistant Potdars and Shroffs in the Post Office whose designation was in December 1899, changed to "Treasurer's Assistant."

Printing Establishments : Workmen employed in — except those whose work is purely mechanical, such as Distributors, Rollermen or Inkmen, Fly-boys or Takers-off : but press servants admitted under Article 380 count service as Superior for those months only in which their earnings exceed Rs. 10.

NOTE 1.—[Under-warehousemen in the Government Press, Madras, and Impositors are Superior servants.]

NOTE 2.—[Pressmen, whose pay, if in receipt of fixed pay, or whose emoluments, if paid for piece-work are not less than Rs. 15 a month, are, with effect from 1st April 1894, treated as Superior servants. One-half of service as pressmen rendered previous to that date on pay or emoluments of Rs. 15 a month or over is also reckoned as Superior service.]

Royal Indian Marine: Chief Serangs of Lascars, Serangs of Lascars, Seacunnies, Tindars of Laskars, Lascars (class I and II), Engine-drivers, Serangs of Stokers, Tindals of Stokers, Stokers (class I and II), Wiremen, Carpenters' Crew, Plumbers, General Mess Butlers and Stewards, Cooks, Bakers and Ships' Stewards who are enrolled under the Indian Marine Act, and the following ratings entertained on or before the 21st August 1883:—

Serangs of Lascars, Tindals of Lascars, Serangs of Stokers, Tindals of Stokers, Engine-drivers, Seacunnies, Carpenters and Carpenters' Mates.

Dockyard Serangs and Tindals, Head Foreman of Shipwrights on Rs. 180, Foreman of Shipwrights on Rs. 100, Foreman of Shipwrights on Rs. 80, Foreman of Shipwrights on Rs. 70, Foreman of Sawyers on Rs. 135, and Engine-drivers, pumping Engine, on Rs. 100 employed in the Bombay Dockyard and Timber Converter employed in the Kidderpore Dockyard.

NOTE.—[Crews of Royal Indian Marine vessels in all ratings entertained after the 21st August 1883 are not entitled to any pension.]

Salutries in the—

(1) Army Remount Department

(2) Civil Veterinary Department.

(3) Mounted Infantry in Burma.

(4) Transport Department, in receipt of pay at the rate of Rs. 30 a month.

Sarkar, Counting and Godown, in the Stamp and Stationery Offices, Calcutta.

Seacunnies in Bengal and Assam.

Section-writers admitted under Rule 4 under Article 487 in those months only in which their earnings exceed Rs. 10.

Shroffs whose pay exceeds Rs. 15; also all Shroffs of the Revenue Department in Madras and of the Resident's Treasury, Mysore, and all Shroffs of the Madras Currency Office whose pay exceeds Rs. 10, and those in Bombay who were really clerks, and those whose designation was in October 1858, changed into Karkuns.

Stipendiary Village Accountants (including those paid according to Wingate's scale), Bombay, whose offices are not hereditary. The service of such officers is superior even if their pay does not exceed Rs. 10.

Survey of India Department: Artificers in the Mathematical Instrument Office, Head Native Carpenter in the Photographic and Lithographic Office, Head Artificers in the Trigonometrical Branch Office, and two Artificers in the Tidal and Levelling Party.

Taxidermist in the Indian Museum.

Telegraph Department: Linemen in the —. The service of a Lineman is Superior even if his pay does not exceed Rs. 10.

Tide-waiter or Kanikapillai in the Customs Department, Madras.

Vaccinators, including, in the Central Provinces, the Madras Presidency and the United Provinces, those whose pay is Rs. 10 a month.

Victualling Gomastahs.

Weighmen in the Mints whose pay exceeds Rs. 15 and Weighmen attached to the Opium Agencies in Malwa drawing Rs. 10 and upwards a month.

APPENDIX No. 8.—*Referred to in Article 429.*

Correspondence regarding the conditions on which a "compensation pension" is admissible.

EXTRACT I.—The Governor-General in Council desires that the attention of the several Departments of the Government of India and of Local Governments be drawn to the conditions prescribed in the..... (Civil Service Regulations) for the admission of claims to Compensation pension. Such pension is only granted to an officer discharged from the public service when, *on a reduction of establishment*, his appointment is abolished. It is further prescribed that such abolition must produce a real saving to Government in respect of the cost of the appointment, and that the saving should always exceed the cost of the pension to be granted to the incumbent of the abolished appointment.

2. Notwithstanding these clear provisions in the rules, applications are frequently made for the grant of pension to officers discharged from the public service, though the discharge of the officer does not result in any saving to the State. The consequence is that

the Governor-General in Council is under the necessity of rejecting such applications, or to refer cases of more than ordinary hardship to the Secretary of State for special consideration.

3. It is not desirable that frequent relaxations of the rules should be permitted. At the same time, it involves serious hardship if officers are thrown out of employment when they have not failed in the discharge of their public duties, and are refused all compensation therefor.

4. The Governor-General in Council therefore deems it necessary to remind all Departments, Local Governments, and officers concerned that, in any scheme for re-organising an establishment, the claims to pension that may arise in consequence of the re-organisation should always be considered before a change is made, and, except in cases of very urgent necessity, no revision of establishment should be carried out which would have the effect of giving rise to claims to compensation pension, the cost of which cannot be met out of savings effected by the revision. As stated in..... (Article 429), if the saving does not exceed the cost of the pension, " it may be better to postpone the reduction of establishment or abolition of appointment."—(*Circular by the Government of India, Finance Department, No. 1690, dated 22nd July 1878.*)

EXTRACT II.—5. It is doubtless the duty of all public officers to take every suitable opportunity to introduce improvements in the Administration, and as the rules now stand, personal claims such as those of *A B* often impede administrative reforms otherwise desirable. But it is easy to see that, if the Government were prepared to compensate every one whom it is desired to supersede on such occasions, reforms might indeed proceed more rapidly, but an indefinitely large expenditure for compensation pensions might ensue; and this the Government of India is not at present authorised to incur, or prepared to recommend to the Secretary of State.

6. Local improvements must, therefore, be carried out with a due regard to these considerations; and it should be clearly understood that, if a public servant is discharged, as, in the present instance, *A B* has been discharged, a remedy at the charge of the public revenues for the loss he sustains is not to be expected.—(*Government of India, Finance Department, to Bombay, No. 2653, dated 6th September 1878.*)

APPENDIX No. 9.—*Referred to in Articles 470 (a) and 923 (a), Note.*

Orders of the Secretary of State deprecating recommendations for " special pensions."

EXTRACT I.—8. I take this opportunity of calling your attention to the practice of recommending Uncovenanted Servants for special pensions. The Code of rules, which was published on the 4th of January 1831, prescribed that " the rates of pension shall be fixed on a graduated scale, within the prescribed limitations, with reference to the responsibility and arduousness of the employment, the degree of merit of the individual, and the nature and length of his service," and in my Financial Despatch of the 8th of December 1862, No. 205, I observed (*paragraph 9*) that " pensions of the full amount stated are to be granted only as the reward of approved service." It appears, however, to be the custom of Heads of Departments in India to recommend, in nearly every case, the full amount of pension which the rules permit, and whenever the service rendered has been at all above the average character, a special pension is recommended in excess of that which the rules authorise.

9. It cannot be too strongly insisted upon, and made known to the whole body of Uncovenanted Officers, that the full pension authorised under the rules is not to be given as a matter of course, but only when the service performed has been really such as to merit the approval of Government, and this should be invariably kept in view in considering recommendations for pension. It is easy for your Government to keep within the limits which the rules authorise; but there is a manifest inconvenience in the Home Government refusing to grant a special pension which may have been submitted to them with the weight which must always attach to a recommendation by your Government.—(*Secretary of State, No. 174, dated 30th September 1863.*)

EXTRACT II.—3.....You enquire whether it is open to your Government, under..... (Article 475) to recommend to the Home Government the grant of special pensions, not only in excess of the money limits prescribed by the rules, but also in excess of the limits of one-third or one-half of average emoluments, as the case may be.

4. The Pension Code published by you merely embodies existing rules as to the grant of pensions and interpretations thereof, and is intended for the guidance and information of your officers; but it can scarcely be held to absolutely preclude your Government

from making any special representation to the Secretary of State you may see fit in any particular case.

5. The inconvenience, however, of recommending Uncovenanted servants for special pensions unauthorised by the rules was pointed out in paragraphs 8 and 9 of the Financial Despatch dated 30th September 1863, No. 174, and I see no reason to modify the opinion therein expressed.—(*Secretary of State, No. 401, dated 24th September 1872.*)

EXTRACT III.—I desire to express my general disinclination to increase the non effective charges by the grant of any pensions in excess of what the Regulations of the Service provide, save in cases of very excepticnal and distinguished service. Mere length of service, however faithfully performed, is not, I consider, in itself a sufficient ground for exceptional rewards.—(*Secretary of State, No. 92, dated 8th March 1877.*)

EXTRACT IV.—2.....I understand Your Excellency to recognise the objections which exist to the grant of a pension in excess of that laid down by the rules, and which appear to me to have great weight. In England the scale of superannuation is prescribed by Act of Parliament, and cannot be exceeded, and, without going so far as to say that the Indian Regulations must be held to be equally absolute, I am of opinion that departures from them should be extremely rare, and should only be permitted when the service is of a nature not ordinarily falling within the duty that may be expected from an officer who has been promoted to the highest position in his Department.

3. The grant of a bonus has been allowed in certain cases, when paid in India as a mode of reducing the sterling payments. If issued in England, it loses that character, and ceases to be of any advantage to the Government as an alternative mode of rewarding an officer on retirement.

4. .....I request that, in future, the ordinary pension of Rs. 5,000 and the special additional pension of Rs. 1,000 in such circumstances as are covered by the last paragraph of Sir Henry Fowler's Despatch of 11th April 1895, No. 59, may be held to be the highest amounts to be awarded, unless under wholly exceptional conditions.—[*Secretary of State, No. 121 (Financial), dated 7th July 1898.*]

EXTRACT V.—2. As Your Excellency is aware, the grant of pensions in excess of Rs. 5,000 a year to officers other than those eligible for special pensions in virtue of the tenure of the appointments enumerated in Articles 475, 642, and 643 of the Civil Service Regulations, has been narrowly restricted by repeated rulings of my predecessors in office (quoted in Appendix 9 of the Civil Service Regulations) to cases of very exceptional merit; and I am unwilling to relax those restrictions.

3. I do not overlook the testimony borne by the Government of * * * to the devotion and conscientious discharge of duty shown by * * * * ; but I cannot consider that the post filled by him previous to his retirement was of so important a nature, or that his services in it were of so distinguished and exceptional a character, as to justify his admission to a special pension. I am unable, therefore, to comply with your recommendation in his favour.—[*Secretary of State, No. 224 (Financial), dated 25th December 1903.*]

EXTRACT VI.—2. You refer to Lord George Hamilton's Financial Despatch No. 121, dated 7th July 1898, in which it was requested that, for the future, the ordinary pension of Rs. 5,000, and the special additional pension of Rs. 1,000, in cases where the grant of the latter was covered by the regulations, should be held to be the highest amounts to be awarded, unless under wholly exceptional conditions. Nevertheless you consider that * * * service has been so exceptionally distinguished and meritorious as to justify you in making your present recommendation in his favour.

3. I agree in the views expressed by Lord George Hamilton, and others of my predecessors, as to the necessity for restricting the grant of special pensions of this kind to cases of the most exceptional merit; in which the service has been of a nature not ordinarily falling within the duty that may be expected from an officer who has been promoted to the highest position in his Department. With much reluctance, but without misgiving as to the importance of the principle, I find myself unable to accept the recommendation.—(*Secretary of State, No. 127-Financial, dated 18th September 1908.*)

EXTRACT VII.—The expression "service of a nature not ordinarily falling within the duty" of an officer is capable of being understood as including service appertaining to another branch of the administration than that in which the officer is employed. An example of this would arise if an officer in one Department did, in his spare time, something that was helpful in the working of another Department. It is in this sense that "work outside the ordinary course of an officer's duties" is understood in Article 72 of the Civil Service Regulations which provides for the grant of honoraria. But the corresponding phraseology in the rulings regarding special pensions should be understood as having a different meaning, *viz.*, as applying only to cases in which an officer, besides having shown very distinguished merit, has discharged successfully duties, which, while falling to him in the course of his official work, were so exceptional and exacting that

they could not ordinarily and reasonably be regarded as forming part of the normal duties of his post. I do not overlook the fact that the effect of the present decision, so far as it differs from those previously given, is to emphasise the restrictions on the grant of pensions beyond the amount allowed by the Regulations. This is in accordance with the general tendency of the action taken by my predecessors in dealing with particular cases, as is shown by the fact that in the last five years only four pensions have been granted in excess of the maxima ordinarily admissible under the Regulations.—(*Secretary of State No. 28-Financial, dated 15th March 1912.*)

APPENDIX No. 10.—*Referred to in Articles 531 (a) and 941.*

RULES RELATING TO THE COMMUTATION OF PENSIONS, WITH TABLE OF PRESENT VALUES.

1. Subject to the conditions stated below, a Local Government may, at its discretion and on the application of the holder, order the commutation for a lump sum of a portion of a pension which has been sanctioned by it or by an authority subordinate to it.

2. Applications for commutation shall be made in the Form appended to these rules.

3. The Local Government shall satisfy itself that the commutation will be to the distinct and permanent advantage of the pensioner or his family and may, at its discretion, require guarantees and impose such terms and safeguards as it may deem fit to ensure the prudent application of the amount payable in commutation, if sanctioned.

4. (*a*) If on consideration of the facts stated in the application, the Local Government decides to allow commutation, the applicant should be required to produce a certificate as to his expectation of life, from a medical officer who should be of not lower standing than a Civil Surgeon, District Medical Officer or Presidency Surgeon. The Local Government may further, at its discretion, require a second medical opinion or direct the applicant to appear before a Medical Board.

(*b*) The certifying Surgeon or Board shall subject the applicant to a strict medical examination, requiring him to give such information as to his health and habits as is usual in the case of persons proposing to assure their lives in assurance companies, and will report in the following form :—

"$\frac{\text{I}}{\text{We}}$ have carefully examined.....and $\frac{\text{am}}{\text{are}}$ of opinion that he $\frac{\text{is}}{\text{is not}}$ in good bodily health and $\frac{\text{has}}{\text{has not}}$ the prospect of an average duration of life. $\frac{\text{I}}{\text{We}}$, therefore, $\frac{\text{do}}{\text{do not}}$ recommend compliance with his application to be allowed to capitalise a portion of his pension."

In the case of impaired lives in which compliance with the officer's application is recommended, but with an addition of years of age, the following should be added :

"but as he is suffering from.....his age, for purposes of commutation, should be taken to be.....years."

(*c*) In the case of an applicant who has been awarded an invalid pension, the grounds of invaliding or the statement of the pensioner's medical case, should be communicated to the certifying medical authority.

(*d*) The pension of a pensioner whose age is more than seventy years, with or without an addition of years as an impaired life, cannot be commuted except by special order of the Government of India.

(*e*) The applicant should himself pay the medical officer's fee for examination except when a second medical oponion is required or the applicant is directed to appear before a Medical Board, in which cases the examination will be made free of charge by medical officers at the request of the authorities indicated in rule 12.

5. The Local Government should assure itself that the residue of pension which will be left after commutation is sufficient to maintain the pensioner in accordance with his station in life in retirement, due regard being had to the manner of application of the amount realised on commutation. In no case shall commutation be sanctioned which will leave the pensioner in receipt of less than three-fourths of the pension originally issued to him.

6. The lump sum payable on commutation will be the amount certified by the Audit Officer to be admissible according to the annexed Table A of present values in this Appendix.

7. Commutation, when sanctioned, shall take effect from a date, to be named in the order, which should ordinarily be about one month later than the date of the order; and all calculations shall be made with reference to that date. The sum payable in commutation will be paid on or as soon as possible after the date specified and payment of the commuted portion of the pension will cease from that date.

NOTE.—In special cases the Local Government may sanction the commutation with effect from an earlier date than that mentioned in this rule not preceding the date of the sanction, all calculations being made with reference to such earlier date.

8. A commutation once applied for, sanctioned, and given effect to, cannot be rescinded, *i.e.*, the portion of a pension commuted cannot be restored on refund of its capitalised value.

9. If a pensioner, whose pension has been commuted, dies before receiving the commutation value, this value is payable to his heirs.

10. In the case of a pensioner who is re-employed in Government service or in the service of a Local Fund and who commutes a portion of his pension before or after such re-employment his pension for the purposes of the rules in Chapter XXI of the Civil Service Regulations shall be taken at the full amount which he might have drawn if he had not commuted a portion of it.

11. A Local Government or the Head of a Department, through whom an application for commutation requiring sanction of higher authority has been forwarded, may reject the application if satisfied that it is not a case in which commutation should be allowed. The applicant's right of appeal will be regulated by the Memorial Rules.

12. These powers will be exercised by the Local Governments specified in Part I of Appendix No. 1; by the General Officers Commanding, Northern and Southern Armies in respect of officers under their orders who are not appointed directly by the Government of India; and by the Departments of the Government of India in respect of officers serving under them and not under a Local Government.

13. Applications for the commutation of pensions of officers in Imperial Departments directly subordinate to the Government of India should, if their transmission is decided on, be forwarded by the Head of the Department to the Administrative Department of the Government of India concerned. Other cases of commutation requiring the sanction of the Government of India should, if the Local Government or Head of a Department decides on their transmission, be forwarded to the Finance Department of the Government of India. Questions relating to the interpretation of these rules or their relaxation should also be addressed to the Finance Department.

14. All sanctions to the commutation of a pension must be subject to the usual rule that the expenditure can be met from sanctioned budget grants. The payment of the capitalised sum must be taken in India.

15. These rules apply only to pensioners drawing pensions directly or indirectly from Indian Treasuries. Other pensioners should apply to the India Office, when their applications will be considered on their merits.

FORM.

I,....., desire to commute a portion of my.....pension of Rs.....as.....ps.....a month. After careful consideration I am convinced that it will be to the distinct and permanent advantage of myself and my family to apply, as I am resolved to do, the commuted value in the manner detailed in the separate signed statement* I have attached hereto. I also certify that I have correctly answered each and all of the questions below.

Signature.....

Place.....
Dated.....

Designation.....

Address.....

**N.B.*—1. In the absence of a definite purpose no portion of the pension can be commuted.
2. The grounds for believing that distinct and permanent advantage will be secured should be stated. A Local Government may lay down subsidiary instructions as to the manner in which the statement should be prepared.

Questions.	Answers.
1. What is the date of your birth?	
2. How much of your pension do you wish to commute?	
3. Have you any debts or liabilities? Give particulars.	
4. Have you a wife? Name the members of your family dependent on you with their respective ages.	
5. What was your monthly income from all sources during the past year? Give particulars.	
6. Do you suffer from any complaint likely to shorten life? If so, state its nature.	

Place.....
Dated.....

Signature.....

Table A—Post Office Insurances.

TABLE A—POST

Present value of a monthly payment of 1 rupee lasting

Nearest exact age.	Number of years for which															
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
18	11·7	22·7	33·0	43·0	52·1	61·1	69·5	78·0	86·1	93·5	100·3	107·4	113·7	120·0	126·0	131·6
19	11·7	22·7	33·1	43·1	52·3	61·3	69·8	78·3	86·3	93·7	100·6	107·7	114·0	120·3	126·3	131·9
20	11·7	22·7	33·2	43·2	52·5	61·6	70·2	78·6	86·5	94·0	101·0	108·0	114·4	120·7	126·7	132·3
1	11·7	22·7	33·2	43·2	52·7	61·8	70·5	78·9	86·8	94·3	101·4	108·4	114·9	121·2	127·2	132·8
2	11·7	22·8	33·3	43·3	52·9	62·1	70·9	79·3	87·2	94·7	102·0	109·0	115·6	121·9	127·9	133·6
3	11·7	22·8	33·3	43·4	53·1	62·4	71·2	79·6	87·5	95·2	102·5	109·4	116·1	122·4	128·4	134·2
4	11·7	22·8	33·4	43·6	53·3	62·6	71·4	79·7	87·8	95·5	102·8	109·8	116·5	122·8	128·9	134·6
5	11·7	22·8	33·5	43·7	53·4	62·7	71·5	79·9	88·0	95·7	103·0	110·0	116·7	123·0	129·0	134·7
6	11·7	22·9	33·6	43·8	53·4	62·7	71·6	80·0	88·1	95·8	103·1	110·1	116·8	123·1	129·1	134·8
7	11·7	22·9	33·6	43·9	53·4	62·8	71·6	80·1	88·1	95·8	103·2	110·1	116·8	123·0	129·0	134·8
8	11·7	22·9	33·6	43·7	53·4	62·7	71·6	80·0	88·0	95·7	103·0	110·0	116·5	122·8	128·8	134·5
9	11·7	22·9	33·6	43·7	53·4	62·7	71·5	79·9	88·0	95·6	102·9	109·8	116·4	122·6	128·6	134·4
30	11·7	22·9	33·6	43·6	53·4	62·6	71·4	79·9	87·9	95·5	102·7	109·6	116·2	122·5	128·5	134·1
1	11·7	22·9	33·6	43·6	53·4	62·6	71·4	79·8	87·8	95·3	102·6	109·4	116·0	122·3	128·2	133·8
2	11·7	22·9	33·6	43·6	53·4	62·6	71·4	79·8	87·7	95·3	102·5	109·4	116·0	122·2	128·0	133·7
3	11·7	22·9	33·6	43·6	53·4	62·6	71·4	79·6	87·6	95·2	102·4	109·3	115·8	121·9	127·8	133·4
4	11·7	22·9	33·5	43·6	53·3	62·5	71·2	79·6	87·5	95·1	102·3	109·1	115·5	121·8	127·6	133·1
5	11·7	22·9	33·5	43·6	53·3	62·4	71·2	79·5	87·4	95·0	102·1	108·8	115·4	121·5	127·3	132·8
6	11·7	22·9	33·5	43·6	53·2	62·4	71·1	79·4	87·4	94·8	101·9	108·8	115·2	121·3	127·0	132·5
7	11·7	22·9	33·5	43·5	53·2	62·3	71·0	79·4	87·3	94·7	101·7	108·6	115·0	121·0	126·7	132·2
8	11·7	22·9	33·3	43·4	53·0	62·2	71·0	79·2	87·0	94·5	101·6	108·3	114·6	120·6	126·3	131·6
9	11·7	22·8	33·3	43·4	53·0	62·2	70·9	79·1	87·0	94·4	101·4	108·1	114·4	120·4	125·9	131·3
40	11·7	22·8	33·3	43·4	53·0	62·1	70·7	79·0	86·8	94·2	101·1	107·8	114·1	119·9	125·5	130·8
1	11·7	22·8	33·3	43·4	53·0	62·1	70·7	79·0	86·8	94·1	101·1	107·6	113·8	119·7	125·2	130·3
2	11·7	22·8	33·3	43·4	52·9	62·1	70·7	78·8	86·5	93·8	100·7	107·2	113·4	119·2	124·6	129·7
3	11·7	22·8	33·3	43·4	52·9	62·0	70·6	78·6	86·3	93·6	100·4	106·9	113·0	118·6	124·0	129·1
4	11·7	22·8	33·3	43·4	52·9	61·9	70·4	78·5	86·1	93·2	100·0	106·5	112·4	118·1	123·4	128·3
5	11·7	22·8	33·3	43·2	52·7	61·8	70·1	78·3	85·7	92·8	99·5	105·8	111·8	117·4	122·5	127·5
6	11·7	22·8	33·3	43·2	52·6	61·7	70·0	78·0	85·5	92·6	99·2	105·5	111·3	116·8	122·0	126·7
7	11·7	22·8	33·3	43·2	52·6	61·5	69·9	77·8	85·3	92·3	98·9	105·0	110·8	116·2	121·3	126·0
8	11·7	22·7	33·2	43·0	52·4	61·2	69·6	77·5	84·8	91·7	98·2	104·3	110·0	115·3	120·3	124·8
9	11·7	22·7	33·2	43·0	52·3	61·1	69·4	77·2	84·5	91·4	97·7	103·8	109·4	114·6	119·4	123·9
50	11·7	22·7	33·1	42·9	52·2	61·0	69·2	76·9	84·2	90·9	97·3	103·2	108·7	113·8	118·6	122·9
1	11·7	22·7	33·1	42·9	52·1	60·8	69·0	76·6	83·8	90·5	96·8	102·6	108·0	113·0	117·6	121·8
2	11·7	22·6	33·0	42·8	51·9	60·6	68·7	76·2	83·4	89·9	96·1	101·8	107·1	111·9	116·4	120·5
3	11·7	22·6	32·9	42·6	51·8	60·3	68·5	75·9	82·8	89·4	95·4	101·0	106·1	110·9	115·2	119·2
4	11·7	22·6	32·9	42·6	51·7	60·1	68·2	75·6	82·5	88·9	94·8	100·3	105·3	109·9	114·1	117·9
5	11·7	22·5	32·8	42·5	51·6	60·0	67·8	75·1	81·9	88·2	94·0	99·4	104·2	108·6	112·7	116·4
6	11·7	22·5	32·8	42·3	51·4	59·7	67·5	74·7	81·4	87·5	93·2	98·4	103·1	107·4	111·3	114·8
7	11·7	22·5	32·7	42·3	51·2	59·5	67·1	74·3	80·8	86·8	92·3	97·4	102·0	106·1	109·8	113·1
8	11·7	22·4	32·7	42·1	50·9	59·1	66·7	73·6	80·1	85·9	91·3	96·2	100·6	104·5	108·0	111·1
9	11·7	22·4	32·5	41·9	50·6	58·8	66·2	73·0	79·3	85·0	90·2	94·9	99·1	102·8	106·2	109·1
60	11·7	22·4	32·5	41·8	50·3	58·4	65·7	72·4	78·5	84·0	89·1	93·5	97·5	101·1	104·2	106·9
1	11·6	22·3	32·2	41·5	49·9	57·8	64·9	71·5	77·6	82·8	87·6	91·9	95·7	99·0	101·9	104·4
2	11·6	22·2	32·2	41·3	49·5	57·3	64·3	70·8	76·5	81·7	86·3	90·5	93·9	97·0	99·7	102·0
3	11·6	22·2	32·0	41·0	49·1	56·9	63·7	69·9	75·4	80·3	84·7	88·6	91·9	94·8	97·3	99·4
4	11·6	22·1	31·9	40·7	48·8	56·3	63·0	69·0	74·3	79·1	83·2	86·8	89·9	92·6	94·8	96·7
5	11·5	22·0	31·6	40·5	48·4	55·7	62·2	67·9	73·0	77·5	81·4	84·8	87·7	90·1	92·1	93·8
6	11·5	21·9	31·6	40·2	48·1	55·1	61·4	66·9	71·8	76·0	79·7	82·8	85·5	87·7	89·5	91·0
7	11·5	21·9	31·3	39·9	47·6	54·4	60·5	65·8	70·4	74·4	77·8	80·7	83·1	85·1	86·7	88·0
8	11·5	21·8	31·2	39·6	47·0	53·7	59·5	64·5	68·9	72·6	75·8	78·4	80·6	82·4	83·8	84·9
9	11·4	21·6	30·8	39·1	46·4	52·9	58·3	63·1	67·2	70·7	73·6	76·0	77·9	79·5	80·7	81·7
70	11·4	21·6	30·6	38·7	45·7	51·9	57·2	61·7	65·6	68·8	71·4	73·5	75·3	76·6	77·7	78·5
1	11·3	21·4	30·4	38·2	45·0	50·9	55·9	60·2	63·8	66·7	69·1	71·0	72·5	73·7	74·6	75·2
2	11·3	21·3	30·0	37·6	44·3	49·9	54·7	58·6	61·9	64·6	66·7	68·4	69·7	70·7	71·5	72·0
3	11·3	21·1	29·7	37·2	43·4	48·8	53·3	57·0	60·0	62·4	64·3	65·8	66·9	67·7	68·4	69·0
4	11·2	20·8	29·3	36·4	42·5	47·6	51·8	55·2	57·9	60·1	61·7	63·0	64·0	64·7	65·4	66·1
5	11·1	20·8	28·9	35·9	41·7	46·4	50·3	53·4	55·9	57·8	59·3	60·5	61·2	62·0	62·8	..
6	11·1	20·5	28·6	35·3	40·8	45·3	48·9	51·7	53·9	55·6	56·9	57·8	58·7	59·7	..	..
7	11·0	20·3	28·1	34·5	39·7	43·9	47·2	49·8	51·7	53·2	54·3	55·4	56·5	..	..	..
8	11·0	20·2	27·8	33·9	38·8	42·7	45·7	48·1	49·8	51·0	52·3	53·7	..	..	..	..
9	10·9	19·9	27·2	33·1	37·7	41·3	44·1	46·2	47·6	49·0	50·7	..	..	..	..	..
80	10·8	19·6	26·7	32·3	36·6	40·0	42·4	44·3	46·0	48·0	..	..	..	..	..	..
1	10·7	19·4	26·2	31·5	35·5	38·6	40·8	42·9	45·4	..	..	..	..	..	..	..
2	10·7	19·2	25·7	30·7	34·5	37·2	39·2	40·6	42·9	..	..	..	..	..	..	..
3	10·6	18·8	25·2	29·8	33·3	35·8	37·6	40·5	..	..	..	..	..	..	..	..
4	10·5	18·5	24·5	28·9	32·1	34·4	35·9	38·1	..	..	..	..	..	..	..	..
5	10·3	18·2	24·0	28·1	31·0	33·0	34·4	35·8	..	..	..	..	..	..	..	..
6	10·4	17·9	23·3	27·2	29·8	31·6	33·5	..	..	..	..	..	..	..	..	..
7	10·3	17·6	22·8	26·4	28·8	31·4	..	..	..	..	..	..	..	..	..	..
8	10·2	17·3	22·2	25·6	27·7	29·1	..	..	..	..	..	..	..	..	..	..
9	10·1	17·0	21·7	24·7	26·6	..	..	..	..	..	..	..	..	..	..	..
90	9·9	16·5	20·9	23·6	..	..	..	..	..	..	..	..	..	..	..	..
1	9·8	16·3	20·3	..	..	..	..	..	..	..	..	..	..	..	..	..
2	9·7	15·7	..	..	..	..	..	..	..	..	..	..	..	..	..	..
3	9·4	..	..	..	..	..	..	..	..	..	..	..	..	..	..	..
4	..	..	..	..	..	..	..	..	..	..	..	..	..	..	..	..

The tabular values are those of monthly sum, the payment to *commence immediately* and last so many years if found by the table, namely, by taking the difference between two values.

For the value of a monthly payment commencing after A years and lasting B years, is equal to the value of the immediately and lasting for A years.

Thus the value of a payment commencing after 13 years and lasting for 9 years, contingent upon the life of a

OFFICE INSURANCES.

during life, for any number of years, and for life.

monthly payment is to last.

17	18	19	20	21	22	23	24	25	26	27	28	29	30	For life.	Nearest exact age.
137·1	142·2	147·2	151·7	156·2	160·4	164·5	168·2	172·0	175·3	178·7	181·8	184·8	187·6	223·4	18
137·4	142·5	147·5	152·0	156·5	160·7	164·8	168·5	172·2	175·6	179·0	182·1	185·1	187·9	223·6	19
137·8	142·9	147·9	152·4	156·9	161·1	165·2	169·0	172·7	176·1	179·4	182·5	185·6	188·3	223·7	20
138·3	143·4	148·4	153·0	157·5	161·7	165·8	169·6	173·3	176·7	180·0	183·1	186·1	188·9	223·7	1
139·1	144·3	149·2	153·9	158·4	162·6	166·7	170·6	174·2	177·7	181·0	184·1	187·1	189·9	223·8	2
139·6	144·8	149·8	154·5	159·0	163·3	167·3	171·1	174·9	178·3	181·6	184·7	187·7	190·5	223·4	3
140·0	145·3	150·2	154·9	159·5	163·7	167·7	171·6	175·3	178·7	182·0	185·1	188·1	190·8	222·7	4
140·2	145·4	150·4	155·1	159·6	163·8	167·9	171·7	175·4	178·8	182·0	185·1	188·0	190·8	221·5	5
140·3	145·5	150·5	155·2	159·6	163·9	167·9	171·7	175·3	178·7	182·0	185·0	187·9	190·6	220·1	6
140·2	145·4	150·3	155·0	159·5	163·7	167·7	171·4	175·0	178·4	181·6	184·6	187·4	190·1	218·4	7
140·0	145·1	150·0	154·7	159·1	163·3	167·2	171·0	174·5	177·9	181·0	184·0	186·8	189·4	216·4	8
139·8	144·8	149·8	154·4	158·8	162·9	166·8	170·5	174·0	177·3	180·4	183·4	186·1	188·7	214·4	9
139·4	144·6	149·4	154·0	158·3	162·5	166·4	170·0	173·5	176·7	179·8	182·7	185·4	187·9	212·3	30
139·2	144·2	149·0	153·6	157·9	162·0	165·8	169·4	172·8	176·0	179·1	181·9	184·5	187·0	210·1	1
139·0	144·0	148·8	153·3	157·6	161·6	165·4	169·0	172·3	175·5	178·4	181·2	183·8	186·2	208·0	2
138·7	143·6	148·4	152·9	157·1	161·0	164·8	168·3	171·6	174·7	177·6	180·4	182·9	185·3	205·7	3
138·3	143·3	148·0	152·4	156·6	160·5	164·2	167·7	170·9	174·0	176·8	179·5	182·0	184·2	203·4	4
138·0	142·9	147·5	151·9	156·0	159·9	163·5	166·9	170·1	173·1	175·9	178·5	180·9	183·2	201·0	5
137·6	142·5	147·1	151·4	155·5	159·3	162·9	166·2	169·4	172·3	175·0	177·5	179·9	182·0	198·6	6
137·2	142·0	146·6	150·8	154·9	158·6	162·1	165·4	168·5	171·4	174·0	176·5	178·7	180·8	196·1	7
136·7	141·5	145·9	150·1	154·1	157·7	161·2	164·4	167·4	170·2	172·8	175·2	177·3	179·3	193·4	8
136·3	140·9	145·4	149·5	153·4	157·0	160·3	163·5	166·5	169·2	171·6	173·9	176·0	178·0	190·7	9
135·7	140·3	144·7	148·7	152·6	156·1	159·4	162·4	165·3	167·9	170·3	172·5	174·5	176·3	188·0	40
135·2	139·8	144·0	148·1	151·8	155·2	158·5	161·4	164·2	166·7	169·0	171·1	173·0	174·6	185·3	1
134·5	138·9	143·2	147·1	150·7	154·1	157·3	160·1	162·8	165·2	167·4	169·4	171·3	172·9	182·3	2
133·7	138·2	142·3	146·1	149·7	153·0	156·0	158·8	161·3	163·7	165·8	167·7	169·4	170·9	179·3	3
133·0	137·3	141·3	145·1	148·5	151·7	154·6	157·3	159·8	162·0	164·0	165·8	167·4	168·8	176·2	4
132·1	136·2	140·2	143·8	147·1	150·2	153·0	155·6	158·0	160·1	162·0	163·7	165·1	166·5	172·9	5
131·2	135·3	139·2	142·7	145·9	148·9	151·6	154·1	156·3	158·3	160·1	161·6	163·0	164·2	169·8	6
130·3	134·3	138·0	141·5	144·6	147·5	150·0	152·4	154·5	156·3	158·0	159·5	160·7	161·8	166·6	7
129·1	133·0	136·6	139·9	142·9	145·8	148·1	150·4	152·3	154·0	155·6	157·0	158·1	159·0	163·1	8
128·0	131·9	135·3	138·5	141·4	144·0	146·3	148·4	150·2	151·7	153·3	154·5	155·5	156·3	159·6	9
126·9	130·6	133·9	137·0	139·7	142·2	144·4	146·3	148·0	149·5	150·8	151·9	152·8	153·6	156·4	50
125·7	129·3	132·5	135·4	138·0	140·3	142·3	144·7	145·7	147·0	148·2	149·2	150·0	150·7	153·1	1
124·3	127·7	130·7	133·5	135·9	138·1	140·0	141·7	143·1	144·3	145·4	146·2	146·9	147·5	149·4	2
122·8	126·1	129·0	131·5	133·9	135·9	137·6	139·2	140·4	141·5	142·4	143·2	143·8	144·3	145·8	3
121·4	124·5	127·2	129·6	131·8	133·6	135·3	136·6	137·8	138·7	139·4	140·2	140·7	141·1	142·2	4
119·7	122·6	125·2	127·4	129·4	131·1	132·6	133·8	134·8	135·7	136·4	136·9	137·4	137·7	138·6	5
117·9	120·6	123·0	125·1	127·0	128·5	129·8	130·9	131·8	132·5	133·1	133·6	133·9	134·2	134·9	6
116·0	118·6	120·8	122·8	124·4	125·8	126·9	127·9	128·7	129·3	129·8	130·2	130·5	130·7	131·2	7
113·9	116·2	118·3	120·0	121·5	122·8	123·8	124·6	125·2	125·8	126·2	126·5	126·8	126·9	127·3	8
111·6	113·8	115·6	117·2	118·6	119·6	120·5	121·2	121·8	122·2	122·6	122·8	123·0	123·1	123·4	9
109·2	111·2	112·9	114·3	115·5	116·4	117·2	117·8	118·3	118·6	118·9	119·1	119·2	119·3	119·5	60
106·5	108·4	109·9	111·1	112·1	112·9	113·6	114·1	114·5	114·7	115·1	115·3	115·4	..	115·4	1
103·9	105·6	106·9	108·0	108·9	109·5	110·1	110·5	110·8	111·0	111·2	111·5	..	..	111·5	2
101·1	102·6	103·7	104·7	105·4	106·0	106·4	106·7	107·8	107·2	107·5	..	..	..	107·5	3
98·3	99·5	100·5	101·3	101·9	102·4	102·8	103·0	103·2	103·6	..	..	..	..	103·6	4
95·2	96·3	97·1	97·8	98·3	98·7	99·0	99·2	99·6	..	..	..	..	..	99·6	5
92·2	93·1	93·9	94·4	94·8	95·1	95·4	95·8	..	..	..	..	..	..	95·8	6
89·0	89·8	90·4	90·8	91·2	91·5	91·9	..	..	..	..	..	..	..	91·9	7
85·8	86·4	86·9	87·3	87·7	88·1	..	..	..	..	..	..	..	..	88·1	8
82·4	82·9	83·3	83·8	84·2	..	..	..	..	..	..	..	..	..	84·2	9
79·1	79·5	79·9	80·5	..	..	..	..	..	..	..	..	..	..	80·5	70
75·7	76·1	76·8	..	..	..	..	..	..	..	..	..	..	..	76·8	1
72·5	73·1	..	..	..	..	..	..	..	..	..	..	..	..	73·1	2
69·6	..	..	..	..	..	..	..	..	..	..	..	..	..	69·7	3
..	..	..	..	..	..	..	..	..	..	..	..	..	..	66·2	4
..	..	..	..	..	..	..	..	..	..	..	..	..	..	62·9	5
..	..	..	..	..	..	..	..	..	..	..	..	..	..	59·8	6
..	..	..	..	..	..	..	..	..	..	..	..	..	..	56·6	7
..	..	..	..	..	..	..	..	..	..	..	..	..	..	53·8	8
..	..	..	..	..	..	..	..	..	..	..	..	..	..	50·9	9
..	..	..	..	..	..	..	..	..	..	..	..	..	..	48·2	80
..	..	..	..	..	..	..	..	..	..	..	..	..	..	45·6	1
..	..	..	..	..	..	..	..	..	..	..	..	..	..	43·2	2
..	..	..	..	..	..	..	..	..	..	..	..	..	..	40·8	3
..	..	..	..	..	..	..	..	..	..	..	..	..	..	38·5	4
..	..	..	..	..	..	..	..	..	..	..	..	..	..	36·4	5
..	..	..	..	..	..	..	..	..	..	..	..	..	..	34·3	6
..	..	..	..	..	..	..	..	..	..	..	..	..	..	32·4	7
..	..	..	..	..	..	..	..	..	..	..	..	..	..	30·5	8
..	..	..	..	..	..	..	..	..	..	..	..	..	..	28·6	9
..	..	..	..	..	..	..	..	..	..	..	..	..	..	26·5	90
..	..	..	..	..	..	..	..	..	..	..	..	..	..	24·5	1
..	..	..	..	..	..	..	..	..	..	..	..	..	..	22·0	2
..	..	..	..	..	..	..	..	..	..	..	..	..	..	19·3	3
..	..	..	..	..	..	..	..	..	..	..	..	..	..	16·6	4

the person lives so long. But the value of a monthly payment which does not commence immediately, can also be payment commencing immediately and lasting for A+B years, less the value of the payment commencing person whose present age is 30, is 162·5—116·2 or 46·3.

APPENDIX No. 11.—*Referred to in Article 557, Note.*

Summary of the rates for subscription to the Civil Funds.

A.—Bengal Civil Fund.

		Rs. a.	
Civil Fund ordinary		2 8	per cent.
Additional	Wife	2 0	„
	Daughters each	0 4	„
	Sons, each	0 2	„

Widowers' subscriptions are the subscription to the ordinary branch and double rates for children. The subscriptions should be calculated on the rupee entry of the absentee allowance in the officer's Last-pay Certificate; but in no case is subscription calculated on a smaller leave allowance than Rs. 416⅔, or on a higher allowance than Rs. 833⅓ a month. Payments made in England are converted into sterling at the rate of 2 shillings the rupee If the officer is entitled to no absentee allowance, his contributions should be calculated as if he were in receipt of the subsistence allowance noted below.

Rs. 250 a month—for an officer of not more than eight years' actual residence in India.

Rs. 320 a month—for an officer of more than eight, but less than twelve years' actual residence in India.

Rs. 400 a month—for an officer of twelve or more years' actual residence in India.

B.—Madras Civil Fund.

	Rs.	
During the first sixteen years' service in all cases	2¼	per cent.

At the same rate during the whole further service in the case of married men or widower with families. In the case of unmarried subscribers and widowers without families, the rate is reduced to 1 per cent. after sixteen years' service, to be raised to the higher rate of 2¼ per cent. on the remarriage of the subscriber.

The subscriptions to be paid on absentee allowance are reckoned on the rupee entry in the Last-pay Certificate; but in no case is subscription calculated on a smaller leave allowance than 416⅔, or on a higher leave allowance than Rs. 833⅓.

In the cases of subscribers in England, who are not in receipt of any absentee allowances and who are allowed by the rules of the Fund to make payments in order to retain their interest in the Fund, the allowance on which the rates are calculated is the allowance from Government last drawn when on furlough or sick leave.

Payments made in England are converted into sterling at the rate of two shillings or one shilling and nine pence the rupee, according as the subscription is paid to the 8 per cent. or 4 per cent. capital of the Fund.

C.—Bombay Civil Fund.

Married members	3	per cent.
Widowers or unmarried members	2	„

For daughters (if upon the Fund)—2 annas or 4 annas per cent.
For sons (if upon the Fund)—2 annas per cent.

A member on furlough and in receipt of an absentee allowance exceeding £500 a year contributes at the rates shown above on the amount in excess of £500 a year. Any member drawing no allowance, or drawing furlough or subsistence allowance of £500 a year or less, is not required to contribute.

Payments to subscriptions in England are converted into sterling money at the rate of exchange annually fixed for the adjustment of financial transactions between the Imperial and Indian Governments.

D.—Indian Civil Service Family Pension Regulations.

(These rates show the monthly contribution, and are subject to alteration, from time to time, by the Secretary of State.)

Class.	Years' service.	By each married subscriber.		By each subscriber who is unmarried or a widower.	
		Fixed sterling rates.	Reduced temporarily 12½ per cent.	Fixed sterling rates.	Reduced temporarily 12½ per cent.
		£ s. d.	£ s. d.	£ s. d.	£ s. d.
V	0 to 7	1 13 4	1 9 2	1 5 0	1 1 10
IV	7 to 12	2 16 8	2 9 7	1 15 0	1 10 7
III	12 to 15	4 6 8	3 15 10	2 12 0	2 5 6
II	15 to 18	6 16 8	5 19 7	3 12 0	3 3 0
I	18 and over	9 13 4	8 9 2	..	..
	18 to 23	..	..	4 15 0	4 3 1
	23 to 28	..	..	5 15 0	5 0 7
	28 till retirement	..	..	7 5 0	6 6 10
After retirement irrespective of class		4 3 4	3 12 11	2 1 8	1 16 5

Additional contribution in respect of children.	Monthly contribution.	
	Fixed sterling rates.	Reduced temporarily 12½ per cent.
	£ s. d.	£ s. d.
For a son	0 11 5	0 10 0
For a daughter	1 1 3	0 18 7

Note 1.—[The amounts in these tables are in pounds sterling, and show the monthly rates of contribution payable *in Europe* from the 1st August 1908. The rates of monthly contribution payable *in India* can be ascertained by converting the sterling figures into rupees at the official rate of exchange for the year.]

Note 2.—[Pensions when paid in India to annuitants residing there must be issued at the official rate of exchange. The option of receiving the pensions in sterling in England may, however, be granted to annuitants residing in India, but this option having once been exercised, any subsequent change can only be permitted at the commencement of the official year.]

APPENDIX No. 12.—*Cancelled.*

APPENDIX No. 13.—*Cancelled.*

APPENDIX No. 14.—*Cancelled.*

APPENDIX No. 15.—*Referred to in Articles 862 and 966.*

List of Colonial Treasurers, Command Paymasters, and other Imperial Agents in the Colonies.

Dominion, Colony, or Protectorate.	Designation of Paying Officer.
Africa :—	
British East Africa	Treasurer, Nairobi.
Nyassaland	Treasurer, Zomba.
Gambia	Treasurer, Bathurst.
Gold Coast Colony	Treasurer, Accra.
Nigeria—	
Northern Provinces	Secretary, Zungeru.
Southern ,,	Secretary, Lagos.
Uganda	Treasurer, Entebbe.
Australia :—	
New South Wales	State Treasurer, Sydney.
Queensland	State Treasurer, Brisbane.
South Australia	State Treasurer, Adelaide.
Victoria	State Treasurer, Melbourne.
Western Australia	State Treasurer, Perth.
Tasmania	State Treasurer, Hobart.
Canada (including British Columbia)	Officer Paying Imperial Pensions, Ottawa.
New Zealand	Paymaster General, The Treasury, Wellington.
Newfoundland	The Minister of Finance, St. Johns.
Bahamas	Registrar of Records, Nassau.
Barbados (and all other West India Islands except Jamaica)	Colonial Treasurer, Barbados.
British Guiana	Government Secretary, Georgetown.
British Honduras	Treasurer, Belize.
Falkland Islands	Treasurer, Stanley.
Fiji	Receiver General, Suva.
St. Helena	Colonial Treasurer, St. Helena.
Bermuda	Command Paymaster, Bermuda.
Ceylon*	Command Paymaster, Ceylon.
Egypt	Command Paymaster, Cairo.
Gibraltar	Command Paymaster, Gibraltar.
Hongkong	Command Paymaster, Hong Kong.
Jamaica	Command Paymaster, Jamaica.
Malta	Command Paymaster, Malta.
Mauritius	Command Paymaster, Mauritius.
Sierra Leone	Command Paymaster, Sierra Leone.
South Africa	Command Paymaster, Pretoria.
Straits Settlements*	Command Paymaster, Singapore.
Wei Hai Wei	Command Paymaster, Tientsin.

*Note—[In the case of Ceylon and the Straits Settlements arrangements for the payment of Indian pensions or leave allowances should be made with the Colonial Treasurers of those Colonies.

APPENDIX No. 16.—*Referred to in exception to Article 868.*

List of Engineer Officers specially authorised to receive leave allowances at the rate of exchange of 2 shillings to the rupee.

Atkinson, R. P.
Baker, H. V. S.
Bellasis, E. S.
Boyce, H. G.
Cameron, W. L. S. L.
Clifton, C. N.
Dallas, J. E.
Dunn, G. O. W.
Fox, H. H.
Harington, H. S.
Ivens, J. H. A.
Jacob, L. M.
Leventhorpe, J. B.
Mullaly, J. J.
Pinhey, E.
Summers, T.
Sutherland, A. S.
Tebbs, F. R.
White, G. G.

APPENDIX No. 17.—*Cancelled.*

[*For a list of officers entitled to free passes by rail, see Appendix 30, Part IV.*]

APPENDIX No. 18.—*Referred to in Article 1002.*

List of officers rated as in the first class for the purposes of the Travelling Allowance Regulations.

LAND REVENUE—

1. Assistant Collectors in Sind; and Deputy Collectors, fourth grade in the Bombay Presidency who received direct appointments to the provincial civil service.

2. Assistant Commissioners in Non-Regulation Provinces, with the exception of the 2nd Assistant Commissioner in Coorg.

3. Extra Assistant Superintendents, Port Blair.

4. Deputy Magistrates and Deputy Collectors employed under the Directors of Agriculture, Bengal and Bihar and Orissa; Assistant Director of Land Records and Agriculture in Coorg; Land Records Assistant, Assam; and Deputy Collector in charge of the Government Estates in Backergunge.

5. Officers of the Settlement Department in the Central Provinces and Baluchistan whose pay and local allowance together exceed Rs. 500 a month.

6. Deputy Magistrates and Deputy Collectors in the United Provinces in charge of sub-divisions having separate head-quarters; Extra Assistant Commissioners in Burma in charge of sub-divisions or when employed as Settlement or Assistant Settlement officers; Deputy Magistrates in charge of sub-divisions in Bengal, Bihar and Orissa, and Assam, including in the first two cases Sadr sub-divisions.

6A. Assistant Directors, 4th and 5th classes, and Probationary Assistant Directors, Madras Survey.

EXCISE AND OPIUM—

7. Sub-Deputy Opium Agents.

8. Assistant Collectors of Excise in the Bombay Presidency.

SALT DEPARTMENT—

9. Assistant Collectors, Bombay.

10. *Cancelled.*

11. Assistant Commissioner of Salt Revenue, 24-Parganas, Bengal.

CUSTOMS—

12. Assistant to the Collector of Sea Customs, etc., Karachi.

12A. Assistant Collectors of Customs, Class V, and Probationers of the Imperial Customs Service.

FOREST—

13. Assistant Conservators.

14. Forest Settlement Deputy Collectors, Madras.

15. Extra Deputy Conservators and Extra Assistant Conservators when placed in charge of Forest Divisions.

15A. Extra Assistant Conservators in charge of the Kyaukpyu Forest Subdivision and of Forest Sub-divisions in the Shan States and the Mansi Sub-division of the Upper Chindwin Forest Division.

POST OFFICE—

16. Superintendents, including those employed as Personal Assistants to the Director-General, to Postmaster-General, or to Inspectors-General, Railway Mail Service and Sorting.

TELEGRAPH—

17. Assistant Superintendents.

17A. Deputy Superintendents in charge of Divisions or performing functions which are recognised to be of equal importance.

18. Officers of the Persian Gulf Section, Indo-European Telegraph Department, whose pay is not less than Rs. 250, when travelling beyond Karachi and its suburbs

TELEGRAPH—*contd.*

19. Assistant Superintendent Apprentices in the Indian Telegraph Department.

GENERAL ADMINISTRATION—

20. Assistant to the Commissioner in Sind.

21. *Cancelled.*

22. Officers in class III and Probationers of the Indian Finance Department, including Deputy Examiners and Assistant Examiners of the old Public Works and Railway Accounts Department; Accountants of the latter Department holding the rank of Honorary Assstant Examiners.

22A. Civilian Officers (including probationers) of the Military Accounts Department whose pay does not exceed ₹500 a month.

23. Deputy Examiners of the Military Accounts Department.

LAW AND JUSTICE—COURTS OF LAW—

23A. Assistant Sessions Judges, United Provinces; District Judges, Central Provinces; Officers of the Provincial Judicial service in Burma employed as Additional District Judge or Sub-Divisional Judge.

JAILS—

24. Deputy Superintendents of Jails, Bengal and Bihar and Orissa.

POLICE—

25. District Superintendents.

26. Assistant Superintendents (including Probationers).

27. *Cancelled.*

MARINE—

28. Senior Port Officers.

28A. Port Officer, Orissa Ports.

28B. Superintending Engineers, Government vessels and launches, Mandalay; Assistant to the Engineer and Shipwright Surveyor and Superintending Engineer to the Government of Burma and Engineer and Harbour Master, Port Blair.

EDUCATION—

29. Inspectresses of Schools.

30. Officers of the Indian Educational and the graded Educational Service, and Inspectors of the Provincial Educational Service.

31. Superintendent, School of Arts, Madras.

32. Deputy Inspectress of Schools, Lucknow.

MEDICAL—

33. Chemical Examiner, Burma.

34. Uncovenanted Medical Officers.

35. Assistant Sanitary Engineer, Madras.

35A. Probationary Deputy Sanitary Commissioners, not belonging to the I. M. S.

36. Military and Civil Assistant Surgeons in independent medical charge of Civil Districts.

POLITICAL—

37. Assistant Political Agents.

38. Native Attachés, Foreign Department—

(*a*) Baluchistan.
(*b*) Indore.
(*c*) Rajputana.

39. Deputy Assistant Political Agent on the Somali Coast.

40. Assistant Superintendents in the Shan States, except the officer in charge of the Myelat.

41. Head-quarters Assistants and Treasury Officers, Taunggyi, Lashio and Falam.

42. Sub-Treasury Officer, Kengtung Sub-division.

43. Assistant Superintendents in the Chin Hills and Civil Officers in charge of the Kachin Hill Tracts.

44. British Consular Agent, Pondicherry and Karikal.

SCIENTIFIC AND OTHER MINOR DEPARTMENTS—

45. Director General of Observatories.

46. Government Quinologist, Madras.

47. Extra Assistant Superintendents, Survey of India, 1st and 2nd grades.

48. *Cancelled.*

49. Assistant Superintendents, Geological Survey.

50. Government Archæologist, Burma.

50A. First Inspector of Factories, Bombay.

50B. Assistant Archæological Superintendent for Epigraphy, Southern Circle.

50C. Assistant Registrar, Co-operative Credit Societies, United Provinces of Agra and Oudh.

50D. Officers of the Indian Civil Veterinary Department.

PUBLIC WORKS AND RAILWAY DEPARTMENTS—

51. Apprentice Engineers appointed from the Madras, Poona and Sibpur Engineering Colleges.

51A. District Engineer, Chittagong Hill Tracts.

52. Assistant Engineers (including Warrant Officers and Civil Upper Subordinates holding the rank of Honorary Assistant Engineers, provided they forego their claim to horse allowance).

52A. Deputy Magistrates and Deputy Collectors in charge of Canal Revenue Divisions in Bengal and Bihar and Orissa.

52B. Assistant Mining Managers, Dandot and Khost Collieries.

53. *Cancelled.*

54. *Cancelled.*

54A. Honorary Assistant Locomotive Superintendents and Honorary Assistant Traffic Superintendents of State Railways.

55. Officers of Class III and Probationary Assistant Superintendents of the Superior Revenue Establishment of State Railways; Probationary Signal Engineers; and Assistant Coal Superintendents.

56. Travelling Auditors of State Lines.

APPENDIX No. 19.—*Referred to in Article 1030.*

Extract from the Marine Regulations, Volume I, Part II, regarding scales of table-money.

255. The following scales of table-money are payable by the Indian Government. Civil and Military officers are liable to deduction for messing under regulations :—

Class.	Passengers.	ALLOWANCE PER DIEM. For Males.	For Females.	For Children of both sexes. Between 7 and 16 years.	For Children of both sexes. Under 7 years.
	Captain's Table.	*Rs. a. p.*	*Rs. a. p.*	*Rs. a. p.*	*Rs. a. p.*
I	Viceroy and Governor-General of India.	68 0 0 for the first 7 days 14 0 0 afterwards 14 0 0 for every day	9 0 0	5 0 0	4 0 0
	Each individual composing the suite.				
II	Governors and Commanders-in-Chief.	45 0 0 for the first 7 days 12 0 0 afterwards 12 0 0 for every day	8 0 0	4 0 0	3 0 0
	Each member of their suite				
III	Lieutenant-Governors, Bishops, and Chief Commissioners.	34 0 0 for the first 7 days 12 0 0 afterwards 12 0 0 for every day			
	Each member of their suite				
	Members of Council, General Officers, Political Residents, and Secretaries to Governments of India, Madras and Bombay.	34 0 0 for the first 7 days 12 0 0 afterwards	8 0 0	4 0 0	3 0 0
IV	Political Agents, Assistant Political Agents, Assistant Political Residents, and Superintendent of Port Blair.	12 0 0 for the first 14 days 8 0 0 afterwards			

The rates are intended to cover all charges for messing, including wines, etc.

The above rates will be allowed for officers under class IV only when embarking under special circumstances : when travelling as ordinary passengers, the rates laid down in paragraph 268 will be allowed.

256. When the Viceroy, a Governor or Commander-in-Chief proceeds in a ship on a tour of inspection which requires him to disembark at various ports, the higher rate a day will, in general, only be paid for the seven days' entertainment following his first embarkation. If there are special reasons for repeating this payment, the officer in command of the vessel may represent the circumstance to the official entertained for consideration; and, if subsequently necessary, to the Government of India.

257. When more than one distinguished person is embarked at the same time, the person of the highest rank is to be paid for according to the scale, and the other or others only at the rate of Rs. 14 or Rs. 12 a day per head, as the case may be.

258. The sums specified in the scale include provision for a reasonable number of servants and for extra expenses of every kind.

259. Rations are issued on account of the entertainment of a reasonable number of servants belonging to and embarked with passengers, and the cost of which is borne by the Government of India; while any further expense, except for bedding and such fittings as a dockyard may be ordered to furnish, is to be covered by the sum paid on account of the officer's entertainment.

260. The periods for which the rates are to be paid shall commence on the day on which the first, and terminate on that on which the last, dinner is taken on board.

261. Should a passenger for whom provision is made under competent authority not embark, or having embarked subsequently disembark, or be transferred to another ship, the mess will be entitled to half the allowance to cover the expenses incurred in making the necessary preparations. No deduction is to be made from the allowance for the time passengers may land at intermediate places for their own pleasure.*

* Applicable to all Royal Indian Marine vessels when carrying passengers.

262. When any official is ordered a passage, the officer commanding the vessel will inform such passenger of the rate authorised for his entertainment, and arrange for payment of the amount before the passenger leaves the ship. Paragraph 593* of Part I of these Regulations applies to all Royal Indian Marine vessels, whether troopships or not.

263. Should the passenger not be satisfied with the statement of the commander of the vessel as to the class in the scale under which he is required to pay, the matter is to be at once referred to the authority ordering the passage. In the event of the latter officer agreeing with the passenger, the rate specified by the commander of the vessel should be paid and the circumstance reported to the Government of India.

Classification of passengers, their families and servants, in hired transports, and when travelling as ordinary passengers in Royal Indian Marine ships.

264. *First Class.*—Covenanted Civil Servants (including Native Civil Servants and probationers for the Native Civil Service), Military Commissioned Officers, Warrant Officers of the First Class, including Senior Apothecaries, Chaplains, Officers mentioned in Appendix 18 of the Civil Service Regulations, and any other officer who holds an appointment the pay or maximum pay of which exceeds Rs. 500.

265. *Second Class.*—Warrant Officers of the Second Class, Non-Commissioned Officers, Assistant Surgeons, Probationary and Assistant Superintendents of the Post Office, Sub-Deputy Collectors in Bengal and Assam, and any other Officer in Superior Service not included in the first class.

266. Commanders of vessels employed in trooping are granted an allowance of Rs. 3 per day per head for the supply of food to Warrant and Non-Commissioned Officers of the Quarter-Master-General's Department, whilst employed on embarkation duty. The men thus fed will not be entitled to rations for the days on which they are messed on board ship.

267. *Third Class.*—All Officers in Inferior Service, including menial servants of the State.

268. The following rates are to be charged for the messing of the various classes, etc. :—

First Class.

	Rs.	a.	p.	
Officers, Civil or Military	4	0	0	per diem.
Lady or female child of 16 years and upwards	3	0	0	,,
Children of 2 and under 16 years of age	2	0	0	,,
Children under 2 years of age	Free.			

First class rates are exclusive of the charges for liquors, etc.

Second Class.

	Rs.	a.	p.	
Passengers messed at the warrant officer's or second-class table	3	0	0	per diem
Passengers messed at the commander's table when only one mess is maintained in the vessel	4	0	0	,,
Wife or female child of 16 years of age and upwards at any mess	2	0	0	,,
Children of 2 and under 16 years of age	1	8	0	,,
Children under 2 years of age	Free.			

Second class rates include an imperial pint of good ale or beer.

Third Class.

	Rs.	a.	p.	
Inferior and menial servants of Government	0	4	0	per diem

Servants of First and Second Class Passengers.

	Rs.	a.	p.	
Servants, European, male or female	2	0	0	per diem.
Servants, Native, male or female	0	3	0	,,

* *Para. 593, Part I, Marine Regulations*—

All messing charges recoverable under the regulations from officers, whether Military or Civil, on account of themselves, their wives and families, whether entitled to a passage at the public expense or travelling by special permission, as well as all charges for breakages, for damage of mess or cabin articles by officers or their families or for extras, are to be paid in cash *before the officer or passenger leaves the ship.*

Any difference between the amount so recoverable and that due to the mess of the vessel will be paid by the commander and charged in his cash account supported by the usual certificate from the passenger.

APPENDIX No. 20.—*Referred to in Article 1039.*

List of Officers not entitled to Travelling Allowance for journeys on tour.

No. of Entry.	Designation of Officer.	Limitations and Exceptions.
	LAND REVENUE.	
1	Clerks to Sub-Deputy Collectors in the Assam Valley Districts.	
2	*Cancelled.*	
3	Menials attached to Survey parties in the field.	
4	Menials attached to the Field establishments of Settlement Officers and of Superintendent of Land Records in Burma.	Entitled to actual expenses on account of boat-hire and ferry charges.
5	Five peons on Rs. 8 a month each attached to the Land Records Department, Coorg.	Entitled to travelling allowance under the ordinary rules for journeys on duty beyond Mercara.
6	*Cancelled.*	
7	Revenue Inspectors of the Land Records Staff in the Central Provinces.	
7A	Revenue Inspectors' chainmen in the Central Provinces and Berar.	Entitled to a fixed monthly allowance of Rs. 2 in addition to railway fare for journeys by railway.
8	Settlement Field establishments in the Punjab and Central Provinces, including Deputy Superintendents and Munserims.	
9	Kanungoes in Bihar and Orissa, Assam and the Backerganj District of Bengal.	For journeys in a boat, or by road, or partly by boat and partly by road, they are entitled to travelling allowance under the ordinary rules except for the road journey included in the first fifteen miles from the starting point in a day. For halts made in the course of a journey by boat, they are entitled to halting allowance on production of a certificate from the controlling officer that the hire of the boat had to be paid for the period of each halt. For journeys in a public conveyance, or for journeys performed partly in a public conveyance and partly by road or boat, they may draw mileage for the whole distance except for the road journey included in the first fifteen miles from the starting point. Whenever any journey, however, is made in a public conveyance or for more than fifteen miles in a day, travelling allowance can only be drawn on a certificate from the controlling officer that it was necessary to travel by such means of conveyance, or at so rapid a rate, as the case may be. Kanungoes in the Bakerganj district are entitled to a fixed monthly travelling allowance of Rs. 50, subject to the production of a

No. of Entry.	Designation of Officer.	Limitations and Exceptions.
	LAND REVENUE—*contd.*	
9	Kanungoes in Bihar and Orissa. Assam and the Backerganj District of Bengal—*contd.*	certificate to the effect that a boat and a crew of three men were kept for all the days for which the allowance is drawn. The rate may be raised to Rs. 65 or Rs. 80, according as they are directed by the Collector to maintain a boat with a crew of four or five men respectively, and on presenting a certificate to the effect that such a boat was maintained for all the days for which the allowance is claimed.
9A	Khanapuri Kanungoes in Bengal, Bihar and Orissa and Assam temporarily appointed for settlement duty.	Entitled to no travelling allowance except actual railway fare of their class (Article 1011) when travelling on duty by rail.
9B	Sadar (District) Kanungoes in Baluchistan.	Entitled to a daily allowance of Re. 1 which is neither exchangeable for mileage nor subject to increase under Article 1140.
10	Subordinate officers of Revenue Survey, Madras, with the exception of office establishments of the Director and Deputy and Assistant Directors.	Entitled to travelling allowance when employed on Topographical and other special surveys. Sub-Assistants and Head Surveyors, and their peons, as well as the clerks and draftsmen of Sub-Assistants are entitled, when working in the field, to draw the permanent travelling allowance mentioned in entry No. 12A of Appendix No. 22. District Surveyors and Deputy Surveyors attached to the establishment of Land Record Tahsildars are entitled to daily allowance under the ordinary rules. The latter are classed as ministerial officers and allowed to exchange daily allowance for mileage under Article 1065 (ii). Officers in charge of survey parties may, subject to departmental rules to be approved by the Local Government, grant travelling allowance under the ordinary rules to Field and Deputy Surveyors and their peons when employed on work involving a considerable amount of travelling.
11	Supervisor and Registrar of Kanungoes in the United Provinces.	
12	Tahsildars and Tahsili Officials.	Tahsildars in Chittagong and Orissa, and Tahsili Officials in Chittagong and in the Angul and Khond Mahals of Orissa, are entitled to travelling allowance. Tahsildars in the Dacca division and the Tahsildar of Chandkhali in the district of Khulna are entitled to travelling allowance for journeys by boat. Khas Mahal Tahsildars of the Dacca Division are entitled to halting allowance for halts made in the course of a journey by boat on production of a certificate from the controlling officer that the hire of the boat had to be paid during each such halt. Tahsildars in the Madras Presidency, Tahsildars and Naib Tahsildars in the Baluchistan Agency and the

No. of Entry.	Designation of Officer.	Limitations and Exceptions.
	LAND REVENUE—*contd.*	
12	Tahsildars and Tahsili Officials—*contd.*	Central Provinces, including Berar, Subadars in Coorg, and except in the cases noted below, Tahsildars, Naib Tahsildars and Settlement Naib Tahsildars in the Punjab and the North-West Frontier Province are entitled to a daily allowance of Re. 1 while on tour within their respective jurisdictions, the daily allowance of Naib Tahsildars in Waziristan not being subject to increase under Article 1140 :— (*a*) The Political Tahsildar, Dera Ghazi Khan District, draws Rs. 2-8 per day, not subject to increase under Article 1140. (*b*) Tahsildars in Waziristan draw a daily allowance of Rs. 1-8, not subject to increase under Article 1140. Naib Hakims (Political Tahsildars), Upper Kurram and Lower Kurram, Native Assistants, Upper Swat and Sam Ranizai, Political Tahsildars, Peshawar, Kohat, and Bannu, and Political Naib Tahsildar, Kohat, are granted daily allowance and mileage allowance at the rates admissible to ordinary non-gazetted officials for journeys performed by them within their respective jurisdictions. (*c*) Settlement Naib Tahsildars in charge of circles in the Punjab and the North-West Frontier Province drawing a fixed travelling allowance under entry No. 18A in Appendix 22. Chaprasis and Jemadars on tahsil establishments in the Punjab are entitled to a fixed monthly allowance of Rs. 1-8 and Rs. 2 respectively when required to tour, their title to railway fare under Article 1073 remaining unaffected. Judicial Moharrirs attached to Tahsildars or Naib Tahsildars' Courts in the Punjab are entitled to travelling allowance as officers of the third class. Sub-Deputy Collectors in Assam, when placed in charge of tahsils, are entitled to travelling allowance as Sub-Deputy Collectors. Tahsildars and Naib Tahsildars in the United Provinces of Agra and Oudh, when absent from headquarters for at least two consecutive nights, are entitled to a daily allowance of Rs. 1-8 and Re. 1 a day respectively, while on tour within their jurisdictions, the rate being increased to Rs. 2-8 a day in the case of Tahsildars while they actually travel in the hills. Judicial Moharrirs attached to Tahsildars' Courts in the United Provinces, when absent from head-quarters for at least two consecutive nights, are entitled to travelling allowance as officers of the third class, while accompanying Tahsildars on tour. Travelling allowance under the ordinary rules is granted to five Moharrirs engaged in the collection of rent in the estates under the direct management of Government in the district of Backergunge, on condition that the total annual expenditure under that head is limited to Rs. 300.

No. of Entry.	Designation of Officer.	Limitations and Exceptions.
	LAND REVENUE—*concld.*	
12	Tahsildars and Tahsili Officials—*concld.*	Tahsildars and Naib Tahsildars in Ajmer-Merwara, when absent from head-quarters for at least two consecutive nights, are entitled to a daily allowance of Re. 1 while on tour within their jurisdictions. Moharrirs of Tahsildars and Naib Tahsildars in the Central Provinces are entitled to travelling allowance as officers of the third class. Deputy Tahsildars in the Madras Presidency are entitled to travelling allowance at the rate of annas 12 for every day spent on tour. Tahsil peons and jemadars in the Central Provinces and Berar are entitled to a fixed monthly allowance of Rs. 1-8 in addition to railway fare for journeys by railway. Tahsili officials in Bengal whose duties are not immediately directed to the collection of rent, may be allowed to draw travelling allowance under the ordinary rules by the Board of Revenue if the latter are satisfied in each case that the pay of the official concerned was not fixed so as to compensate him for ordinary journeys other than journeys by rail or steamer. Peons and jemadars on Tahsil establishments in the United Provinces are entitled to a fixed monthly travelling allowance of Rs. 1-8 and Rs. 2 respectively when required to tour, their title to Railway fare under Article 1073 remaining unaffected.
13	Talatis (Village Accountants) in Bombay.	As in rule 1 in Appendix 27.
14	Taluk officials in Madras and Coorg.	Sumashtas, shroffs, peons and masalchies in Madras are excepted. Taluk officials in Madras are allowed to draw travelling allowance at the ordinary rates (I) when travelling in the Bhadrachellam Taluk, and (II) when travelling in any of the tracts mentioned in the local manual of the Accountant-General, Madras, for which an increase of 50 per cent. over ordinary travelling allowance is sanctioned. Revenue Inspectors in the Madras Presidency receive, irrespective of the restrictions imposed by Articles 1055 and 1056, an allowance of eight annas a day for every day spent away from their head-quarters, the rate being increased to Re. 1 in the case of Inspectors travelling within their jurisdiction on the Kollimalai Hills in the Salem district and the Javadi Hills in the North Arcot, South Arcot, and Salem districts. Taluk Sarishtadars who exercise Magisterial powers in the Madras Presidency are entitled to travelling allowance at the rate of 12 annas a day for journeys on local enquiries. Taluk peons in Coorg are entitled, when accompanying Subedars on tour, to travelling allowance at the rate of annas three and pies four per diem, on condition that a Subedar is accompanied by one peon only.
15	*Cancelled.*	

No. of Entry.	Designation of Officer.	Limitations and Exceptions.
	SALT.	
16	Assistant Collector of Salt Revenue, Kharagora (Bombay Presidency).	
16A	Sowars and Daffadars in the Sind Combined Salt, Excise and Opium Department.	
17	Kotegasts, Jemadars, and peons of the Northern India Salt Department.	
18	Sub-Inspectors and other subordinates of the Madras Salt Department, except office establishment of Commissioners and Deputy and Assistant Commissioners and except also two Sub-Inspectors and a clerk of the Special Excise Inspector employed to work on Railways throughout the Presidency.	Entitled to travelling allowance for forced marches by road under special orders, and to actual expenses incurred for crossing at private ferries. Clerks on the office establishments of Distillery Inspectors in Madras are entitled to daily allowance for road journeys within their respective circles. Menial servants on the same establishments are entitled to daily allowance for road journeys and, in addition to railway fare, for journeys by rail within their respective circles. The peons of the Assistant Inspector employed exclusively in the supervision of the fish-curing yards in the districts of South Canara and Malabar draw travelling allowance at the ordinary rates. The Sub-Inspector of the Salt, Abkari and Customs Department attached to the Office of the Abkari Deputy Commissioner of Madras is entitled to draw travelling allowance at the ordinary rates for journeys made by him on tour with the Abkari Deputy Commissioner. Clerks and peons of the Inspectors of Customs Circles in the Madras Presidency are entitled to daily allowances for journeys by road within their respective circles. Clerks of Inspectors and peons of Inspectors and Assistant Inspectors employed in Factory Circles of the Salt, Abkari and Customs Department of the Madras Presidency are, for journeys on tour within their respective circles entitled to daily allowance under Article 1063 and annas two, respectively.
	EXCISE.	
18A	Excise peons in the Punjab and the North-West Frontier Province.	Draw travelling allowance under Articles 1063 and 1073 for journeys on tour within jurisdiction.
18B	Excise Inspectors employed on peripatetic duty in the United Provinces.	Entitled to a daily allowance of Rs. 1-8 when absent from head-quarters for at least two consecutive nights, provided nothing is drawn for the cost of carriage of tents.
	FOREST.	
19	Deputy Rangers not in charge of Ranges elsewhere than in Madras, and the Andamans, Foresters not in charge of Ranges elsewhere than in Madras, Bombay and the Andamans, and Forest Guards.	(*a*) All Deputy Rangers and Foresters whose duties necessitate the keeping of a horse or pony or the maintenance of other carriage may, under the orders of the Local Government, draw travelling allowance at the ordinary rates.

No. of Entry.	Designation of Officer.	Limitations and Exceptions.
	FOREST—*contd.*	
		(*b*) In Burma, all officers of the Forest Department whose pay does not exceed Rs. 100 a month may draw actual expenses for journeys by boat where this is the ordinary mode of travelling, irrespective of the fact that the journey does not exceed 5 miles from head-quarters.
19A	Peons attached to the Forest Officer for the Feudatory States of Orissa.	
20	*Cancelled.*	
	REGISTRATION.	
21	Rural Sub-Registrars in Bengal and Bihar and Orissa.	
	POSTAL DEPARTMENT.	
22	Overseers of Mail Lines . . .	May be granted conveyance allowances not exceeding Rs. 20 a month under the special sanction of the Director-General, Posts and Telegraphs, provided their pay and allowances together do not exceed Rs. 100.
23	*Cancelled.*	
	TELEGRAPH.	
23A	Sub-Inspectors at Hindubagh, Loralai, Fort Sandeman, Dera Ismail Khan and Edwardesabad.	May be granted conveyance allowance under Article 1077 and allowed mileage under the special orders of the Divisional or Sub-Divisional Officer.
24	Telegraph Department Sub-Inspectors, except those in entry No. 23A, Linemen and Batterymen.	May be granted travelling allowance under the special sanction of the Director-General, Posts and Telegraphs, who may impose any restrictions he thinks fit. Linemen may draw actual ferry charges.
	ADMINISTRATION.	
	Mahouts and grass-cutters attached to elephant establishments maintained by heads of departments and district officers in Assam. Mahouts on all permanent establishments in Burma.	
25A	Crew of boats or steam launches in Madras.	Not entitled to travelling allowance for ordinary journeys on duty with such boat or vessel.
25B	Temporary tent-pitchers or khalasis accompanying gazetted officers on tour in the United Provinces.	
	LAW AND JUSTICE—COURTS OF LAW.	
26	Civil Courts Amins in the United Provinces.	
27	*Cancelled.*	
28	*Cancelled.*	

No. of Entry.	Designation of Officer.	Limitations and Exceptions.
	ADMINISTRATION—*contd.*	
29	Process-servers and Bailiffs . .	In Bombay bailiffs or process-servers may draw actual ferry charges. In Burma bailiffs and process-servers may draw actual charges on account of boat hire. In Madras process-servers and amins employed as process-servers may, in special cases, draw batta under the orders of the High Court.
29A	Stationary Sub-Magistrates in the Madras Presidency.	Entitled to draw travelling allowance at the rate of annas 12 a day for journeys on local enquiries.
	POLICE.	
30	Police Officers and men of all grades (including those employed in the Criminal Intelligence Department*) below the rank of Assistant Superintendent, with the undermentioned exceptions :—	Entitled to have their necessary baggage, including utensils, conveyed at Government expense when employed on escort duty
	General.	
	(i) Sub-Inspectors who may be allowed the concession at the discretion of the Local Government.—Entitled to draw daily allowance at the ordinary rates for all journeys on duty of more than 15 miles from their head-quarters, provided that, in the case of officers attached to a police station, the place to which they travel is beyond the limits of the police station.	
	(ii) Head Constables and Constables, who are not in receipt of permanent monthly travelling allowance.—May draw actual expenses for journeys by boat where this is the ordinary mode of travelling.	
	(iii) *Cancelled.*	
	(iv) Except in Burma, Circle Inspectors, when absent from head-quarters—entitled to daily allowance at Re. 1.	
	(v) Officers entered in Appendix 22 as entitled to a fixed monthly travelling allowance.	
	Bombay.	
	(i) Mounted policemen when deputed beyond their districts for the purpose of receiving instruction in cavalry drill and as farriers.—Entitled to batta at the rate of 3 annas a day for the whole period of their absence.	

* The ordinary jurisdiction of this establishment is confined to a radious of 20 miles from the head-quarters of each sub-agency.

No. of Entry.	Designation of Officer.	Limitations and Exceptions.
	POLICE—*contd.*	
	Bombay—contd.	
	(ii) Policemen of all ranks employed on clerical duties in the offices of Deputy Inspectors-General of Police, Superintendents, Assistant and Deputy Superintendents of Police in the Bombay Presidency.	
	Madras.	
	(i) District Armourers.	
	(ii) Constables, head constables and sub-inspectors on less than Rs. 70 a month employed within the Pollachi division of the Coimbatore district, draw daily allowance at 50 per cent. over the ordinary rates when travelling in that portion of the Anamalai Hills which is included within the limits of the Kottur police station.	
	(iii) Prosecuting Inspectors, and Sub-Inspectors who are readers to Superintendents and Assistant and Deputy Superintendents, may draw ordinary travelling allowance for journeys on duty beyond their headquarters, in addition to the conveyance allowance admissible to them under entry No. 84 Q of Appendix No. 26.	
	(iv) Cochin. Inspector or Sub-Inspector of Police at—.	May draw travelling allowance under Articles 1033 and 1034, subject to the condition that the amount of the allowance drawn in any one month does not exceed Rs. 15.
	(v) Police head constables and constables in the Madras Presidency—entitled to draw travelling allowance for all journeys extending to more than 15 miles from their headquarters, provided that the place to which they travel is beyond the limits of the police station to which they are attached. Constables are also entitled to actual expenses for travelling by boat or ferry, in addition to daily allowance, during journeys outside jurisdiction, though such journeys do not exceed 20 miles.	
	United Provinces.	
	(i) Kumaon-Garhwal District. Inspector of Police of —.—Entitled to travelling allowance of Rs. 1-8 a day during absence on duty from headquarters.	

No. of Entry.	Designation of Officer.	Limitations and Exceptions.
	POLICE—*contd.*	
	United Provinces—contd.	
	(ii) Sowars who are employed on patrol duty beyond a limit of five miles from head-quarters.—Entitled to have their necessary baggage, including utensils, conveyed at Government expense, provided that the conveyance of baggage is certified to be necessary by the chief Police officer of the district.	
	(iii) Police officers below the rank of Sub-Inspector.—Entitled to draw daily allowance at the ordinary rates for all journeys on duty of more than 15 miles from their head-quarters, provided that, in the case of officers attached to a police station, the place to which they travel is beyond the limits of the police station.	
	Punjab.	
	(i) Policemen employed as clerks in district or divisional offices.	
	(ii) Policemen travelling on escort duty.—May draw travelling allowances, under special sanction given in each case by the Local Government, when the Local Government considers the circumstances of the journey such as to require this concession.	
	(iii) The Commandant and Risaldar, Border Military Police, and the Commandant and Subedar-Major (or other native officer working for him in his unavoidable absence) of the Baloch Levy.	
	(iv) Sub-Inspectors of Police.—Entitled to draw daily allowance at the ordinary rates for all journeys on duty of more than 15 miles from their head-quarters, provided that, in the case of officers attached to a police station, the place to which they travel is beyond the limits of the police station.	
	Bengal and Assam.	
	(i) Constables of the river police when deputed to travel on inland passenger steamers—entitled to draw a daily allowance of two annas in addition to a free pass or the amount of the fare for every day on which they are absent from head-quarters for more than 8 hours.	

No. of Entry.	Designation of Officer.	Limitations and Exceptions.
	POLICE—*contd.*	
	Bengal and Assam—contd.	
	(ii) Native officers, Non-commissioned officers and men of the Military Police.—May charge for the conveyance of their baggage in all cases in which journeys are undertaken on duty under proper authority, when permanent transport is not available and when the conveyance of baggage is certified to be necessary. This concession applies also to journeys on duty beyond jurisdiction and to journeys on transfer from one district to another, except where double railway fare is allowed under Article 1012. May also draw actual expenses for journeys by boat where this is the ordinary mode of travelling.	
	Burma.	
	(i) Inspectors who have to travel on inspection duty in the interior of districts.	
	(ii) Native officers, Non-commissioned officers and men of the Military Police in Upper and Lower Burma.—May charge for the conveyance of their baggage in all cases in which journeys are undertaken on duty under proper authority, when permanent transport is not available and when the conveyance of baggage is certified to be necessary. This concession applies also to journeys on duty beyond jurisdiction and to journeys on transfer from one district to another except where double railway fare is allowed under Article 1012. May also draw actual expenses for journeys by boat where this is the ordinary mode of travelling.	
	(iii) Sub-Inspectors and Sergeants in Burma who are not in receipt of permanent monthly travelling allowance.—May draw actual expenses for journeys by boat where this is the ordinary mode of travelling.	
	(iv) European Inspectors and Sergeants of the Burma Police and European Sergeants of the Rangoon Town Police when on duty outside Burma.—Entitled to daily allowance at Rs. 2.	
	(v) Constables, when deputed beyond Inspector's circle—entitled to daily allowance at 4 annas.	

No. of Entry.	Designation of Officer.	Limitations and Exceptions.
	POLICE—*concld.*	
	Ajmer-Merwara.	
	Police officers below the rank of Sub-Inspector.—Entitled to draw daily allowance at the ordinary rates for all journeys on duty of more than 15 miles from their head-quarters, provided that, in the case of officers attached to the police station, the place to which they travel is beyond the limits of the police station.	
	Port Blair.	
	Officers of the Port Blair Police when employed on special duty beyond their district.—Entitled to daily allowances at the maximum rates noted below, in accordance with section 20 of the Police Manual of the Andaman and Nicobar Settlements :—	
		Rs. a. p.
	European Inspectors and Sub-Inspectors . .	2 0 0
	Native Inspectors and Chief Constables . .	0 8 0
	Baluchistan.	
	Policemen employed as clerks in the office of the District Superintendent of Police in Zhob.	
	North-West Frontier Province.	
	Commandants and Subedar-Majors of the Border Military Police.	
	MEDICAL.	
31	Officers of the Vaccination Department below the rank of Deputy Sanitary Commissioner elsewhere than in Madras, Bengal, Bihar and Orissa, Burma and Assam.	Vaccinators on the staff of a Deputy Sanitary Commissioner in the Punjab may be granted travelling allowance at mileage rates with the sanction of the Local Government, when required to travel rapidly to a distant place. The Native Superintendent of Vaccination in Ajmer is entitled to a travelling allowance of eight annas a day while on tour. Vaccinators and the Inspector of Vaccination in Coorg receive fixed allowances. (*Vide* entries 77 and 79, Appendix 22.) Inspectors of Sanitation and Vaccination and Assistant Superintendents of Vaccination in Bombay receive fixed monthly travelling allowances as shown in entry 75, Appendix 22. Peons attached to the Inspectors of Sanitation and Vaccination in the Bombay Presidency (including Sind) draw travelling allowance under the ordinary rules.

No. of Entry.	Designation of Officer.	Limitations and Exceptions.
	SCIENTIFIC AND OTHER MINOR DEPARTMENTS.	
32	Veterinary Inspectors in the United Provinces.	Entitled to a daily allowance of Rs. 1-8 when absent from head-quarters for at least two consecutive nights, provided that nothing is drawn for the cost of carriage of tents.
33	Veterinary Assistants serving in the Army Remount Department in Baluchistan.	Are granted a horse allowance of Rs. 15 a month.
34	Khalasis and other inferior and menial servants of the Survey of India Department except such as accompany administrative officers on tour.	Entitled to free carriage of their necessary baggage, including utensils.
	PUBLIC WORKS DEPARTMENT.	
35	Petty establishments expressly engaged for service in the field.	The Local Government in case of doubt may decide whether any particular officer or class of officers comes within this term or not. Khalasis accompanying Sub-Divisional Officers and subordinates employed in the Western Nara District in Sind, to Beli Thap are entitled to travelling allowance under the ordinary rules for their journeys by road.
36	Sub-Overseers.	May be granted conveyance allowance under Article 1077; also mileage under the special order of the Executive or Assistant Engineer.
37	Surveyors.	
37A	Canal Mistris.	
	RAILWAY DEPARTMENT.	
38	Train staff or running establishment of a State Railway.	Are not entitled to any allowance under Articles 1011 to 1014.
39	Petty establishments expressly engaged for service in the field.	Managers, and Engineers-in-Chief, in case of lines under construction, may decide in doubtful cases whether any particular officer or class of officers comes within this term or not.
40	Sub-Overseers.	May be granted conveyance allowance under Article 1077; also mileage under the special order of the Executive or Assistant Engineer.
41	Surveyors.	

APPENDIX No. 21.—*Cancelled.*

APPENDIX No. 22.—*Referred to in Article 1048.*

List of Permanent Monthly Travelling Allowances.

NOTE—The rates in this Appendix are in many cases now variable by Provincial Governments under the Resolutions defining the powers of the Government of India and Local Governments in this matter, and such cases will in future be embodied in Provincial supplements and not in these Regulations. No amendment has, however, been made in this reprint pending a general revision of the Code.

No. of Entry.	Designation of Officer.	Rate of Permanent Travelling Allowance. Rs.	a.	p.
	LAND REVENUE.			
1	Talukdari Settlement Officer, Gujarat	200	0	0
2	Collector, Thar and Parkar	175	0	0
3	Collectors and Magistrates, 1st and 2nd Assistant Collectors, and Assistant Collectors (in charge of a division of a district), in Sind	150	0	0
4	Deputy Commissioners of Arakan Hill Tracts, and Upper Sind Frontier and Salween Districts	150	0	0
5	Superintendent and Deputy Superintendent of Revenue Survey and Settlement, Bombay	150	0	0
6	*Cancelled.*			
7	Collectors and Magistrates, and 1st and 2nd Assistant Collectors in Bombay	125	0	0
8	*Cancelled.*			
9	Assistant Collectors in charge of talukas, Bombay	100	0	0
10	Assistant Settlement Officers in Settlement Department, Bombay	100	0	0
11	District Deputy Collectors in Bombay and Deputy Collectors in charge of Sub-divisions in Sind	75	0	0
12	District Deputy Collectors not in charge of Sub-divisions in Sind, including the Native Assistant to the Commissioner	50	0	0
12A	Field establishments of the Survey Department in the Madras Presidency only while working in the field—			
	Sub-Assistant (first class) on pay of Rs. 250	40	0	0
	Sub-Assistant (second and third class) on pay of Rs. 200 and 150	30	0	0
	Head Surveyors (all classes) on pay of Rs. 100, 80 and 60	20	0	0
	Sub-Assistants' clerks and draftsmen (one of each grade) on pay of Rs. 15 and 20	5	0	0
	Sub-Assistants' and Head Surveyors' peons on pay of Rs. 7	3	0	0
13	Supervisors, Ramnagar and Haldwani, on the establishment of the Executive Engineer, Kumaon Government Estates, United Provinces	30	0	0
14	*Cancelled.*			
15	Mamlatdars and Survey Mamlatdars in Bombay	25	0	0
15A	Sub-Deputy Collector in charge of the Palamau Government Estate, Bihar and Orissa	25	0	0
16	Mahalkari of Supa Petha in the Kanara District	25	0	0
16A	Sub-Deputy Collector stationed in the island of Kutubdia in the Chittagong District	20	0	0
17	Mahalkaris, and Sheristadars of Assistant Collectors and Magistrates, and of District Deputy Collectors, in Bombay; also the Overseer, Kashipur, on the establishment of the Executive Engineer, Kumaon Government Estates, United Provinces	15	0	0
18	Surveyors in Sind, for seven months in the year during the working season	15	0	0
18A	Settlement Naib Tahsildars in charge of circles in the Punjab and the North-West Frontier Province	15	0	0
19	Karkuns of Assistant Collectors and Magistrates, and of District Deputy Collectors, and the Head Karkun on the Boundary Mark Inspecting Establishment attached to the Office of the Talukdari Settlement Officer in Bombay; and the writer attached to the office of the Inkunwon of the Thongwa District in Burma	10	0	0
20	Divisional Tapedars, Supervising Tapedars and Tapedars in Sind	10	0	0
21	*Cancelled.*			
22	Circle Inspectors of Land Records and Agriculture, Bombay	7	0	0

No. of Entry.	Designation of Officer.	Rate of Permanent Travelling Allowance. Rs. a. p
	LAND REVENUE—*contd.*	
22A	Kotars in Sindh	2 0 0
23	Peons of Surveyors in Sind, for seven months in the year during the working season	2 0 0
	SALT.	
24	Assistant Collector of Salt Revenue in charge of the Goa Frontier	200 0 0
25	Assistant Collector of Salt Revenue, Bombay, when in charge of the Northern Frontier Range	150 0 0
26	Assistant Collectors of Salt Revenue, Bombay (but see entries 24 and 25)	100 0 0
27	Native Assistant to the Collector of Salt Revenue in Bombay	75 0 0
28	*Cancelled.*	
29	Sheristadars of Assistant Collectors and of the Native Assistant Collector of Salt Revenue in Bombay; Head Clerks of Assistant Collectors of Salt Revenue in charge of the Northern Frontier and Kharagora Ranges in Bombay; and Head Clerk and Sheristadar on the establishment of the Assistant Collector of Salt Revenue in charge of the Goa Frontier	15 0 0
30	Clerks and Karkuns (not otherwise provided for) of Assistant Collectors of Salt Revenue in charge of Ranges in Bombay; the Clerk and two Karkuns on the establishment of the Assistant Collector of Salt Revenue in charge of the Goa Frontier; and Second Karkuns in the Office of the Native Assistant Collector of Salt Revenue in Bombay	10 0 0
	ASSESSED TAXES.	
30A	Inspector and Examiner of Accounts, Income Tax establishment, Aden	20 0 0
	EXCISE.	
31	Inspector of Excise, Villupuram Circle; and Inspector and two Assistant Inspectors, Madras Town Circle	60 0 0
32	*Cancelled.*	
33	Excise Sub-Inspector, Mymensingh; and Sub-Deputy Collector of Nowgong employed in supervising ganja cultivation	25 0 0
34	Assistants to the Ganja Supervisor, Rajshahi	20 0 0
35	*Cancelled.*	
	CUSTOMS.	
36	Commissioner of Customs, Salt, Opium and Excise, Bombay	200 0 0
37	Personal Assistant to ditto	100 0 0
	FOREST.	
38	Conservators, Bombay; Deputy Conservators in charge of Circles in Bombay; and Assistant Collectors employed as Forest Settlement Officers in Sind	200 0 0
39	Deputy Conservators in Bombay (but see entry 38) and Assistant Conservators in Bombay who have passed in a vernacular language or who have been placed in permanent charge of a Forest Division before having passed in a vernacular language	150 0 0
40	Assistant Collectors appointed Forest Settlement Officers, Bombay, any allowance the Local Government may grant, subject to a maximum of	150 0 0
40A	Forest Revenue Collectors appointed in connection with the management of the protected forests in the Sundarbans of the Bakarganj District	50 0 0

No. of Entry.	Designation of Officer.	Rate of Permanent Travelling Allowance. Rs. a. p.
	FOREST—*contd.*	
40B	Rangers employed in the Andamans :—	
	(i) Whose pay is Rs. 175 to Rs. 200 per mensem	*40 0 0
	(ii) Whose pay is Rs. 100 to Rs. 150 per mensem	*30 0 0
	(iii) Whose pay is Rs. 50 to Rs. 80 per mensem	*20 0 0
41	Rangers in charge of the Ratnagiri Sub-division and the Goompahar and Senchal Ranges of the Darjeeling Division	30 0 0
41A	Ranger in charge of the Mahaldaram Range of the Darjeeling Division	25 0 0
42	Probationers for admission to the Imperial Forest School at Dehra Dun during the term (3½ months) of practical training	25 0 0
43	Rangers in Bombay (but see entry 41); and Sheristadars of Forest Settlement Officers in Bombay	15 0 0
43A	Deputy Rangers employed in the Andamans	*15 0 0
44	Deputy Rangers or Foresters in charge of Ranges in Madras	12 0 0
45	Karkuns of Forest Settlement Officers in Bombay; and Foresters on pay of Rs. 20 and upwards in Bombay, if in charge of Ranges	10 0 0
45A	Foresters employed in the Andamans	*10 0 0
	REGISTRATION.	
46	Inspectors of Registration Offices, Bombay	75 0 0
47	Inspectors of Village Registration in the districts in which the Deccan Agriculturists' Relief Act, 1879, is in force	25 0 0
48	Karkuns of Inspectors of Registration and Stamps, Bombay	15 0 0
	POST OFFICE.	
49	*Cancelled.*	
50	*Cancelled.*	
	ADMINISTRATION.	
50A	Chief Commissioner of Delhi	300 0 0
51	Commissioner in Sind; and Commissioners of Divisions, except in Bombay and Ajmer	250 0 0
52	Assistant Commissioner in Sind; and Commissioners of Divisions, Bombay	200 0 0
52A	Deputy Auditors-General	200 0 0
53	Native Assistants (Deputy Collectors) to the three Divisional Commissioners, Bombay	100 0 0
53A	Establishments of Deputy Auditors-General :—	
	(i) Superintendents	100 0 0
	(ii) 1st class Clerks	70 0 0
	(iii) 2nd or 3rd class Clerks	60 0 0
54	Establishments regularly touring with the Commissioners of Divisions, Bombay, and with their Native Assistants :—	
	(i) Head Clerks and Chitnis	30 0 0
	(ii) Men whose pay is less than Rs. 100, but not less than Rs. 75 a month	25 0 0
	(iii) Men whose pay is less than Rs. 75, but not less than Rs. 50 a month	20 0 0
	(iv) Men whose pay is less than Rs. 50 a month	15 0 0
	LAW AND JUSTICE—COURTS OF LAW.	
55	Cantonment Magistrate, Barrackpore and Dum-Dum Cantonments	60 0 0
55A	Resident Magistrate of Hubli-Dharwar	25 0 0
55B	Karkun of the Resident Magistrate of Hubli-Dharwar	7 0 0
	JAILS.	
56	Inspector-General of Prisons and Registration, Bombay	200 0 0

* The allowance is inadmissible in any month during which an officer is absent from head quarters for less than 15 days.

No. of Entry.	Designation of Officer.	Rate of Permanent Travelling Allowance. Rs. a. p.
	POLICE.	
57	*Cancelled.*	
58	*Cancelled.*	
59	Assistant Superintendent of Police, Arakan Hill Tracts	100 0 0
60	Superintendent of the River Police, Bengal	150 0 0
60A	Assistant Superintendent and Deputy Superintendent of the River Police, Bengal	100 0 0
60B	Inspectors of the River Police, Bengal	30 0 0
61	Sub-Inspector, Karachi-Khelat Frontier Police	25 0 0
62	Sub-Inspectors (including Prosecuting Sub-Inspectors), Railway Police, and Head Constables in charge of police stations serving on Railways, in Bombay Presidency, including Sind	15 0 0
62A	Sub-Inspectors of the River Police, Bengal	15 0 0
63	Head Constables of the River Police, Bengal	7 0 0
64	Constables of the River Police, Bengal	3 0 0
	EDUCATION.	
65	Educational Inspector in Sind	125 0 0
66	Educational Inspectors in Bombay	100 0 0
67	Sub-Assistant Inspectors of Schools in the Hill Tracts in the Northern Circars; and Deputy Inspectors of Schools in Burma	50 0 0
67A	District Inspector of Schools, Kangra	45 0 0
68	Sub-Inspectors of Schools in Burma	30 0 0
69	Sub-Assistant Inspector of Schools, Nilgiri District; Sub-Assistant Inspector of Schools, Malabar, South Canara, and North Coimbatore; Assistant District Inspector of Schools, Simla, while actually employed in the Simla District and the Hill States attached thereto; and Assistant District Inspector of Schools, Kangra	37 8 0
69A	Sub-Assistant Inspectors of Muhammadan schools and Sub-Assistant Inspectresses of girls' schools, in the Madras Presidency	35 0 0
70	Deputy Inspectors and the Assistant Deputy Inspectors of Schools in the town of Bombay; Assistant District Inspectors of Schools in the Punjab; Sub-Assistant Inspectors of Schools, Madras Presidency, except those mentioned in entries 67, 69 and 69A and those placed in charge of districts as District Assistant Inspectors	25 0 0
71	District Inspectors of Schools, Punjab	30 0 0
71A	Itinerant teachers in Burma—	
	(i) In special localities	15 0 0
	(ii) In ordinary localities	10 0 0
71B	Supervisors of Elementary Schools in the Hill Tracts of the Northern Circars	25 0 0
71C	Supervisors of Elementary Schools in the districts of Malabar, South Canara and North Coimbatore	18 12 0
71D	Supervisors of Muhammadan Elementary Schools in the Madras Presidency except those mentioned in entries 71B and 71C	15 0 0
71E	Supervisors of Hindu Elementary Schools in the Madras Presidency except those mentioned in entries 71B and 71C	12 8 0
72	The Inspecting Pandit of the Primary Schools within the South Suburban, Manicktola, Kossipore, Chitpore and Barahnagar Municipalities in the District of the 24-Parganas	5 0 0
	MEDICAL.	
73	Inspectors of Sanitation and Vaccination and Assistant Superintendents of Vaccination in Bombay—	
	(i) Whose pay is Rs. 100 per mensem	30 0 0
	(ii) Whose pay is Rs. 75 per mensem	25 0 0
	(iii) Whose pay is Rs. 55 per mensem	20 0 0

No. of Entry.	Designation of Officer.	Rate of Permanent Travelling Allowance. Rs. a. p.
	MEDICAL—*contd.*	
74	Hospital Assistants in the Punjab engaged upon itinerary duties; and Hospital Assistant attached to the Kurram Militia	15 0 0
75	Inspector of Vaccination, Coorg (for eight months in the year only)	10 0 0
76	Vaccinators in Sind and the two vaccinators attached to the British Trade Agency at Gyantse	5 0 0
77	Vaccinators in Coorg (for eight months in the year only)	3 0 0
	POLITICAL.	
78	Agent to the Governor-General in Baluchistan	250 0 0
78A	Agent to the Governor-General and Chief Commissioner in the North-West Frontier Province	250 0 0
79	President* of Rajasthanik Sabha in Kathiawar	250 0 0
80	Political Agent, Kolhapur and Southern Mahratta Country	200 0 0
81	Superintendent* of Surveys under Rajasthanik Court	200 0 0
82	Joint Administrator* of the Gondal Estate	200 0 0
83	Political Agents in Zhob	180 0 0
84	Assistant Political Agent, Zhob	150 0 0
85	Political Agents, Mahi Kantha, and Political Superintendent, Palanpur	150 0 0
86	Political Officer in the Khyber	150 0 0
87	Assistant Political Agents in the Southern Mahratta Country and Mahi Kantha	150 0 0
88	Joint Administrator* of the Rajpipla Estate	150 0 0
89	Four Assistants to the Agent to the Governor in Kathiawar (Political Agents or Assistant Political Agents)	100 0 0
90	Political Agent, Kutch, and Political Superintendent, Sawantwadi	100 0 0
91	*Cancelled.*	
92	*Cancelled.*	
93	Vice-Consul, Chiengmai	60 0 0
94	Head Clerk to the Assistant Political Agent at Thal-Chotiali	25 0 0
95	The two Infanticide Censors attached to the Kathiawar Agency (payable by the Kathiawar Infanticide Fund)	18 0 0
96	Sheristadars of Assistant Political Agents, Mahi Kantha and Rewa Kantha	15 0 0
97	Karkuns of Assistant Political Agents, Mahi Kantha and Rewa Kantha	10 0 0
98	Sheristadar and Karkun of the Western Bhil Agent in Khandesh	10 0 0
99	Clerk attached to the office of the Agent for Wild Tribes, Khandesh	10 0 0
	SCIENTIFIC AND OTHER MINOR DEPARTMENTS.	
99A	Itinerating Veterinary Assistants, Bengal, Bihar and Orissa and Assam	15 0 0
	NOTE.—[In the Eastern Districts of Bengal and in Assam the allowance may be increased up to a maximum of Rs. 25 according to local circumstances.]	
100	*Cancelled.*	
101	Registrar of Trade, Aden	30 0 0
102	Chief Inspector of Smoke Nuisances in Bengal	100 0 0
103	Assistant Inspector of Smoke Nuisances in Bengal	75 0 0
	PUBLIC WORKS DEPARTMENT.	
104	Superintending Engineer, 4th Irrigation Circle, United Provinces, on condition that he owns a motor car and maintains it in proper condition, and uses it, for the purpose for which the allowance is granted.	325 0 0

* Payable by the Native States.

APPENDIX No. 23.—*Cancelled.*

APPENDIX No. 24.—*Cancelled.*

APPENDIX No. 25.—*Referred to in Articles 1024 and 1063, Exception (a).*

List of Daily Allowances.

NOTE.—When used in this Appendix the term "Local Government" includes only the Governments of Madras, Bombay, Bengal, the United Provinces, the Punjab, Burma, and Bihar and Orissa.

No. of Entry.	Designation of Officer.	Rate of Daily Allowance. Rs. a. p.
	LAND REVENUE.	
1	Directors of Land Records and Directors of Agriculture in Bengal, Bihar and Orissa and Burma; Director of Land Records and Agriculture in Assam; Directors of Surveys employed in Bengal, Bihar and Orissa and Assam	10 0 0
2	Directors of Land Records and Directors of Agriculture, Bombay, Madras, the Punjab, and the Central Provinces; Director of Land Records and Agriculture, United Provinces; and Director of Survey, Madras	7 8 0
3	Deputy and Assistant Commissioners of Almora, Garhwal, and Naini Tal, and Settlement and Assistant Settlement Officers, Almora, for tours in the hills	7 8 0
4	Superintendent of Dehra Dun when travelling in the Jaunsar Bawar tract; District Officers (Collectors and Deputy Commissioners) in Bengal, Bihar and Orissa and Assam, and Collectors in Madras	7 8 0
4A	Deputy Commissioners in the Central Provinces and Berar	6 8 0
4B	Land Records Assistant, Assam	6 0 0
5	*Cancelled.*	
6	Assistant Directors of Revenue Survey whose salary does not exceed Rs. 500 a month (now designated Deputy Directors), Deputy and Assistant Commissioners of Settlement, unpassed Assistant Collectors who are placed in charge of a division, and Special Assistant Settlement officers in Madras	4 0 0
7.	Deputy Collectors (except in Madras), and Extra Assistant Commissioners of the 1st class (except the officer posted as an Assistant Political Agent in the North-West Frontier Province)	4 0 0
8	Unpassed Assistant Collectors who are not placed in charge of a division and Deputy Collectors of the first class in Madras	3 0 0
9	Deputy Collectors or Magistrates or Extra Assistant Commissioners (when belonging to the 2nd class), Assistant Settlement Officers of the 2nd class in the Central Provinces, British Girassia Agent, Baroda, and Daftardars of Collectors and Magistrates in Bombay	3 0 0
9A	Sub-Deputy Collectors in Bengal and Bihar and Orissa, when engaged on land acquisition or partition work; and Sub-Deputy Collectors in the Western Dooars of Jalpaiguri	3 0 0
9B	Sub-Deputy Collector in charge of the Khas Mahals in the district of Faridpur	*3 0 0
9C	Members of the Provincial Agricultural Service in the Central Provinces, irrespective of the pay actually drawn by them under the time scale	3 0 0
9D	Sub-Deputy Collectors of the 3rd, 4th and 5th grades in Bengal and Bihar and Orissa, when employed on Canal revenue work, draw daily allowance at 50 per cent. over the ordinary rates subject to a maximum of	2 0 0
10	Tahsildars in the United Provinces, for halts during journeys beyond their ordinary jurisdiction	1 0 0
11	District Kanungoes in the Punjab and the North-West Frontier Province	1 0 0

* Not subject to increase under Article 1140.

No. of Entry.	Designation of Officer.	Rate of Daily Allowance. Rs. a. p.
	LAND REVENUE—*contd.*	
12	*Cancelled.*	
13	Village Accountants (Talatis), Bombay, when deputed outside their jurisdiction	0 5 0
14	*Cancelled.*	
	EXCISE.	
15	Commissioners of Excise and Salt, Bengal and Bihar and Orissa; and Commissioner of Excise, Assam	10 0 0
16	Commissioner of Excise, United Provinces, and Commissioner of Excise, Central Provinces	7 8 0
16A	Assistant Commissioners of Excise	7 8 0
17	Commissioner of Excise, Stamps, and Registration in the Punjab .	6 0 0
17A	Personal Assistant to the Commissioner of Excise, Central Provinces	4 0 0
	OPIUM.	
18	Opium Agents	10 0 0
19	Assistant Opium Agents	4 0 0
	SALT.	
20	Commissioner of Northern India Salt Revenue	10 0 0
21	Deputy Commissioner, Northern India Salt Revenue; Collector of Customs and Salt Revenue, Sind; and Collector of Salt Revenue, Bombay	7 8 0
22	Deputy Commissioner of Salt Revenue, Madras	6 0 0
23	Superintendents, Northern India Salt Revenue; and Superintendents, Salt Department, Bengal and Bihar and Orissa . . .	4 0 0
24	Assistant Superintendents, Northern India Salt Revenue; Inspectors, Salt Department, Bengal and Bihar and Orissa; Inspectors and Assistant Inspectors, Madras Salt and Abkari Department (Preventive Circle); Inspectors of Customs Circles and the Assistant Inspectors, Central Customs Circle No. 1, in the Madras Presidency; and Inspector and Assistant Inspector, Ganjam Circle (a factory circle), while travelling within the Goomsur, Surada and Aska magisterial divisions	3 0 0
25	Inspectors and Assistant Inspectors, Madras Salt, Abkari and Customs Department (factory circles, except Ganjam); Assistant to the Travelling Inspector of Machines in the Madras Presidency	3 0 0
	CUSTOMS.	
25A	Collectors of the Imperial Customs Service	7 8 0
	ASSESSED TAXES.	
26	Income Tax Assessors, Bengal (Mofussil), Bihar and Orissa, and Assam	3 0 0
	NOTE.—[The total amount in any one month (including horse allowance, if any, sanctioned under Article 1079) not to exceed Rs. 90 in the districts of the 24-Perganas, Khulna, Jessore, Dacca, Faridpur, Backergunge, Mymensingh, Tippera, and Chittagong: Rs. 60 in the districts of Patna, Gya, Shahabad, Darbhanga, Muzaffarpur, Saran, Champaran, Monghyr, Bhagalpur, Purnea, Malda, Balasore, and Puri; and Rs. 70 in other districts.]	
26A	Income Tax Assessors serving in the Surma Valley Districts . .	3 0 0
	NOTE.—[The total amount drawn in any one month not to exceed Rs. 90.]	
27	Income Tax Assessors, Calcutta	1 0 0

No. of Entry.	Designation of Officer.	Rate of Daily Allowance.
	FOREST.	*Rs. a. p.*
28	Inspector-General	15 0 0
28A	Chief Conservators of Forests in Burma and the Central Provinces; President of the Imperial Forest Research Institute, Dehra Dun; and the Conservator of Forests, Assam	10 0 0
28B	Extra Assistant Conservator of Forests in charge of the Kyaukpyu Forest Sub-division, Burma	9 0 0
29	Assistant Inspector-General—	
	(i) When travelling with camp-equipment	7 8 0
	(ii) When travelling without camp-equipment	5 0 0
30	Conservators in Madras, Bengal Bihar and Orissa	7 8 0
	NOTE.—[The Conservator, Bengal, draws Rs. 10 when travelling in the district of Darjeeling.]	
30A	Imperial officers on the staff of the Imperial Forest Research Institute and College at Dehra Dun	7 8 0
	NOTE.—[For journeys in the special localities mentioned in local manual of the Accountant-General concerned these officers draw travelling allowance at the rates admissible to Forest Officers of corresponding rank when travelling in those localities.]	
31	Conservators of Forests elsewhere than in Madras, Bombay, Bengal, Bihar and Orissa, and Assam	6 0 0
	NOTE.—[The Conservator, Punjab, draws Rs. 10 when travelling in the Simla and Bashahr Forest Divisions, and Rs. 7-8 when travelling in the following hill tracts, *viz.*, Hazara District, Murree and Kahuta Tahsils of the Rawalpindi District, Chamba State, Kangra District (including the Kulu Sub-division), Mandi State, and Pathankot in the Gurdaspur District.]	
31A	Assistant Conservators of Forests in charge of a Division or employed as Instructors at the Forest College, Coimbatore	5 0 0
32	Extra Deputy Conservators of Forests, and Extra Assistant Conservators in charge of a Division or employed as Instructors at the Forest College, Coimbatore	4 8 0
33	Deputy Collectors employed on Forest Settlement work in Madras	4 0 0
34	Assistant Conservators of Forests; and Extra Assistant Conservators of Forests drawing more than Rs. 500	4 0 0
35	The Extra Assistant Conservator who is Personal Assistant to the Conservator of Forests, Southern Circle, Bombay	3 8 0
36	Extra Assistant Conservators of Forests drawing Rs. 500 or less; probationers in the Provincial Forest Service and the Officer holding the combined appointments of Port Officer and Custom House Officer, Karwar, and Forest Ranger in charge of the Coast Timber Depôts in the Southern Forest Division, Bombay	3 0 0
36A	The Dangs Dewan	3 0 0
36B	Assistant to the Inspector of Forest Accounts, Central Provinces	1 4 0
36C	Forest guards and Government Stipendiary Students at the Vernacular Forest School at Balaghat	0 5 4
	REGISTRATION.	
37	Inspector-General of Registration, Madras, and Inspector-General of Registration, United Provinces	7 8 0
38	Inspectors of Registration Offices in Bengal, Bihar and Orissa and Assam	4 0 0
39	District Registrars in Madras	3 0 0
	POST OFFICE.	
40	Director-General	10 0 0
41	Postmasters-General, including Deputy Directors-General	7 8 0
41A	Assistant Directors-General; Deputy Postmasters-General; Inspectors-General, Railway Mail Service and Sorting; and Superintendent, Persian Gulf Division	6 0 0

No. of Entry.	Designation of Officer.	Rate of Daily Allowance Rs.	a.	p.
	POST OFFICE—*contd.*			
42	Superintendents, including those employed as Personal Assistants to the Director-General, to Postmasters-General, or to Inspectors-General, Railway Mail Service and Sorting	4	0	0
43	Probationary and Assistant Superintendents	3	0	0
44	Inspectors	2	0	0
	TELEGRAPH.			
45	Director-General; and Director of the Persian Gulf Division of the Indo-European Telegraph Department	10	0	0
46	Directors of Telegraphs (including those of Traffic and Construction); Electrical Engineer-in-Chief; and Assistant Superintendent of the Mekran Telegraph line	7	8	0
47	Superintendents, and Assistant Superintendents in charge of Divisions; Electrical Engineers of the Technical Branch; and Engineer and Electrician and Traffic Manager, Persian Gulf Division of the Indo-European Telegraph Department	6	0	0
48	Superintendent, Persian Telegraph Line; and Assistant Superintendent Apprentices in the Indian Telegraph Department	4	0	0
49	Assistant Superintendents in the Persian Division of the Indo-European Telegraph Department	3	0	0
50	Sub-Assistant Superintendents	3	0	0
51	Inspecting Telegraph Masters and Signallers other than those sent out on casual inspection duty	2	0	0
	MINT.			
52	Mint Masters	10	0	0
	GENERAL ADMINISTRATION.			
53	Members of the Executive Councils of Governors and Lieutenant-Governors	15	0	0
54	Chief Commissioners	15	0	0
54A	Chairman of the Railway Board	15	0	0
55	Secretary to the Government of India or to a Local Government	10	0	0
55A	Members of the Railway Board	10	0	0
56	Commissioners of Ajmer and Merwara	10	0	0
57	Members of Board of Revenue	10	0	0
58	Financial Commissioners, Punjab, Central Provinces and Burma	10	0	0
59	Comptroller and Auditor-General	10	0	0
59A	Chief Secretary to the Chief Commissioner, Central Provinces and Assam	10	0	0
59B	Controller of Currency	10	0	0
59C	Secretaries to the Chief Commissioner, Central Provinces, other than the Chief Secretary	7	8	0
60	Accountants-General (not including Comptrollers)	7	8	0
60A	Second Secretary to the Chief Commissioner, Assam	7	8	0
61	Officer in charge of the Records of the Government of India	7	8	0
61A	Controller of Printing and Stationery	7	8	0
61B	Officers in class I of the Indian Finance Department including Examiners class I of the old Public Works and Railway Accounts Department	†6	0	0
61C	Officers in class III and Probationers of the Indian Finance Department (including Deputy Examiners and Assistant Examiners of the old Public Works and Railway Accounts Department) whose salary does not exceed Rs. 500 a month	*4	0	0

* Officers who entered the Enrolled List prior to 1st October 1910 draw Rs. 5 a day.

† Officers of the old Public Works and Railway Accounts Department graded as Examiners of the second third grade on 1st October 1910, also draw Rs. 6 a day.

No. of Entry.	Designation of Officer.	Rate of Daily Allowance. Rs.	a.	p.
	GENERAL ADMINISTRATION—*contd.*			
62	*Cancelled.*			
63	Local Auditors, employed in Bengal and Bihar and Orissa; and Assistant Inspectors of Local Fund Accounts, Madras	2	8	0
63A	Auditors in the Local Audit branch of the office of the Accountant-General, United Provinces—			
	2nd grade on Rs. 150—200	2	8	0
	3rd grade on Rs. 90—120	2	0	0
	4th grade on Rs. 60—85	1	8	0
63B	Local Audit staff in the Central Provinces—			
	Auditors, 2nd grade, on Rs. 150—200	2	8	0
	Auditors, 3rd grade, on Rs. 100—150	2	0	0
	Local Audit clerks	1	4	0
63C	Local Auditors of the office of the Accountant-General, Bombay—			
	Auditors on Rs. 200 and Rs. 150	2	8	0
	,, on Rs. 100 and Rs. 125	2	0	0
	,, on Rs. 60 and Rs. 80	1	8	0
	,, on Rs. 50	1	4	0
63D	Local Audit staff in Assam—			
	Auditor on Rs. 100—150	3	0	0
	Two Assistant Auditors on Rs. 75	2	4	0
	Audit clerk	2	4	0
63E	Local Fund Auditors of the Office of the Accountant General, Punjab—			
	Senior Auditors on Rs. 150—200	2	8	0
	Junior ,, on Rs. 90—120	2	0	0
	,, ,, on Rs. 60—85	1	8	0
	Reserve ,, on Rs. 45—60 who are required to work as junior auditors though not actually officiating as such in any vacancy	1	4	0
63F	Assistant Local Auditors employed under the Examiner of Local Fund Accounts in Bengal and Bihar and Orissa	1	8	0
63G	Clerk on Rs. 100 a month in the office of the Accountant General, Punjab, employed on work in connection with the inspection of treasuries in the Punjab and North-West Frontier Province	2	0	0
64	Clerks of the Examiner of Press Accounts on Rs. 130—175 or Rs. 90—120 a month	2	0	0
64A	Clerk accompanying the Comptroller and Auditor General on tour	2	0	0
64B	Clerk accompanying the Controller of Currency on tour	2	0	0
65	Clerks of the Examiner of Press Accounts on Rs. 60—85 or Rs. 40—55 a month	1	8	0
65A	Local Audit clerks in Bengal and Bihar and Orissa	1	0	0
65B	Local Audit Clerks in the office of the Accountant General, Madras—			
	(*a*) Clerks on Rs. 60, 50 and 40	0	12	0
	(*b*) Clerks on Rs. 30 and 25	0	8	0
66	Peons of Deputy Auditors-General and of Examiner of Press Accounts	0	3	0
67	Book-binders in superior service in Bombay (including Sind)	0	2	0
	LAW AND JUSTICE—COURTS OF LAW.			
68	Judges of a High Court	15	0	0
69	Judges of Chief Courts, Punjab and Burma; and Judicial Commissioners	10	0	0
70*	District and Sessions Judges, Assam	10	0	0
70A	District and Sessions Judges in Bengal, Bihar and Orissa and Bombay, including the Legal Remembrancers, Bengal and Bihar and Orissa, and the Special Judge under the Deccan Agriculturists Relief Act—			
	(i) When travelling with camp equipment	10	0	0
	(ii) When travelling without camp equipment	7	8	0

No. of Entry.	Designation of Officer.	Rate of Daily Allowance.
	LAW AND JUSTICE—COURTS OF LAW—*contd.*	
		Rs. a. p.
71	District and Sessions Judges, except in Bengal, Bihar and Orissa, Assam, and Bombay; Judicial Assistants, Central Provinces; Legal Remembrancers of the United Provinces, Bombay and the Punjab; Divisional Judges	7 8 0
72	Joint and Assistant Judge with the full powers of a Judge, Bombay	7 8 0
72A	Subordinate Judges holding the appointments of Assistant Sessions Judge in Madras, Bombay and Bengal, Sessions and Subordinate Judges of the Provincial Civil Service in the United Provinces, and Extra Assistant Commissioners holding the appointments of Additional District and Sessions Judge in Berar, when their pay exceeds Rs. 500 a month	5 0 0
73	Subordinate Judge or Munsif (when belonging to the 1st class)	4 0 0
74	1st class Inspecting Subordinate Judges in the Bombay Presidency	4 0 0
75	Subordinate Judges (but see entry 74) and Munsifs belonging to the 2nd class	3 0 0
	JAILS.	
76	Inspectors-General of Jails or Prisons except in Bombay	7 8 0
77	Deputy Superintendents of Jails in Bengal and Bihar and Orissa	4 0 0
	POLICE.	
78	Inspectors-General of Police	10 0 0
79	Director, Criminal Intelligence Department	10 0 0
79A	Deputy Director of Criminal Intelligence	7 8 0
80	Assistant at Hyderabad to the General Superintendent, Thagi and Dakaiti	7 8 0
81	Deputy Inspectors-General of Police	6 0 0
82	District Superintendent of Police, Kumaon Division	6 0 0
83	Assistant Superintendents of Police, including Probationers, except as noted in Appendix No. 22	4 0 0
84	Deputy Superintendents of Police including Probationary Deputy Superintendents	3 0 0
85*	Constables in Madras deputed to the Straits Settlements or the Central or Uva Province in Ceylon	0 8 0
86*	Constables in Madras deputed to other provinces in Ceylon	0 6 0
87*	Police officers in Madras deputed to other countries (but see the two preceding entries)—Rates drawn by officials of similar standing in those countries.	
88	*Cancelled.*	
	MARINE.	
89	Senior Port Officers and the Port Officer, Bassein	4 0 0
90	Junior Port Officers except the Port Officer, Bassein	3 0 0
	NOTE.—[Port Officers in the Madras Presidency are granted daily allowance at the rates of Rs. 5 and Rs. 4 according as their pay does or does not exceed Rs. 500 per mensem, respectively.]	
	EDUCATION.	
90A	Director of Public Instruction, Assam	10 0 0
91	Directors of Public Instruction with Local Governments and in the Central Provinces	7 8 0
92	Principal, Thomason Civil Engineering College, Roorkee	6 0 0
93	The following members of the Provincial Educational Service, irrespective of the class to which they belong under Article 1002 :— Principals and Professors of Colleges, Inspectors and Inspectresses of Schools, and Headmaster of the Engineering School at Insein, Burma. Also the Deputy Inspectress of Schools, Oudh, who is a member of the Subordinate Educational Service	4 0 0

* NOTE.—[The rates shown in entries 85 to 87 require the sanction of the Madras Government. Power of sanction as regards entries 85 and 86 may be delegated to the Inspector-General and the Commissioner of Police.]

No. of Entry.	Designation of Officer.	Rate of Daily Allowance. Rs. a. p.
	EDUCATION—*contd.*	
94	Assistant Inspectors of Schools; the District Inspector employed as Personal Assistant to the Inspector-General of Education in the North-West Frontier Province and Baluchistan; the Inspectresses of Girls' Schools, Agra, Allahabad, Bareilly, Meerut, Lucknow, Jhansi, and Fyzabad Circles; and Assistant Inspectresses of Schools in the Punjab	3 0 0
94A	Sub-Inspectors of Schools, Bengal, and Bihar and Orissa, subject to the condition that no mileage is admissible and that the total amount drawn in any one month does not exceed Rs. 30	1 4 0
	NOTE.—[While travelling in the Tributary Mahals of Orissa, the Darjeeling District, the Sonthal Parganas, Angul and the Khondmals and for journeys by boat in the districts of Jessore, Khulna and the 24-Parganas, they are entitled to a daily allowance of Rs. 1-12 subject to a maximum limit of Rs. 42 per month.]	
94B	Assistant Sub-Inspectors of Schools, Bengal, and Bihar and Orissa, subject to the condition that no mileage is admissible and that the total amount drawn in any one month does not exceed Rs. 24	1 0 0
	NOTE 1.—[Assistant Sub-Inspector of Santhal schools, in the districts of Birbhum, Bankura, and Midnapore, is entitled to a daily allowance of Rs. 1-4-0 subject to a maximum limit of Rs. 30 a month.	
	NOTE 2.—[While travelling in the Tributary Mahals of Orissa, the Darjeeling District, the Sonthal Parganas, Angul and the Khondmals and for journeys by boat in the districts of Jessore, Khulna and the 24-Parganas, they are entitled to a daily allowance of Rs. 1-8 subject to a maximum limit of Rs. 36 per month.]	
	MEDICAL.	
95	Director-General, Indian Medical Service; Sanitary Commissioner with the Government of India; and Sanitary Commissioner, Burma	10 0 0
95A	Inspector-General of Civil Hospitals and Jails and Sanitary Commissioner, Assam	10 0 0
96	Sanitary Commissioners, Madras, Bengal, Bihar and Orissa, United Provinces and Central Provinces; Surgeons-General with the Governments of Madras and Bombay; Inspectors-General of Civil Hospitals, Bengal, Bihar and Orissa, the United Provinces, the Punjab, Burma and Central Provinces, and Director of the Central Research Institute, Kasauli	7 8 0
97	Sanitary Engineers; Deputy Sanitary Commissioner, Madras; Sanitary and Deputy Sanitary Commissioners, Bombay; and the Administrative Medical Officer, North-West Frontier Province	6 0 0
97A	Assistant Surgeon of the R. I. M. S. *Comet* when on tour with the Political Resident in Turkish Arabia	5 0 0
98	Assistant Sanitary Engineer, Madras	4 0 0
99	Uncovenanted Medical Officers in Madras on pay exceeding Rs. 500	4 0 0
100	Uncovenanted Medical Officers in Madras on pay not exceeding Rs. 500	3 0 0
100A	Inspectors of Vaccination in Bengal and Bihar and Orissa	*0 12 0
100B	Sub-Inspectors of Vaccination in Bengal and Bihar and Orissa	*0 8 0
	POLITICAL.	
101	Residents at Hyderabad and Mysore; and Agents to the Governor-General for Central India and Rajputana	15 0 0
102	His Britannic Majesty's Consul General and Agent to the Government of India in Khorassan; Residents at Aden, at Baroda, in the Persian Gulf, in Turkish Arabia, in Travancore, and in Waziristan; Revenue Commissioner in Baluchistan; His Britannic Majesty's Consuls at Kerman and for Arabistan; Vice-Consuls at Bunder Abbas and Ahwaz; Political Agents at Koweit, Bahrein and Mascat; First Assistant to the Resident, Bushire; Agent to the Governor, Kathiawar	10 0 0
103	Political Agents, Jeypore, Jodhpur, Oodeypur, and Gwalior; Resident at Indore; and Judicial Assistant to the Political Agent, Kathiawar	7 8 0

* Not exchangeable for mileage allowance.

No. of Entry.	Designation of Officer.	Rate of Daily Allowance. Rs. a. p.
	POLITICAL—*contd.*	
103A	Vice-Consul at Kerbela; first or second dragoman, or clerk, of the Baghdad Residency who accompanies the Political Resident on tour	5 0 0
104	Attaché to a Resident, etc. (when belonging to the 2nd class), and Native Assistant Agent to the Resident at Baroda	3 0 0
	SCIENTIFIC AND OTHER MINOR DEPARTMENTS.	
105	Surveyor-General	10 0 0
106	Director, Superintendent, Assistant Superintendent and Chemist, Geological Survey	10 0 0
107	*Cancelled.*	
108	Director-General of Archæology	10 0 0
108A	Five clerks, a stenographer, a draftsman, and two photographers while accompanying the Director-General of Archæology on tour and the tour clerk of the Government Epigraphist for India—	
	(*a*) Officers of the 2nd class	2 0 0
	(*b*) Officers of the 3rd class	1 8 0
	NOTE.—[These allowances may be increased by 50 per cent. in special cases at the discretion of the Director-General of Archæology or the Government Epigraphist for India, as the case may be.]	
108B	Chief Inspector, Inspectors and junior Inspector of Mines in India .	10 0 0
108C	Registrar of Co-operative Credit Societies, Burma	10 0 0
109	Agricultural Adviser to the Government of India	10 0 0
110	Superintendents, Survey of India	7 8 0
111	Chief Inspector of Explosives; and Government Epigraphist for India	7 8 0
112	Director General of Observatories	6 0 0
112A	A Myoôk deputed as Assistant Registrar, Co-operative Credit Societies, Burma	4 8 0
113	Assistant Superintendents and Extra Assistant Superintendents, 1st and 2nd grades, in the Survey of India	4 0 0
114	*Cancelled.*	
115	Superintendent of Government Gardens, Saharanpur	4 0 0
116	Government Quinologist, Madras	4 0 0
117	Sub-Assistant Superintendent* in the Survey of India . . .	3 0 0
	STATIONERY AND PRINTING.	
117A	Assistant Controller of Printing (Accounts)	4 0 0
	PUBLIC WORKS DEPARTMENT.	
117B	Inspector-General of Irrigation	10 0 0
118	Chief Engineer	7 8 0
119	Superintending Engineers	6 0 0
120	Executive and Assistant Engineers stationed in the Kumaun Division for *bonâ fide* travelling in the hills	6 0 0
	NOTE.—[This special rate of daily allowance does not apply to upper and lower subordinates in the Kumaun Division who may become entitled under Article 1010 (*c*) to the travelling allowance admissible to an Assistant Engineer in consequence of being in charge of a District.]	
121	Assistant Engineers in charge of divisions	5 0 0
122	Assistant Engineers when not in charge of divisions and Apprentice Engineers appointed from the Poona and Sibpur Engineering Colleges	4 0 0
123	*Cancelled.*	

* NOTE.—[Extra Assistant and Sub-Assistant Superintendents in charge of survey *detachments* are allowed daily rates according to their respective grades with the addition of half the difference between such rates and the rate admissible to a Superintendent or Deputy Superintendent in charge of a survey *party*.]

No. of Entry.	Designation of Officer.	Rate of Daily Allowance.
	PUBLIC WORKS DEPARTMENT—*contd.*	*Rs. a. p.*
124	Apprentice Engineer in the Madras Presidency	3 0 0
125	Qualified students of the Thomason College under practical training; and Sub-Engineers	3 0 0
126	Supervisors	2 0 0
127	Overseers or Canal Zilladars (provided the Zilladar maintains at least one habitable tent)	1 8 0
	RAILWAY DEPARTMENT.	
127A	Managers of State Railways	7 8 0
128	Officers of Class I of the Revenue Establishment, State Railways	6 0 0
128A	Mining Engineer and Metallurgist, State Railways	6 0 0
129	Officers of Class III and Probationary Assistant Superintendents of the Superior Revenue Establishment of State Railways; Probationary, Junior and Assistant Signal Engineers on pay not exceeding Rs. 600, when not holding charge of Signal divisions; and Assistant Coal Superintendents	4 0 0
129A	Travelling Auditors of State lines whose pay does not exceed Rs. 500	4 0 0
129B	Assistant Mining Managers, Dandote and Khost Collieries	4 0 0
130	Travelling Inspectors of Accounts ranking as Accountants, 4th grade; Stock verifiers on Rs. 80 and above; Commercial Inspectors and Traffic Inspectors on Rs. 225 and under	2 8 0
130A	European Telegraph Inspector in the Traffic Department, Eastern Bengal State Railway; Telegraph Inspectors and Inspecting Signallers, and Traffic Searchers and Canvassers drawing above Rs. 100, on the North Western Railway	2 8 0
130B	Accountants of the 4th grade in Offices of Government Examiners of Railways and Examiners of State Railways when employed on inspection duty	2 0 0
131	Stock Verifiers on less than Rs. 80	1 8 0
132	Clerk Inspectors and other clerks in State Railway Offices and Offices of the Government Examiners of Railway Accounts when employed on inspection duty—	
	drawing more than Rs. 150	2 8 0
	„ „ „ Rs. 100, but not more than Rs. 150	2 0 0
	„ „ „ Rs. 50, „ „ „ Rs. 100	1 8 0
	„ Rs. 50 and less	1 0 0

APPENDIX No. 26.—*Referred to in Article 1075.*

List of Conveyance Allowances.

NOTE.—[The rates in this Appendix are in many cases now variable by Provincial Governments under the Resolutions defining the powers of the Government of India and Local Governments in this matter, and such cases will in future be embodied in Provincial supplements and not in these Regulations. No amendment has, however, been made in this reprint pending a general revision of the Code.]

No. of Entry.	Designation of Officer.	Rate of Conveyance Allowance.
	LAND REVENUE.	*Rs. a. p.*
1	Deputy Collector of Karachi City	50 0 0
1A	Registrar of Town Lots, Mandalay	50 0 0
1B	Registrar of Town Lands, Rangoon	60 0 0
2	Tahsildar of Madras Town	40 0 0
3	Head Surveyor on the establishment of the Collector of Bombay	35 0 0
4	*Cancelled.*	

No. of Entry.	Designation of Officer.	Rate of Conveyance Allowance. Rs. a. p.
	LAND REVENUE—*con'd.*	
5	Four sub-managers (provided a horse is actually kept) of the Jalamutha and Majnamutha Estates in the Midnapur District; Surveyor employed for the maintenance of maps and records of Government land in Karachi; and Extra Assistant Commissioner employed as Head-quarters Assistant at Mandalay	25 0 0
5A	Amildar, Civil and Military station of Bangalore	25 0 0
6	Tahsildars of Jalpaiguri; Additional Tahsildar, Nagpur; three Revenue Inspectors, Madras Town Deputy Collector's Office; and Township Officer, Yenangyaung	20 0 0
7	Naib Tahsildar of Bhulka	15 0 0
7A	Tahsildars employed in the Palamau Government Estate, Bihar and Orissa (provided a horse is actually kept); Tahsildar of the Kharakdiha Government Estate in the Hazaribagh District . .	15 0 0
7b	Surveyors on the establishment of the Collector of Bombay—	
	2nd Surveyor and a temporary Surveyor on Rs. 100 . . .	15 0 0
	Three other Surveyors	10 0 0
7C	Inspector attached to the revenue establishment of the Civil and Military Station of Bangalore	10 0 0
7D	Two process-servers employed on the Land Revenue Establishment of the Collector of Bombay; and the clerk in the Office of the Collector of Land Revenue, Bombay, employed on checking the register of prices current at certain Bombay markets . . .	10 0 0
7E	Naiks of Mukhtyarkars in Sind	5 0 0
7F	Two patwaris employed in the Government Khas Mahals in the Madhepura and Supaul Sub-divisions of the Bhagalpur District .	5 0 0
7G	The Khas Mahal Tahsildar of the Sadar Circle, Monghyr District, on condition that he actually keeps a pony and on production of a certificate from the Khas Mahal Deputy Collector to the effect that the officer kept a pony throughout the month	7 0 0
	OPIUM.	
8	*Cancelled.*	
9	*Cancelled.*	
	SALT.	
10	Sar Karkun of Matanga	40 0 0
11	Officers holding charge of ranges in the Preventive Department, North Goa and Damaun Frontiers, Bombay and Kharagora, except the Inspector at Castle Rock; Inspectors of the Salt, Excise and Opium Department in Sind; and Salt Inspector, Tankaria Beat .	25 0 0
	NOTE.—[The allowance is reduced to Rs. 10 a month in the case of such of the Inspectors on the Goa Frontier as keep a bicycle.]	
11A	Salt Inspector deputed to supervise storage operations at Kharaghoda (provided that he keeps a horse for the whole period of his deputation)	25 0 0
12	Two Sub-Inspectors employed on the Cochin Frontier; one Sub-Inspector employed in the Wynaad and two Sub-Inspectors employed in the Nilgiri ranges; and Sub-Inspector on patrol duty at Castle Rock on the Goa Frontier	15 0 0
13	Sub-Inspector employed in connection with the preventive establishment maintained for the guarding of the great swamp in the Vedarauniyam Circle, Tanjore district	15 0 0
14	*Cancelled.*	
	ASSESSED TAXES.	
15	*Cancelled.*	
16	Collector of Income Tax, Bombay; Deputy Collector of Income Tax, Calcutta; Assessors of Income Tax, Calcutta, Rangoon and Mandalay	50 0 0

No. of Entry.	Designation of Officer.	Rate of Conveyance Allowance. Rs.	a.	p.
	ASSESSED TAXES—*contd.*			
17	Inspectors of Income Tax, Bombay	30	0	0
18	Income Tax Inspectors, Madras Town Deputy Collector's Office; and Inspector employed on the Income Tax establishment at Karachi	20	0	0
18A	Sub-Inspector employed on the Income Tax establishment at Karachi	15	0	0
18B	Bailiffs of the Income Tax Office, Bombay	6	0	0
	EXCISE.			
19	Surveyor of Distilleries in Calcutta and its suburbs and Howrah	130	0	0
19A	Superintendent of Excise, Rangoon Town district	75	0	0
20	Assistant in charge of the Excise Detective Force, Calcutta; and Superintendent of Excise Revenue, Calcutta	50	0	0
21	First Assistant Collector of Land Revenue and Excise, and Chief Inspector of Factories, Bombay	50	0	0
21A	Junior Superintendent, Assistant Superintendents and Inspectors of Excise in Rangoon Town	50	0	0
22	Superintendent and Inspectors of Excise in Mandalay Town	50	0	0
22A	Inspector of Excise employed on the borders of the Portuguese possession of Nagar Avely	40	0	0
22B	Inspectors of Excise in the Punjab, who are not posted at a distillery or charas godown	30	0	0
22C	Excise Inspector at Aden	30	0	0
23	Chief Inspectors and Inspectors of the Excise Department in Bombay (outside the town and island of Bombay) who are in charge of whole districts	30	0	0
23A	Chief Inspectors and Inspectors of the Excise Department in Bombay (outside the town and island of Bombay) who are not in charge of whole districts, distilleries and warehouses	25	0	0
	NOTE.—[The allowance is reduced to Rs. 10 a month in the case of such of the Inspectors as are permitted to use a bicycle as their means of conveyance.]			
24	Excise Inspectors, Karachi and Hyderabad, Sind	25	0	0
24A	Four Excise Sowars in the Bombay Presidency	25	0	0
25	Excise Deputy Collector of Patna for visiting the Sudder Distillery	25	0	0
25A	Sub-Inspectors of Excise in the Punjab, who are not posted at a distillery or charas godown; Sub-Inspector of Excise attached to the Sultanpore charas godown, Punjab, on condition that he keeps a horse throughout the year	20	0	0
26	Sub-Deputy Collector attached to the Collectorate, Calcutta	15	0	0
27	Inspectors of the Excise Department in the town and island of Bombay	15	0	0
28	Sub-Inspectors of the Excise Department in Bombay (outside the town and island of Bombay) whose charges extend over more than one taluka	15	0	0
29	Two Sub-Inspectors employed on the borders of the Portuguese possession of Nagar Avely	20	0	0
29A	Two Sub-Inspectors employed in the Wynaad (the Nilgiris and Malabar) for the check of arrack, opium and ganja smuggling	15	0	0
29B	Sub-Inspector employed in connection with the supervision of breweries in the Nilgiris; and Sub-Inspector in charge of the Abkari warehouse at Coonoor	15	0	0
30	*Cancelled.*			
30A	Inspector in charge of the Central Warehouse for Intoxicating Drugs, Bubak	15	0	0
31	Assistant Superintendent of Excise, Civil and Military Station of Bangalore	10	0	0
32	Inspectors and Sub-Inspectors of the Excise Department in the town and island of Bombay whose pay is less than Rs. 100	10	0	0
32A	Sub-Inspector of Excise in charge of the towns of Nagpur and Kamptee	10	0	0
32B	Sub-Inspector of Excise in charge of the Jubbulpore Town area	7	8	0
32C	Sub-Inspector of Excise, Civil and Military Station of Bangalore	5	0	0

No. of Entry.	Designation of Officer.	Rate of Conveyance Allowance. Rs. a. p.
	CUSTOMS.	
33	Assistant Collector in charge, Preventive Department, Bombay; and Superintendent and Inspectors of the Customs Preventive Service in Bombay	35 0 0
34	Two Inspectors of the Tobacco Department under the Collector of Customs, Bombay, and each of the officers appointed to supervise the work connected with the Coir Depôts at Mangalore and Calicut (the former throughout the year and the latter for six months a year)	30 0 0
35	One Inspector and one supervisor of the Tobacco Department under the Collector of Customs, Bombay; and Supervisor, Bonding Department, Sea Customs Office, Madras	25 0 0
35A	One Inspector of the Tobacco Department under the Collector of Customs, Bombay	20 0 0
35B	British Customs Official at Jammu	15 0 0
35C	British Customs Official at Srinagar	10 0 0
	FOREST.	
36	Officer in charge of the Government Agency and Timber Depôts at Rangoon, for a conveyance for his own use and that of his office	90 0 0
36A	Manager of the Mergui Rubber Plantation	35 0 0
37	Forest Officer in charge of the Changa-Manga Plantation in the Punjab, provided his pay does not exceed Rs. 250	30 0 0
37A	Assistant Manager of the Mergui Rubber Plantation	25 0 0
38	Forest Ranger, Battery Point Depôt, Kado Division, Moulmein	20 0 0
39	Forest Ranger in charge of firewood stations in Rangoon	*18 0 0
40	Forest Rangers in the Madras Presidency and in the Pir Mahal Forest Division, Punjab; Deputy Ranger in Rajmahal Sub-Division of the Sonthal Parganas, Bihar and Orissa; Deputy Ranger in charge of the rubber-tapping operations in the Charduar Forest; and Assistants to the Range Officers of the China, Ninglat, Almora, Ranikhet and Manora ranges, Naini Tal	15 0 0
41	Forest Ranger of the Changa-Manga Plantation of the Lahore Forest Division	12 0 0
41A	Foresters employed in the Pir Mahal Forest Division, Punjab	10 0 0
41B	Extra Assistant Conservator of Forests at Maymyo in the Mandalay Forest Division	20 0 0
	POST OFFICE.	
42	Superintendents of Post Offices, Bombay and Madras cities	90 0 0
42A	Superintendents of Post Offices, North and South Calcutta, and Superintendent, Calcutta Sorting Division	60 0 0
43	City Inspectors—any amount the Director-General may grant, not exceeding	30 0 0
44	*Cancelled.*	
45	*Cancelled.*	
	TELEGRAPH.	
46	Director and Superintendents and Medical Superintendents of the Persian Telegraph Division	60 0 0
47	Telegraph officers in charge of the Calcutta Presidency Division; Assistant Superintendent, Calcutta Presidency Division; and Assistant Superintendents placed in charge of the town lines and offices at Bombay and Rangoon and (provided a horse is kept) at Simla	35 0 0
48	Assistant Superintendents, Medical Assistant Superintendents and Inspectors in charge of sections of the Persian Telegraph Line; Assistant Superintendent, Persian Gulf Telegraphs, in charge of the Store Department at Karachi; and Officer in charge of the Bushire Telegraph Station	30 0 0

* An extra conveyance allowance of Rs. 12 a month is granted during the 6 months, December to May.

No. of Entry.	Designation of Officer.	Rate of Conveyance Allowance. Rs.	a.	p.
	TELEGRAPH—*contd.*			
49	Assistant Superintendent placed in charge of the town lines and offices at Madras	30	0	0
49A	Telephone Inspector, Delhi	30	0	0
50	Assistant Superintendents placed in charge of the town lines and offices at Lahore, Lucknow and Cawnpore	25	0	0
51	Line-riders of the Telegraph Department in Baluchistan, and in the tract of country between Tank and Mogulkot *viâ* Kajuri Kuch, but not including Tank	20	0	0
52	Line-riders other than those provided for in entry No. 51	15	0	0
52A	Telegraph-master in charge of the Store Agency at Rangoon, and his clerk	10	0	0
52B	Telegraph-master in charge of the local mobilisation stores at Peshawar	10	0	0
	ADMINISTRATION.			
53	Officers of the Finance Department in charge of outside audits in Calcutta; and the Chief Superintendent in charge of outside audits in Madras, on the condition that he actually keeps or hires an extra horse for Government work and, in case of hiring, on production of a certificate that hire charges have been incurred on not less than ten days in month	25	0	0
53A	Assistant Examiner of the Bombay Outside Audit Department; and the Senior Auditor of the Karachi Local Audit Circle while working at Karachi	25	0	0
	LAW AND JUSTICE—COURTS OF LAW.			
54	Coroner of Bombay	60	0	0
55	City and Cantonment Magistrates, Poona; and City Magistrate, Karachi	50	0	0
55A	Cantonment Magistrate of Karachi and Manora	50	0	0
56	Coroner of Calcutta	36	0	0
57	Coroner's Interpreter and Coroner's Constable, Bombay	30	0	0
58	Court Prosecutor at Poona	15	0	0
59	Two bailiffs at Aden; and Court Prosecutor, Ahmednagar	10	0	0
59A	European bailiff at Delhi, for maintenance of a bicycle	10	0	0
60	Head Clerk of the Registrar of Joint Stock Companies, Madras	5	0	0
61	Second Clerk of the Registrar of Joint Stock Companies, Madras	4	0	0
	JAILS.			
62	Superintendent of a Central and a District Jail which are at a distance from each other—any allowance the Local Government may grant, not exceeding	50	0	0
63	Superintendent of Prisons, Madras	30	0	0
63A	Deputy Superintendent of the Alipore Central Jail	25	0	0
64	Superintendent, Deccan Convict Gang	25	0	0
65	Superintendent of Sind Gang	20	0	0
66	Jailors of Shikarpur, Hyderabad (Sind) and Nara; and Jailor of Bijapur whenever an extra-mural party is employed at a distance from the jail	15	0	0
	POLICE.			
66A	Superintendent of Police, Lahore, on condition that he maintains a motor car	*100	0	0
67	*Cancelled.*			
68	Superintendent, Criminal Investigation Department, Bombay City Police, and two Deputy Commissioners of Police, Bombay	75	0	0
69	Deputy Commissioners and Assistant Commissioner of Police, Calcutta	75	0	0

* The allowance may be increased to Rs. 150 if the car maintained is a four seated one.

No. of Entry.	Designation of Officer.	Rate of Conveyance Allowance. Rs. a. p.
	POLICE—*contd.*	
	NOTE.—[In the case of an officer who provides himself with a motor-car the allowance may be increased to Rs. 150 or Rs. 100 according as the car actually maintained is a four or a two-seated one.]	
69A	District Superintendent of Police, Patna	75 0 0
70	Superintendents of the Calcutta City Police in charge of the Town Divisions	70 0 0
71	Superintendent of Police, Howrah	60 0 0
72	Deputy Superintendent of Police, Aden	60 0 0
73	Superintendent of Police, Secunderabad, on condition that he actually keeps a motor-car	75 0 0
74	Assistant District Superintendent, Deputy Superintendent or Inspector in charge, Patna City; Superintendent of the Detective Department, Calcutta Police	50 0 0
75	District Superintendent, Karachi; Assistant Superintendent or Deputy Superintendent holding charge of the office of Assistant Superintendent, Poona, Ahmedabad city and its suburbs and Karachi; Superintendents (excluding the Head-quarters and the Criminal Investigation Department Superintendents), Bombay City Police; Protector of Pilgrims, Bombay; Inspector, Shaik Othman Division, Aden; and Chief Inspector of Motor-vehicles, Commandant, Mounted Police and Inspector, Public Land Conveyance Licensing Department, Bombay City	50 0 0
75A	Sub-divisional Police Officers of Mandalay and Moulmein and the Executive Police Supply Officer, Rangoon	50 0 0
75B	Inspector and three Sergeants of the Mounted Police, Bombay City	40 0 0
76	Inspector of Motor-vehicles, Bombay	35 0 0
77	Inspector of Police, Sibi	30 0 0
78	Inspectors in charge of Poona City and Cantonment (including Kirkee), Ahmedabad and Bandra Cities, and Finger Print Bureau, Karachi; Mounted Sergeants in Poona; and Circle Inspectors of Belgaum, and Amednagar	30 0 0
78A	Risaldar, 2 Jamadars, 18 Head Constables and 79 Constables of the Mounted Police, Bombay City	30 0 0
79	Two Inspectors of the Civil and Military Station, Bangalore; Inspector of Police, Quetta Cantonment; and Inspectors of the Secunderabad District Police	25 0 0
80	Inspectors, Rangoon City Police; and Inspectors of the Criminal Investigation Department in Burma	25 0 0
81	Inspectors of the Calcutta City Police, and other subordinate police officers attached to it to whom the allowance may be granted by the Local Government; Sergeant at Budge-Budge in the District of 24-Perganahs in Bengal	25 0 0
82	Inspectors attached to the Criminal Investigation Department and the Finger-Print Bureau, and five City Inspectors in the United Provinces	25 0 0
83	Inspectors of the Criminal Investigation Department in the North-West Frontier Province	25 0 0
84	Inspectors of the Madras City Police; and Manager of the Finger-Print Bureau in Madras	25 0 0
84A	Mounted Sergeants in Ahmedabad; Inspectors of the Aden Land Police; Inspectors (including those employed in the Criminal Investigation Department with the exception of the Inspector employed on clerical and confidential work), Bombay City Police; Deputy Inspector and Sergeant, Public Land Conveyance Licensing Department, Bombay City	25 0 0
84B	City, Reserve and Prosecuting Inspectors at Ajmer	20 0 0
84C	Deputy or Sub-Inspector, Rangoon City Police; and Sub-Inspectors of the Criminal Investigation Department, Burma	20 0 0
84D	Sub-Inspectors, Calcutta City Police	20 0 0
84E	Sub-Inspectors, Madras City Police; and Sub-Inspectors attached to Ootacamund and Coonoor Circles on the Nilgiris	20 0 0
84F	One of the Sub-Inspectors attached to the Finger-Print Bureau, Karachi; Headquarters Inspector, Kathiawar Agency	20 0 0

No. of Entry.	Designation of Officer.	Rate of Conveyance Allowance. Rs. a. p.
	POLICE—*contd.*	
84G	Deputy Inspectors (excluding the Headquarters Deputy Inspector), and Sub-Inspectors of the Criminal Investigation Department (excluding the one who is employed on clerical and confidential work), Bombay City Police	20 0 0
84H	Mounted Head Constables and Mounted Constables in the Central Provinces	16 8 0
84HH	Mounted Head Constables and Mounted Constables in Ajmer-Merwara	16 0 0
84I	Prosecuting and Office Inspectors (but not Circle Inspectors) and all Sub-Inspectors, Coorg; Sub-Inspectors and Sergeants of the Secunderabad District Police; Sub-Inspectors of the Ajmer-Merwara Police stationed at Ajmer and Nasirabad	15 0 0
84J	Town, Reserve, Prosecuting and Railway Inspectors (but not Circle Inspectors and Inspectors employed in the Criminal Investigation Department and in the Police Training School), and Sub-Inspectors (except those attached to the Criminal Investigation Department who draw Criminal Investigation Department allowance and Probationary Sub-Inspectors under training in the Police Training School) in the Central Provinces	15 0 0
84K	Town and Prosecuting Inspectors (but not Circle and Railway Inspectors and Inspectors employed in the Criminal Investigation Department and in the Police Training School), and Station, Prosecuting and Reader Sub-Inspectors in Burma; Mounted Constables in the Ruby Mines District, Burma	15 0 0
84L	Inspectors (but not Circle Inspectors, Inspectors of the Railway Police and Finger Print Bureau, and Inspectors employed in the Criminal Investigation Department and in the Police Training School); Sub-Inspectors (including those employed in the Finger Print Bureau but not Sub-Inspectors of the Railway Police and Criminal Investigation Department); and Head Constables in charge of Police stations in the Naga and Garo Hills, in Assam .	15 0 0
84M	Inspectors attached to the Armed Police; Town, Prosecuting, and Reserve Inspectors (but not Circle Inspectors and those attached to Training Schools and the Railway and River Police); Inspectors and other subordinate police officers in the Criminal Investigation Department to whom the allowance may be granted by the Local Government; one Inspector of the Detective Department, Howrah; Sergeants and Sub-Inspectors (including those employed in the Finger Print Bureau but not those attached to the Railway or River Police), in Bengal	*15 0 0
84MM	Town, Prosecuting and Reserve Inspectors (including those employed in the Criminal Investigation Department but not Circle and Railway Inspectors and those attached to Training Schools), all subordinate police officers in the Criminal Investigation Department to whom the allowance may be granted by the Local Government; European Inspectors attached to the Armed Police; and Sergeants and Sub-Inspectors (except when attached to Railways), in Bihar and Orissa	*15 0 0
84N	Inspectors (except Circle Inspectors, Inspectors attached to training schools and those mentioned in entry No. 82), Sub-Inspectors (except when attached to the Railway Police or the Criminal Investigation Department) and Mounted Head Constables, United Provinces	15 0 0

* The allowance is granted on the production of a certificate that a horse is actually maintained. Police Inspectors and Sub-Inspectors and Sergeants in mufassal towns in Bengal, and Bihar and Orissa may draw a conveyance allowance of Rs. 7-8-0 a month on condition of their keeping a bicycle, and those in Calcutta (including Alipore) and Howrah may draw a similar allowance of Rs. 15 a month subject to no condition. Exception 2 to Article 1076 does not, however, apply in the case of these allowances and they are inadmissible during joining time and leave. The Sergeants of the Dacca City Police for whom horses are maintained at the cost of Government draw the allowance subject to no condition. The Inspectors of the Dacca City Police for whom a horse is maintained at the expense of Government draw conveyance allowance of Rs. 7-8 a month on condition that they keep a bicycle.

No. of Entry.	Designation of Officer.	Rate of Conveyance Allowance. Rs. a. p.
	POLICE—*contd.*	
84O	Inspectors in charge of towns, Prosecuting, Reserve, Cantonment, Training School and Criminal Investigation Department Inspectors (but not Railway Inspectors) and all Sergeants and Sub-Inspectors (except when employed as clerks or attached to the Railway Police), in the Punjab	15 0 0
84P	Inspectors (except Circle and Railway Inspectors) and Sub-Inspectors (except when employed as clerks or attached to the Railway Police), Mounted Head Constables and Mounted Constables in the North-West Frontier Province	15 0 0
84Q	Inspectors and Sub-Inspectors (excluding those attached to Training Schools and the Criminal Investigation Department, as well as Circle Inspectors), Madras	15 0 0
84R	Inspectors in charge of towns, Cantonments (other than Poona Cantonment); Prosecuting Inspectors (including those of the Railway Police); Reserve and Harbour Inspectors; and Inspector in charge of the Central Finger-Print Bureau at Poona, in the Bombay Presidency	15 0 0
84RR	Inspectors and Sub-Inspectors of the Central India Agency police	15 0 0
84S	All Sub-Inspectors (other than those attached to the Railway Police or employed as clerks) and Sergeants in the Bombay Presidency, including Sind; Head Constables in Sind who are in charge of stations; the Chief Constable, Rajkot, the Chief Constable, Deesa, and all Chief Constables and Head Constables in charge of stations in the police of the Kathiawar, Palanpur, and Mahi-Kantha Agencies,—to be fixed by the Local Government subject to a maximum of	15 0 0
84SS	Sub-Inspectors (excluding the 2 Subadars of the Armed Police who are included among Sub-Inspectors), Bombay City Police	15 0 0
84T	Camel Sowars in the North-West Frontier Province	13 0 0
84U	Sub-Inspectors of the Ajmer-Merwara Police, Kekri and Beawar	12 0 0
84V	Inspector (1) and Sub-Inspectors (14) of the Civil and Military Station, Bangalore; Sub-Inspectors of the Ajmer-Merwara Police other than those mentioned in entries Nos. 84I and 84U	10 0 0
84W	Head Constables in charge of the cart road patrol and five patrol posts along the Nepal frontier in Darjeeling and of the Matigarh frontier patrol post, Darjeeling district	10 0 0
84X	Mounted Constables in Burma, excepting those employed in the Ruby Mines District (see entry No. 84K)	10 0 0
	MARINE.	
85	First and Second Engineers and Shipwright Surveyors, Calcutta	35 0 0
85A	Superintending Engineer and Shipwright Surveyor to the Government of Burma and his Assistant	35 0 0
86	Assistant Shipping Master, Calcutta	30 0 0
86A	Banking clerk of the Branch shipping office, Kidderpore	2 8 0
	EDUCATION.	
86B	Director of Public Instruction, Bengal, on condition that he keeps and maintains a motor-car	100 0 0
87	Head Mistresses, Female Normal Schools, Poona and Ahmedabad; Inspectress of Schools, Bombay and Northern Division, and Sind	50 0 0
87A	Inspectress of Girls' Schools, Central Circle, Madras	50 0 0
88	Assistant Lady Superintendent, Female Normal School, Poona	40 0 0
89	Deputy Inspectors of Schools, Calcutta	35 0 0
89A	Assistant Inspectress of Girls' Schools, Madras Girls' range	30 0 0
90	Inspectress of Schools stationed at Calcutta; Inspector and Assistant Inspector of European Schools *stationed in Calcutta for journeys in Calcutta and suburbs;* and Sub-Inspectors of Schools, Calcutta	30 0 0
91	Agricultural Inspector, College of Science, Bombay	30 0 0

No. of Entry.	Designation of Officer.	Rate of Conveyance Allowance. Rs.	a.	p.
	EDUCATION—*contd.*			
92	Additional Inspector of Schools, Presidency Division, Bengal	30	0	0
93	Deputy Inspector of Schools, Moulmein Town	30	0	0
94	Lady Superintendents of the Female Normal Schools, Jubbulpur and Nagpur	30	0	0
94A	Inspector of hostels and students' messes in Calcutta	30	0	0
94B	Superintendent of the Yeravda Reformatory School, Poona	30	0	0
94C	Governesses (three) engaged in the instruction of zenana classes at Dacca	30	0	0
94D	Head Master, Crater English School, Aden	50	0	0
95	2nd Assistant Lady Superintendent, Poona Female Normal School; Assistant Lady Superintendent, Government Maternity Hospital, Madras	20	0	0
95A	Governesses engaged in the instruction of zenana classes in Bengal to whom the allowance may be granted by the Local Government—not exceeding	20	0	0
96	Teacher of the Agricultural Class, Hyderabad (Sind)	20	0	0
96A	Headmaster of the Government Normal School at Rangoon	20	0	0
96B	Assistant Inspectress of Schools, Presidency Division, Bengal	15	0	0
97	Headmasters of the Government Normal Schools at Mandalay and Akyab*; and Sub-Inspector of Schools at Patna	15	0	0
97A	Headmaster, Tapadars' Training School, Hyderabad†	20	0	0
98	Inspecting Schoolmaster of the Muhammadan Schools in the Town of Madras	10	0	0
98A	Assistant Inspector of Schools, Presidency Division, Bengal	10	0	0
99	*Cancelled.*			
99A	Assistant Normal Master of the Government High and Normal School at Moulmein	10	0	0
99B	*Cancelled.*			
100	Pandits employed for the inspection of Patshalas in connection with the scheme for the administration of primary education in Calcutta	3	0	0
101	Drawing Master, Patna Training School, and Gymnastic Instructor, Palavaram Agency	3	0	0
102	Schoolmaster in Sind, inspecting a branch school, on condition that the school is inspected once a week if within three miles and once a fortnight if at a greater distance	2	0	0
	ECCLESIASTICAL.			
103	Chaplain of St. Thomas' Mount, Madras, while also in charge of Palavaram	150	0	0
104	Anglican Chaplains of Aden, Agra, Ahmedabad, Allahabad (Civil and Garrison), Anarkali, Howrah, Meerut, Mhow, Mian Mir, Peshawar, Rangoon, Rawalpindi, Secunderabad, Sialkot, Trimulgheri and Umballa	50	0	0
105	Senior and Junior Chaplains of St. Paul's Cathedral, Calcutta, for visiting the Presidency Jail and Presidency General Hospital, respectively	50	0	0
106	The Chaplain of the Church of Scotland at, and the Anglican Chaplain of Bombay, appointed to perform funeral services at Sewree	50	0	0
107	Chaplains of the Church of Scotland at Aden, Allahabad, Calcutta, Poona, Karachi and Secunderabad	50	0	0
108	Roman Catholic Priest of St. Xavier's Institution, Calcutta, who ministers to Roman Catholic students of the Sibpur Engineering College. (This includes contingent expenses for the maintenance of Divine Service)	50	0	0
109	Each of the two Roman Catholic Chaplains visiting, respectively, the Presidency General Hospital and the Jail at Calcutta	50	0	0

*The allowance is drawn from June to October.
† The allowance is not drawn during vacations.

No. of Entry.	Designation of Officer.	Rate of Conveyance Allowance. Rs. a. p.
	ECCLESIASTICAL—*contd.*	
110	Each of the two Chaplains at Karachi	30 0 0
	NOTE.—[The allowance may be increased to Rs. 50 when one Chaplain is in sole charge of the station.]	
111	Chaplain of Hyderabad for visiting Kotri; Anglican Chaplain, Kampti; Missionary of the Society for the Propagation of the Gospel who performs the pastoral duties of Civil Station at Cawnpore; Chaplain of the cantonments at Darjeeling; Chaplain in sole charge of the double Chaplaincy at Vepery; Chaplains of Bolarum, Nagpur, Naini Tal, Mussoorie, and Ranikhet; Chaplain of Wellington for visiting the Cordite Factory near Wellington; Chaplain of Barrackpore for visiting Ishapore	30 0 0
112	Chaplain of St. Paul's Church, Poona, and Chaplains of Jubbulpur, Multan, Delhi, Ferozepur, Jhansi, Jullunder, Chakrata and Lucknow, and Lucknow Cantonment; Chaplain of Dalhousie Cantonment from the 15th April to the 15th October; Chaplain of the Murree Gullis Stations of Gharial, Upper and Lower Toppa and Cliffden from April to October; Roman Catholic priest at Kasauli for visiting the Lawrence Military Asylum at Sanawar; the Chaplain of Ahmednagar, for such periods as the new barracks at East Ridge are occupied by a regiment requiring the services of a Chaplain of the Church of England	25 0 0
112A	Additional Clergy Society's Chaplain at Sukkur for visiting Rohri .	25 0 0
113	Chaplains of Dinapore and Bankipore	20 0 0
114	*Cancelled.*	
115	Chaplain of Chinsurah, for visiting Chandernagore; and Roman Catholic priest at Poona, for visiting the Yerrowda Central Jail	15 0 0
116	*Cancelled.*	
	MEDICAL.	
117	Civil Surgeon of Chittagong as Health Officer of that port . . .	100 0 0
118	Medical Inspector of Emigrants, Calcutta (Inland Emigration) .	60 0 0
119	Assistant Port Health Officer, Karachi	*60 0 0
120	Officer in medical charge of the Government of India Secretariat Establishments at Simla; District Medical Officer of South Arcot for the medical charge of the Cellular Jail at Cuddalore; Health Officer of the Port of Calcutta; and Director of the Vaccine Institute, Belgaum	50 0 0
120A	Civil Surgeon, Hazara, while residing at Nathia Gali	50 0 0
120B	Chemical Analyser for Sind and Port Health Officer, Karachi . .	50 0 0
120C	Civil Surgeon of Darbhanga for visiting the Maharaja of Darbhanga's Hospital	50 0 0
121	Professor of Chemistry, Elphinstone College and Grant Medical College, Bombay	35 0 0
122	Superintendent of Vaccination, Presidency Circle, Bombay; Assistant Surgeon, Kelat; and Assistant to Civil Surgeon, Naini Tal . .	30 0 0
122A	Military Medical Officer in charge of the staff of the Telegraph Department at Agra	30 0 0
123	Civil Surgeon, Lohardugga†	25 0 0
124	Civil Surgeon, Manbhoom†	25 0 0
125	Civil Surgeon, Thana, while in charge of the Naupada Asylum . .	25 0 0
126	Assistant to the Civil Surgeons of Allahabad and Lucknow; Military Assistant Surgeon holding the appointment of Assistant to the Civil Surgeon of Lahore; Second Military Assistant Surgeon at Lahore (Nowlakha); and Assistant to the Civil Surgeon at Delhi .	25 0 0
127	Sub-Assistant Surgeons when placed in temporary charge of a Civil Station, elsewhere than in the United Provinces, or of the duties of a Residency or Agency Surgeon (see entry 131)	25 0 0
128	Civil Surgeon, Panch Mahals, as *ex-officio* Superintendent of the Godhra Jail	25 0 0

* Boat allowance.

† Debitable to the Inland Labour Transport Fund.

No. of Entry.	Designation of Officer.	Rate of Conveyance Allowance. Rs. a. p.
	MEDICAL—*contd.*	
129	Inspector of Vaccination, Suburbs of Calcutta	25 0 0
129A	Bengali Sub-Assistant Surgeon in charge of the Buti dispensary, Nagpur, for medical attendance on the clerical establishment of the Assistant Accountant General, Post Office, Nagpur	20 0 0
129B	Assistant Surgeon in medical charge of Fort Munro during the summer	20 0 0
130	Assistant Surgeon in charge of the Civil Station Dispensary at Lahore; Assistant to the Civil Surgeon, 24-Parganas; Assistant Surgeon attached to the Hyderabad Residency Hospital; and Assistant to the Surgeon to the Coroner of Bombay	20 0 0
131	Hospital Assistants and Native Doctors when in temporary charge of a Civil Station in the United Provinces	15 0 0
132	Clerk of the Medical Store Depôt, Madras, deputed to railway stations and wharves to take delivery of stores consigned to the depôt	15 0 0
133	Superintendent and Medical Officer of the Albert Victor Asylum for Lepers, Gobra, Calcutta	15 0 0
134	*Cancelled.*	
134A	Assistant Surgeon in charge of the Police Ward of the Dacca Mitford Hospital, provided his rank is not higher than that of 3rd grade Assistant Surgeon	10 0 0
134B	Inspectors and Sub-Inspectors of Vaccination in the Districts of Bankura, Birbhum, Bogra, Burdwan, Chittagong, Chittagong Hill Tracts, Darjeeling, Dinajpur, Hooghly, Howrah, Jalpaiguri, Malda, Midnapore, Murshidabad, Nadia, Noakhali, Pabna, Rajshahi, Rangpur, Tippera	*15 0 0
134C	Sub-Assistant Surgeon attached to the staff of the Chief Commissioner of Assam, or during his absence on tour the Sub-Assistant Surgeon attached to the Shillong dispensary, for attending medically on the clerical and menial establishments at Shillong	10 0 0
135	Hospital Assistant attached to the Ramnagar Branch Dispensary in the Bara Banki District, for visiting employés of the Forest Department at the Bahramghat Timber Depôt	7 8 0
136	Hospital Assistants of the Karimganj and Fenchuganj Charitable Dispensaries in Sylhet for visiting the cooly cholera hospital at that station during that period of the cold weather when immigration is taking place on an extensive scale	6 0 0
	POLITICAL.	
136A	Consular Agent at Koh-i-Malik Siah	40 0 0
136B	1st, 2nd and 3rd Assistants, Aden Residency	50 0 0
136C	Registrar, Court of the Resident at Aden	30 0 0
137	The Jemadar and a Chaprassi on the menial establishment of the Special Assistant to the Resident in Kashmir for Chinese Affairs at Kashgar	10 0 0
	SCIENTIFIC AND OTHER MINOR DEPARTMENTS.	
138	Protector of Emigrants and Superintendent of Emigration, Calcutta	100 0 0
139	Superintendents, Geological Survey, who joined the Department before June-16, 1887	60 0 0
140	Agent for Government Consignments, Calcutta, provided that the total emoluments of the officer holding the appointment, including this allowance, do not exceed Rs. 650	50 0 0
140A	Protector of Pilgrims, Karachi	50 0 0
141	Inspector of Steam Boilers and Prime Movers at Madras	50 0 0
141A	Arms Act Inspector, Calcutta, for inspecting places licensed for the storage of petroleum and carbide of calcium in the town and its suburbs	50 0 0
141B	Geological Survey officer appointed to the Yenangyaung Oil Fields	50 0 0

* Subject to the condition that a pony is actually maintained.

No. of Entry.	Designation of Officer.	Rate of Conveyance Allowance. Rs. a. p.
	SCIENTIFIC AND OTHER MINOR DEPARTMENTS—*contd.*	
141C	Consulting Surveyor to the Government of Bombay	50 0 0
142	Principal of the Veterinary College, Bombay, for visiting the Lazaretto at Sewri in that city; and Assistant Principal of that College, for the performance of his duties in connection with the Glanders and Farcy Act	35 0 0
142A	Two Inspectors of Factories in Bombay City	40 0 0
142B	Superintendent, Hissar Cattle Farm	50 0 0
143	Superintendent, Government Farms, and Agricultural Reporter to Government, Madras	30 0 0
143A	Farm Manager in charge of outdoor work at Muktesar	30 0 0
143B	Nurse appointed during the outgoing pilgrim season at Karachi	30 0 0
144	Deputy and Assistant Superintendents, Geological Survey, who joined the Department before June 16, 1887	30 0 0
145	The Assistant Gardener whose charge includes the trans-Tista Plantations	30 0 0
145A	Arboricultural Expert, Bengal	30 0 0
146	*Cancelled.*	
147	*Cancelled.*	
147A	Curator of the Loyd Botanical Garden at Darjeeling	30 0 0
148	Assistant Superintendent of the Cinchona Plantations, Darjeeling	40 0 0
149	Superintendent of the Model Farm, Cawnpore	25 0 0
149A	Superintendent of Arboriculture, Baluchistan	25 0 0
150	Superintendent, Experimental Farm, Khandesh	25 0 0
150A	Superintendent, Government Horticultural Gardens, Nagpur, Government Gardens, Fyzabad, and Cawnpore Gardens	25 0 0
150B	Petroleum Inspector at Yenangyaung, in the Magwe District	25 0 0
150C	Inspecting staff of the Agent for Government Consignments, Calcutta—	
	Head Inspector*	30 0 0
	Sub-Inspector (Import)*	20 0 0
	Sub-Inspector (Shipping)*	20 0 0
	Sub-Inspector (Jetty)	10 0 0
151	Chief Veterinary Inspector for the working of the Glanders and Farcy Act, Bombay	25 0 0
151A	Observer in charge of the Chor Peak Observatory	22 8 0
152	Assistant Superintendent in charge of the Experimental Farm at Poona	20 0 0
153	Superintendent of Taj Gardens, Agra; European Gardener in charge of the historical and other gardens at Delhi; and European Gardener at Lahore in charge of gardens other than the Agri-Horticultural Gardens	25 0 0
153A	Curator, Government Gardens and Parks, the Nilgiris, for supervising the various Government Gardens and open spaces at Ootacamund	25 0 0
154	The Officer on special duty in the Andamans in connection with the cultivation and curing of tobacco	20 0 0
155	Assistant Manager of Government Tea Gardens at Port Blair	20 0 0
156	Four Senior Veterinary Inspectors employed in the Glanders and Farcy Department, Bombay	25 0 0
157	Lecturer on Anatomy in the Veterinary College, Bombay, for visiting the dissecting rooms at the Sewri Lazaretto	15 0 0
158	European Assistant Gardeners of Cinchona Piantations, Darjeeling	20 0 0
158A	Superintendents in charge of the Government Agricultural Farms at Upper Shillong and Dacca	15 0 0
159	*Cancelled.*	
160	Two Junior Veterinary Inspectors employed in the Glanders and Farcy Department, Bombay	15 0 0
161	Zilladars and Veterinary Assistants employed in Baluchistan and Sind	15 0 0

* NOTE—[For so long as one of these two appointments of Sub-Inspectors is held in abeyance, the allowance of the Head Inspector may be raised to Rs. 45 and that of the remaining Sub-Inspector to Rs. 25.]

No. of Entry.	Designation of Officer.	Rate of Conveyance Allowance.
	SCIENTIFIC AND OTHER MINOR DEPARTMENTS—*contd.*	*Rs. a. p.*
162	Hospital Assistants attached to the Forest Survey Branch, Dehra, and to the Office of the Superintendent, Trigonometrical Surveys, Dehra	15 0 0
162A	Veterinary Assistants in the Punjab and the North-West Frontier Province other than those attached to the offices of the Superintendents, Civil Veterinary Department, or to Veterinary Hospitals	15 0 0
163	Observer, Ootacamund Observatory, for visiting Dodabetta Peak Observatory daily	15 0 0
163A	Superintendent, Government Agricultural Station, Nagpur	10 0 0
164	District Veterinary Assistants in the United Provinces	8 0 0
164A	Clerk of the Agricultural Department employed as Cashier at Cawnpore; and Store-keeper in the Engineering Section of the Agricultural Department at Cawnpore	7 0 0
165	Museum-keeper, Dehra Dun Forest School, for visiting the Kaouli Garden, and the Ramgarh Meteorological Observatory and Phandawalla	5 0 0
165A	Store-keeper, Garden Overseer and Compound Overseer of the Agricultural Department employed at Cawnpore; and Overseer of the Benares Farm	5 0 0
165B	Clerk performing the duties of the Cashier of the Farm Office at Aligarh	4 0 0
165C	Assistant to the Sylviculturist in charge of the Kaunli Sylvicultural garden	4 0 0
	STATIONERY AND PRINTING.	
166	Superintendent, Government Press, Madras	30 0 0
166A	*Cancelled.*	
	PUBLIC WORKS AND RAILWAY DEPARTMENTS.	
166B	Executive Engineer, Presidency Division, Madras; Superintendent of Local Manufactures for State Railways	60 0 0
166C	Executive Engineer, Karachi Buildings District	50 0 0
167	*Cancelled.*	
168	Assistant Engineer in charge of the Mandalay Sub-division, on condition that he actually maintains three horses, or a motor-car and one horse	50 0 0
169	Executive Engineer, 1st Calcutta Division; Inspector of Electric Installations for the Town and Island of Bombay; and Electrical Inspector to the Government of Bengal	35 0 0
170	Upper Subordinates of the Public Works Department at Aden	35 0 0
171	Public Works Lower Subordinates in Coorg	30 0 0
172	Presidency Store-keeper, Public Works Department, Madras; and Electrical Inspector to the Government of Madras	30 0 0
173	Store-keepers, Rangoon and Mandalay Divisions	30 0 0
173A	Members of the Subordinate Plumbing and Electrical establishments, Burma	30 0 0
174	Overseer of the Bhavar Canals	30 0 0
175	Executive Engineer, Poona and Kirkee, and his Assistant	30 0 0
176	Assistant Engineer in charge of the Head-quarters sub-divisions of the Poona District, and at Karachi	30 0 0
176A	Two Assistant Engineers in charge of the Sub-Divisions of the Presidency Division of Madras	30 0 0
177	Store-keeper at Karachi	30 0 0
178	District Traffic Superintendent, North-Western Railway, for journeys on duty between Karachi and Kiamari; and Traffic Superintendent of the Eastern Bengal State Railway	30 0 0
179	Store-keeper, Eastern Bengal State Railway— actual expenses incurred in gharry hire in connection with his duties up to a maximum of	30 0 0
179A	Inspector for Girder and other work and Inspector for Wagon Building work	30 0 0

No. of Entry.	Designation of Officer.	Rate of Conveyance Allowance.
	PUBLIC WORKS AND RAILWAY DEPARTMENTS—*contd.*	
180	Executive Engineer, Cuddapah Division, while in charge of the Cuddapah water-supply project; Executive Engineer, and Sub-Divisional Officer I Head Quarters District, Lahore, North Western Railway; Sub-Divisional Officer II in charge of construction, new Locomotive shops and Sub-Divisional Officer III in charge of construction, Carriage and Wagon shops, Head Quarter District, Lahore, North Western Railway; and Sub-Divisional Officers in charge of the 1st, 2nd and 3rd Sub-Divisions of the 2nd Division, Upper Chenab Canal and of the 1st and 2nd Sub-Divisions of the 1st Division, Lower Bari Doab Canal . . .	25 0 0
180A	Assistant Mining Manager, Khost Colliery	25 0 0
181	Lower Subordinates at Aden and the Somali Coast	22 8 0
182	District Traffic Superintendent, Eastern Bengal State Railway, at Chitpore—actual expenses of his visits on duty to merchants in Calcutta, not exceeding	20 0 0
183	Interpreters employed in the Irrigation Circle, Upper Burma . .	15 0 0
183A	Store-keeper of the Imperial Sub-Division, Simla	15 0 0
184	Assistant Mining Manager, Dandote Colliery	15 0 0
185	Boat Superintendent of the Kistna Delta while in charge of the quarries	5 0 0

APPENDIX No. 27.—*Referred to in Article 1082.*

Special rules regarding the grant of conveyance hire.

1. The following officers are allowed actual travelling expenses not exceeding Re. 1 for journeys by boat to and from the island of Elephanta :—

Karkuns of the Uran Taluka; the talati of Shve Saza in the Uran Mahal of the Panvel Taluka; and the Revenue and Police patil of the island of Elephanta in the Uran Petha in the Panvel Taluka of the Kolaba district.

2. An Opium Factory Assistant, while employed in superintending the unloading, etc., of opium chests, is entitled, in addition to any other travelling allowance which may be admissible, to a daily conveyance allowance of Rs. 2 if at Calcutta and Re. 1 if at Howrah.

3. Officers of the Salt Department, Madras, engaged in the supervision of shipments of salt exported from the Presidency, are entitled to actual expenses incurred by them on boat hire in proceeding to and returning from ships employed in the carriage of salt.

3A. Inspectors, Assistant Inspectors, Sub-Inspectors and other subordinates of the Salt, Abkari and Customs Department in charge of Sea Customs Offices, Madras, are entitled to actual expenses incurred by them on boat hire when patrolling, and proceeding to and returning from inspection of ships.

3B. The Distillery Supervisors, Northern and Southern Circles, Bombay Presidency, are entitled to actual conveyance hire for the journeys undertaken by them for visiting the distilleries and breweries in their charge, subject to a maximum of rupee one in the case of the former and of rupees two in that of the latter, for each journey.

4. The Inspector of the Preventive Department, Calcutta Custom House, who is deputed to inspect the salt registers, etc., of the manufacturers of salt, alkali or hydrochloric acid, is entitled to actual conveyance hire for his journeys to and from the manufactories.

4A. Appraisers of the Karachi Customs House are entitled to actual conveyance charges, subject to the maximum of Rs. 1-8-0 per trip, for their journeys to the Karachi Post Office to examine and assess the duty on articles received from foreign ports by post.

4B. The Inspector of steam boilers stationed permanently in Sind is allowed actual conveyance expenses for inspecting boilers in the town of Karachi.

4C. The Inspector of European Schools, Bombay Presidency and Central Provinces, is entitled to a conveyance allowance of Rs. 3 a day for the period during which he is engaged on inspection duty in the city of Bombay.

4D. Clerks of the Inspector of European Schools, Bombay Presidency and Central Provinces, of the Deputy Educational Inspector, Bombay, and of the Inspectress of Girls' Schools in Bombay and Northern Division, are entitled to a conveyance allowance of 12 annas each *per diem* on the day on which they accompany the Inspector or Deputy Inspector or Inspectress on inspection duty in the city.

4E. Six Customs Preventive Officers employed on shore patrol duty on the Calcutta side of the river Hooghly, are entitled to an allowance of Re. 1 each *per diem* on account of carriage or boat hire for following up smugglers or smuggled goods.

4F. Surveyors in charge of the survey classes at Poona and Belgaum in the Bombay Presidency are entitled to actual conveyance hire subject to a maximum of 8 annas a day.

5. The two forest guards in charge of the Uran sub-range of the Panvel taluka are entitled to an allowance of Re. 1 a month each for journeys by boat to and from the island of Elephanta on duty.

5A. Treasurers and other subordinates in Currency Offices and in the Exchange Treasury, Allahabad, are permitted to draw actual conveyance allowance when required to travel on business to a place in the neighbourhood of their offices.

6. The clerk of the Additional Judge of the 24-Parganas is allowed actual conveyance hire between Alipore and Howrah while the sessions are held at the latter place.

7. The Jailor of the Presidency Jail, Calcutta, may draw carriage hire at the rate of Rs. 1½ a day for journeys to and from the High Court on duty.

8. The Jailor of His Majesty's Penitentiary, Madras, may draw carriage hire to and from the High Court on duty.

8A. Clerks of the Office of the Inspector-General of Prisons, Bombay, when detailed to inspect the Offices of the Yeravda Central Prison and the printing press attached to it are entitled to draw actual conveyance charges for their journeys from Poona City to Yeravda and back.

8B. The Deputy Educational Inspector and each of the five Assistant Deputy Educational Inspectors in the Poona District are entitled to a carriage allowance of Rs. 70 per annum for the journeys performed by them in connection with the inspection of Municipal and aided schools at Poona.

8C. The Auditor in the office of the Director of Agriculture at Poona is entitled to actual conveyance hire for journeys within five miles of his head-quarters.

9. Head constables and constables travelling on duty between Uran and Elephanta, and between Uran and Hog Island, are entitled to actual travelling expenses by boat, subject to a maximum of Re. 1 for head constables and of 8 annas for constables.

10. A subordinate officer of the Bombay City, Madras City, Rangoon Town or Calcutta Town and Suburban Police draws actual conveyance hire when travelling on duty within a short distance of head-quarters in the following cases, provided always that, whenever practicable, the tramway cars shall be used, and not hack carriages :—

(*a*) To any Court and back to quarters, when attending Court on duty, or to give evidence provided the quarters are not near to the Court.
(*b*) When directed by the Court to serve any immediate process.
(*c*) When directed to bring a witness who is immediately required in Court.
(*d*) When taking to and from Court a prosecutor, prisoner, or witness who is unable, from illness, injuries, or any other good cause, to walk to and from the Court, and who has no money.
(*e*) When proceeding to ships in harbour by the direction of a Magistrate and for serving processes of the Court in Marine cases, whenever such expenses are not recoverable from the parties concerned. In this case boat hire may also be sanctioned when necessary.
(*f*) When bringing European or any other prisoners, whom it may not be safe to lead along the public streets, from jail, etc., and taking them back.
(*g*) When required to go on duties which the Commissioner of Police may certify to be emergent.
(*h*) In the case of heinous offences or other crimes which, in accordance with standing police rules, have to be investigated on the spot by European officers or detectives.
(*i*) When searching for or pursuing escaped criminals.
(*j*) When employed upon special duty, in connection with the Mohurrum, or to preserve order at any place of public resort, worship, entertainment or public gathering, provided that the distance exceeds one mile and the Commissioner certifies that the charge is necessary.
(*k*) In the case of European members of the Police Force not drawing permanent horse or conveyance allowance, to and from their head-quarters when employed on any of the duties mentioned in the preceding rules, or when required to attend the Commissioner's Office, provided the Commissioner certifies that the charge is necessary.
(*l*) European Inspectors and Deputy Inspectors and Sergeants of the Police Force may charge the actual cost of moving their luggage on transfer from one station to another in the city, provided that the charge shall not exceed Rs. 8 in the case of an Inspector and Rs. 5 in the case of a Deputy Inspector and Sergeant.

(*m*) The following subordinate officers of the Bombay and Madras City Police, may charge the actual cost of moving their luggage on transfer from one station to another within the City, subject to the following maximum rates :—

	Madras.	Bombay.
	Rs.	Rs.
European Inspectors	8	8
Indian Inspectors	6	6
European Deputy Inspectors and Sergeants in Bombay and Sub-Inspectors and Sergeants in Madras	6	5
Indian Sub-Inspectors	4	4

(*n*) Subordinate officers of the Calcutta City Police may charge the actual cost of moving their luggage on transfer from one station to another in the City, subject to the following maximum rates :—

	Rs.	*a.*	*p.*
Inspectors	8	0	0
Sub-Inspectors	6	8	0
Sergeants	5	0	0

11. The Deputy Shipping Master, Calcutta, is entitled to actual travelling expenses for boarding vessels for the purposes of shipping and discharging crews and inspecting provisions, etc.

12. The Huzoor Deputy Collector of Hyderabad for the time being who performs the duties of the Superintendent of the Economic Garden in the town of Hyderabad may draw for carriage expenses in connection with the discharge of such duties an allowance not exceeding Rs. 15 a month.

13. The District Locomotive Superintendent at Sealdah and the Assistant Traffic Superintendent at Chitpore, Eastern Bengal State Railway, are entitled to actual conveyance charges up to a maximum of Rs. 20 a month each, for their journeys on duty between Sealdah and Chitpore.

14. The Assistant Surgeon attached to the Balasore Central Hospital is entitled to actual conveyance expenses when he is required to attend the subordinates of the Small Arms Range during the absence of the Civil Surgeon from the station.

15. Inspectors and Sub-Inspectors of the Central Police Training School, Bombay, are entitled to a daily allowance of Re. 1 and annas 8 respectively, when actually away from the school on practical work.

APPENDIX No. 28.—*Referred to in Article 1087.*

I.

Rules made under the Statute 43 Vict., Cap. 3, by the Secretary of State for India in Council fixing the allowances for equipment and voyage of the Governor-General of India, Members of Council of the Governor-General of India, the Governors of Madras, Bombay and Bengal, the Commander-in-Chief of the Forces in India, and the Bishops of Calcutta, Madras, and Bombay, dated the 23rd December 1912.

1. The allowance for equipment and voyage of a Governor-General of India, resident in Europe at the time of his appointment, is fixed at 5,000*l*. If a Governor-General at the time of his appointment is resident in India or Ceylon, he shall receive an allowance of 3,000*l*. for equipment, but no allowance for voyage. If he is resident elsewhere than in Europe, India, or Ceylon, he shall receive an equipment allowance of 3,000*l*., and such further allowance for voyage not exceeding 500*l*., as shall be decided by the Secretary of State in Council according to the circumstances of the case.

2. Except as declared in these Rules, Government will make no arrangements for, and will defray none of the expenses connected with, the conveyance or passage of a Governor-General, his family, or suite, to or from India.

3. A newly appointed Governor-General proceeding to India from Europe to enter upon his office, may be accompanied by three combatant military officers for his personal staff, the expenses of whose passage to India or to Aden, as the case may be, will be defrayed by Government according to the rules in force in the Military Department as to military officers proceeding to India on duty. For such newly appointed Governor-General proceeding to India a steamer belonging to the Royal Indian Marine will (if consistent with the requirements of the public service and in accordance with the wishes of such

Governor-General) be provided to convey him and his family and suite from Aden to Bombay. Should he make use of this steamer he will bear the cost of entertainment and messing incurred while on board in respect of himself and his party, according to the rules in force relating to the conveyance of passengers in Royal Indian Marine troopships; and his allowance will be issued at the rate of 3,500*l.* only.

4. For an ex-Governor-General returning to Europe, on resignation, a steamer belonging to the Royal Indian Marine will (if consistent with the requirements of the public service) be gratuitously provided, to convey him and his family and suite to Suez; but the homeward voyage of the ship thus provided shall not be continued beyond Suez. The ex-Governor-General will bear the cost of entertainment and messing incurred while on board, in respect of himself and his party, according to the rules in force relating to the conveyance of passengers in Royal Indian Marine troopships.

5. No grant from Indian revenues will be made to any ex-Governor-General for his homeward journey from Suez.

6. An ex-Governor-General returning to Europe may be accompanied by two officers of his personal staff, for whom free passages to England will be allowed according to the rules in the Military Department, and also free return passages to India, if they start on their return voyage within two months from the date of quitting India.

7. In the event of a Governor-General dying and leaving a widow in India, a steamer belonging to the Royal Indian Marine will (if consistent with the requirements of the public service) be provided to convey her to Suez in like manner as in the case of an ex-Governor-General. The widow of a deceased Governor-General so returning to Europe may be accompanied by one officer of the personal staff, on the conditions mentioned in the preceding rule, and shall bear all such expenses as would, in ordinary course, be borne by an ex-Governor-General returning to Europe.

8. The allowance for equipment and voyage of a Governor of Madras, Bombay, or Bengal is fixed at 1,000*l.*, and that of a Commander-in-Chief of the Forces in India at 500*l.*, if resident in Europe at the time of appointment. If resident in India or Ceylon at the time of his appointment, a Governor shall receive 750*l.*, and a Commander-in-Chief 400*l.* for equipment, but no allowance for voyage. If at the time of his appointment a Governor or Commander-in-Chief is resident elsewhere than in Europe, India, or Ceylon, he shall receive the same equipment allowance of 750*l.* or 400*l.*, as the case may be, and such further allowance for voyage, not exceeding in the one case 250*l.*, and in the other case 100*l.*, as shall be decided by the Secretary of State in Council, according to the circumstances of the case. A Governor, however, who, having received on first appointment the allowance authorised by this rule, is subsequently transferred to another Presidency as Governor thereof, shall receive an allowance of 250*l.* *plus* the amount of the actual expenses incurred on account of the journey of himself, his family, personal staff and servants, and on account of the carriage of his and their effects.

9. A Commander-in-Chief of the Forces in India proceeding from Europe to assume his command may be accompanied by three combatant military officers for his personal staff, and newly appointed Governors of Madras, Bombay, or Bengal, similarly proceeding from Europe to take up their duties, may respectively be accompanied by two combatant military officers for their personal staff, the passages of these officers being provided at the expense of Government, according to the rules in force in the Military Department as to military officers proceeding to India on duty; but, with these exceptions, Government will make no arrangements for, and will defray none of the expenses connected with, the passage or conveyance of any of the officers mentioned in Rule 8, or of their families, to or from India.

10. An ex-Governor of Madras, Bombay, or Bengal, or an ex-Commander-in-Chief of the Forces in India (or the widow of a Governor or of a Commander-in-Chief who may die in India leaving a widow there), returning to Europe, may be accompanied by one officer of his personal staff, for whom a free passage will be allowed by Government according to the rules in force in the Military Department, and also a free return passage if he starts on the return voyage within two months from the date of quitting India.

11. The allowance for equipment and voyage of Members of the Council of the Governor-General of India and of Bishops of Calcutta, of Madras, and of Bombay, if resident in Europe at the time of appointment, respectively, is fixed at 300*l.* If resident in India or Ceylon at the time of his appointment, a Councillor or Bishop shall receive 225*l.* for equipment, but no allowance for voyage. If at the time of his appointment a Councillor or Bishop is resident elsewhere than in Europe, India, or Ceylon, he shall receive the same equipment allowance of 225*l.*, and such further allowance for voyage, not exceeding 75*l.*, as shall be decided by the Secretary of State in Council according to the circumstances of the case: Provided that no such Councillor or Bishop who is, when appointed, a Member of the Government Services in India shall receive any allowance wherever he may be at the time of his appointment.

12. An officer serving or residing out of Europe, but appointed during a temporary visit to Europe, shall not be deemed to be residing in Europe for the purpose of these Rules.

II.

Rules made under Statute 24 and 25 Vict., Cap. 194, Sec. 6, by the Secretary of State in Council of India, fixing the expenses for equipment and voyage of the Chief Justice and Judges of the several High Courts established under the said Statute, dated the 1st January 1888.

39. For the purposes of defraying the expenses of equipment and voyage from Europe on first appointment, there shall be allowed—

	£
To a Chief Justice or Judge of any High Court	300

But no such allowance shall be made to any person who, being in India, is appointed to the office of a Chief Justice or Judge, or who, having been in India, is in Europe at the time of his appointment with the intention of returning to India.

APPENDIX No. 29.—*Cancelled.*

APPENDIX No. 30.—*Referred to in Article 1145 and the note commencing Chapter LVI.*

Form of Requisition for special accommodation by Railway.

BOOK FOIL.

Requisition No. ———— *for special accommodation for High Officials of Government when travelling by railway.*

———

By train leaving ———— on ————
station Railway

————o'clock, on————19 ,

————on————
station Railway

vid ————————————

DESCRIPTION OF ACCOMMODATION REQUIRED.	UNIT TO BE SUPPLIED.
(1) Special train . . Particulars of composition of train, including engine power, should be recorded overleaf.	
(2) Bogie saloons . .	
(3) Saloons other than bogies	
(4) Reserved 1st Class carriages. compartments.	
(5) Other accommodation (if any).	
(6) Compartment for chaprassis, etc., in ordinary 3rd class.	
(7) Extra luggage not carried in the above (1, 2, 3, 4 or 5) mds.———— srs.————	

Signature————————

Designation————————

FOIL TO BE DELIVERED TO THE RAILWAY.

Requisition No.————*for special accommodation for High Officials of Government when travelling by railway.*

CHARGEABLE TO GOVERNMENT.

By train leaving ————————————
station
on————————————at————————o'clock,
railway
on————————————19 , to————————————
station
on————————————*vid* ————————————
railway

Supply the following accommodation :—

DESCRIPTION OF ACCOMMODATION REQUIRED.	UNIT TO BE SUPPLIED.
(1) Special train . . . . . Particulars of composition of train, including engine power, should be recorded overleaf.	
(2) Bogie saloons	
(3) Saloons other than bogies	
(4) Reserved 1st class carriages / compartments	
(5) Other accommodation (if any)	
(6) Compartment for chaprassis, etc., in ordinary 3rd class *. . . .	
(7) Extra luggage not carried in the above (1, 2, 3, 4 or 5) mds.*—srs.—.	

Signature of person indenting————————————

Designation of person indenting ————————————

Certified that conveyance as above has been provided on this requisition, and that fares have been duly paid for————1st class passengers travelling in the same carriage.
compartment.

Signature of Station Master ————————————

N.B.—A fresh requisition should be issued at the commencement of each journey which should be sent as a voucher by the Auditor or Examiner of Accounts of the railway on Civil Accts.-Genl. with whom he is in account,
which the journey is commenced to the Comptroller, India Treasuries, Calcutta,
Military Accounts Department,
in support of the charge.

* The charge for reserved carriages covers the conveyance of all servants travelling in the servants' compartment thereof, of all luggage taken in the carriage and in the absence of any special provision on the subject, 6 maunds of luggage in the luggage van.

For haulage of empty vehicles no requisition is necessary, but a certificate should be submitted by the Traffic Manager or Traffic Superintendent of the railway in support of the charge.

TO BE RETURNED TO PERSON INDENTING.

————————————Railway

Special ticket for the undermentioned accommodation on authority of requisition No.————, *dated*————

———

————————————

is authorised to travel

from————————————

to————————————

vid————————————

by special train

————————————

in a reserved carriage / compartment with the following additional accommodation :—

— — — —

— — — —

— — — —

— — — —

Station Master ————————————

Station————————————

Dated————————————

The charge for reserved carriages covers the conveyance of all servants travelling in the servants' compartment thereof, of all luggage taken in the carriage and, in the absence of any special provision on the subject, 6 maunds of luggage in the luggage van.

Particulars of special train.	Unit to be supplied.
Special bogie saloons	
Special saloons other than bogies	
First class carriages	
Composite carriages	
Second class carriages	
Third class carriages	
Covered goods for————maunds luggage	
Horse-boxes for————horses	
Cattle trucks for————horses	
Carriage trucks for————carriages	
Brake-vans	
Engines	

NOTE.—The usual engine power, brake-vans, etc., will be supplied in accordance with composition of train.

Particulars of special train.	Unit to be supplied.
Special bogie saloons	
Special saloons other than bogies	
First class carriages	
Composite carriages	
Second class carriages	
Third class carriages	
Covered goods for————maunds luggage	
Horse-boxes for————horses	
Cattle trucks for————horses	
Carriage trucks for————carriages	
Brake-vans	
Engines	

NOTE.—The usual engine power, brake-vans, etc., will be supplied in accordance with composition of train.

PART I.

Rules regarding the grant of reserved accommodation by rail and steamer to certain high officials and the travelling allowance of such officers, and list of officers to whom free passes may be given for journeys by rail.

1. When an Ordinary Member of the Supreme Council, or the President or a Member of the Railway Board, or the Chief Engineer with the Railway Board travels on duty over any railway in India, he is usually provided with a carriage specially constructed for his use, but if such carriage is not available he is entitled to an ordinary reserved carriage. In either case he is entitled to third class accommodation for not more than ten servants.

2. The reserved carriage is entirely at the disposal of the occupant when used by him, and may be detached and detained at any station on his requisition.

3. These officials named are also entitled to the conveyance of all their personal luggage at the public expense, whether taken in the luggage van of the train to which the reserved carriage is attached or sent by any other train. All freight charges for stores or goods so carried shall be paid for by the officials named out of their private funds, but whatever they vouch for as personal luggage shall pass as such.

4. Members of the family of these officials are not entitled to conveyance at the public expense, and should pay the ordinary fares whether they are travelling with the official or not.

5. The officers referred to in paragraph 1 should send to the Agent or Manager of the railway on which the journey is to commence a requisition in the prescribed form, on receipt of which the Agent or Manager will send all necessary instructions to the Station Master or other railway officials of that or other railway over which the journey is made or luggage sent. A bill will be drawn for the cost of the journey which together with the requisition will be submitted by the Auditor or Examiner of Accounts of the railway on which the journey is commenced to the Accountant-General with whom he is in account for payment, all such vouchers being accepted as sufficient authority for pre-audit payment. Should the Accountant-General desire further information before according final audit he should refer the matter to the Secretary, Railway Board.

6. It is not necessary for a requisition to be given for the empty haulage of carriages specially set apart for the use of these officials. In such cases a certificate will be furnished by the Traffic Manager, or Traffic Superintendent of the railway to the effect that the carriage was actually run empty for the distance for which the charge is to be recovered from Government and the bill paid thereon.

7. If it is impossible for an Ordinary Member of the Supreme Council, when travelling on duty, to arrange to travel by an ordinary train which is not a mail train, and the Railway authorities are unable to attach his carriage to the mail train, he is entitled to order a special train.

8. When the following high officials, namely,—Governors, Lieutenant-Governors, Ordinary Members of the Governor-General's Council, Members of the Executive Councils of the Governors and Lieutenant-Governors, Chief Commissioners, Residents of the first class, Judges of the High Courts and the Commissioner in Sind—travel by railway in the following cases, *viz.* (*a*) when proceeding to join office, (*b*) when retiring from the service, or proceeding to join another appointment, after having resigned office, or (*c*) when proceeding on or returning from leave :—

(*i*) Any special or ordinary carriage or compartment usually assigned by rule to such officials, should, whenever practicable, be placed at their disposal, if so desired.

(*ii*) The charges for the haulage of such carriages or compartments will be borne by Government as in the case of journeys made on duty; but the ordinary fare for the officer himself which would be paid if such accommodation were not provided will, subject to the exception in clause (*iii*), be recovered from him by Government. Fares for any members of his family travelling with him, whether they occupy his carriage or compartment or not, must, subject to the exception in clause (*iii*), be paid in cash to the Station Master at the station at which the journey commences.

(*iii*) A Governor or Lieutenant-Governor proceeding to join his appointment or retiring from the service and leaving India is entitled to actual travelling expenses for himself and for any members of his family travelling with him. When accompanied by his family, their number should be separately shown in the requisition against the entry " other accommodation (if any) "; and the words " and that fares have been duly paid for,—1st class passengers travelling in the same carriage—compartment " in the centre foil scored out.

NOTE—[Where full tariff rates are paid by Government for reserved accommodation, the fares paid by the officer for other persons, if any, sharing such accommodation will be credited to Government.]

9. The prescribed procedure regarding requisitions to railway administrations in regard to journeys performed on duty, shall be followed in the case of journeys *otherwise than on duty*, the fares payable being subsequently recovered by the Account Officer.

PART II.

Rules regarding the travelling allowance of officers entitled to reserved railway carriages when travelling on duty.

1. (*a*) Chief Commissioners and Residents of the first class are entitled, when travelling by railway, to a reserved first class carriage, and in addition—

(i) for journeys within jurisdiction—to railway fares (if actually paid) for twelve servants at lowest class rates and to the freight of luggage not exceeding twenty-five maunds.

(ii) for journeys outside jurisdiction and on transfer—to railway fares (if actually paid) for four servants at lowest class rates and to the freight of luggage not exceeding ten maunds.

(*b*) The Commissioner in Sind is entitled to a reserved first class carriage for journeys within his jurisdiction subject to the payment of first class fares for himself and for each person using the carriage.

(*c*) The Director, Criminal Intelligence, Agricultural Adviser to the Government of India, the Director-General of Telegraphs, and the Inspector-General of Irrigation, are each entitled to a reserved carriage when travelling by railway on a tour of inspection.

(*d*) The Secretary to the Government of India in the Foreign Department, when he travels by railway in his official capacity on special tours of duty, is provided with a reserved first class carriage.

2. Officers shown in sub-sections (*a*), (*b*), (*c*), (*d*) above are precluded by clause (*f*) of Note 1 to Article 999 from drawing any allowance under clause (*i*) of that article on any occasion on which they may utilize a reserved carriage.

PART III.

Rules regarding the travelling allowance of officers entitled to reserved railway compartments and cabins in a steamer when travelling on duty.

1. (*a*) A Judge of a High Court is entitled—

(i) when travelling by railway to a reserved first class compartment and to fares (if actually paid) for four servants at lowest class rates;

(ii) when travelling by steamer, to a reserved cabin, (if one is available) and to fares (if actually paid) for four servants at lowest class rates, subject to the usual deduction on account of messing charges; and

(iii) when travelling by road, to a mileage of one rupee.

He is also entitled to draw daily allowance for each day on which he has been engaged in inspection work.

(*b*) Secretaries to the Government of India, other than the Secretary in the Foreign Department, who on certain occasions is entitled to a reserved carriage (*vide* clause (*d*) under Part II, above), Members of a Board of Revenue, Judges of a Chief Court and Financial Commissioners are entitled—

(i) when travelling by railway, to a reserved first class compartment to be obtained by requisition notes, and to draw as travelling allowance for such journeys the actual travelling expenses incurred by them up to a maximum of one first class fare;

(ii) when travelling by steamer, to a reserved cabin (if one is available), subject to the usual deduction on account of messing charges.

(*c*) The Director of Telegraph Construction is entitled to a reserved first class compartment with accommodation by the lowest class for three servants.

(*d*) The Resident at Baroda, when touring by Railway, is entitled to a reserved first class compartment, and to fares at lowest class rates (if actually paid) for two servants. He is also permitted to recover the actual cost of carriage by rail of two horses, when visiting outlying districts where local arrangements cannot be made for supplying means of travelling by road.

(*e*) The Political Agent in the Phulkian States and Bahawalpur is entitled to the free use of a first class compartment for a railway journey which begins and ends within the limits of the Native States under his political control.

(*f*) The Director-General of Education and the Sanitary Commissioner with the Government of India are entitled to a reserved first class compartment for any journeys by railway of over six hours or for any journey, any part of which is made between the hours 11 P.M. and 7 A.M., and, in addition, half the allowance ordinarily admissible.

(*g*) The Director-General, Indian Medical Service, when travelling by railway on inspection duty, is entitled to a reserved first class compartment for himself, and, in addition, to a single first class fare.

(*h*) The Surveyor-General is entitled to a reserved first class compartment when travelling by rail subject to the condition that the concession is liable to be withdrawn if he travels less than 10,000 miles annually. While travelling in the reserved compartment, he is also entitled to a single first class fare as travelling allowance.

(*i*) The Resident in Kashmir, when travelling on duty by railway between Sialkot and Jammu, is entitled to a reserved first class compartment and to fares at lowest class rates (if actually paid) for two servants.

2. Officers shown in sub-clauses (*a*), (*c*), (*d*) and (*i*) are not entitled when utilizing a reserved compartment to draw the allowance referred to in Article 999 (*i*), Civil Service Regulations.

PART IV.

Free passes* for journeys by rail may be given to the following persons :—

(*a*) GOLD PASSES.

The President, Members and Secretary of the Railway Board.
„ Chief Engineer with the Railway Board.
„ Director-General, Posts and Telegraphs.
„ Accountant-General, Railways.

(*b*) SILVER PASSES

The Manager „ Engineer-in-Chief „ Locomotive Superintendent „ Carriage and Wagon Superintendent „ Traffic Superintendent „ Examiner of Accounts	Permanently attached to, and actually employed on, the particular railway for which the pass is available.
„ Officers of the Government Inspectors' Department.	
„ Agent „ Chief Engineer „ Locomotive Superintendent „ Traffic Manager „ Chief Auditor	Of each Company's Railway in direct connection with a State Railway.
„ Inspector General, Railway Mail Service and Sorting. „ Superintendents of Post Offices and Railway Mail Service „ Directors of Telegraphs „ Chief Executive Officer, Railway Police	when their beats of service extend over the whole length of the Railway.
„ Secretary, Indian Railway Conference Association.	Over all Indian State Railways.

(*c*) CARD PASSES.

The Executive Officer, Railway Police, over portions of the line within his beat.

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* Rules for free passes are embodied in Appendix No. 3 of the State Railway Open Line Code, Volume II.

(*a*) A gold pass entitles the holder to travel at any time over all Indian State Railways.

(*b*) A silver pass entitles the holder to travel at any time over the particular railway or railways for which it granted.

A silver pass held by an officer of a Railway Company will permit the holder to travel over every State line in immediate connection with the railway to which that officer belongs.

A silver pass held by an officer of the Government Inspectors' Department holds good over every State line on which officers of that Department have official business.

(*c*) A card pass entitles the holder to travel over the particular railway, or portion of the railway for which it is granted, at any time within the dates specified on the pass.

As a rule, a card pass should only be issued for that portion of the railway over which the employé has to travel. It is left, however, to the discretion of the Manager to extend the privilege of the pass as occasion may require.

All other officers and employés permanently or temporarily attached to and actually employed on, a particular railway, and whose duties demand frequent travelling over the railway, or portions of it.

The following officers and employés of the :—

(i) Post Office :—

Inspectors-General, Railway Mail Service and Sorting Superintendents, Railway Mail Service	When their jurisdiction does not extend over the whole length of the Railway.
Postmasters General Deputy Postmasters General Assistant Superintendents, Railway Mail Service	Over portions of lines within their jurisdiction.
Inspectors of Sorting Record Clerks Camp Clerks	attached to the Railway Mail and Sorting Service.
Superintendents of Post Offices Mail Overseers	Within their divisions.
Village postmen within their beats.	

(ii) Telegraph Department :—

Such officers and employés, whose duties, in regard to the Railway Telegraph, necessitate constant travelling over the line or over certain portions of it.

All Card Passes issued on Telegraph service should be endorsed as "available for Brake Vans of Goods Trains", while all First and Second Class Card Passes should, in addition, be endorsed as "available by any Passenger Train whether ordinary or otherwise".

Also at the discretion of the Manager—

Ministers who constantly minister to the spiritual wants of the servants of the Railway.

Contractors or Contractors' Agents employed in the construction or maintenance of the railway.

Refreshment Contractors.

(*d*) CHEQUE PASSES.

Assistant Directors-General of the Post Office, when travelling on *bonâ fide* postal service.

Employés of the Railway Mail and Sorting Service other than those entitled to Card Passes.

Persons other than those above mentioned, whose duties are connected with the Railway Telegraph, but which do not involve frequent travelling on the Railway.

Also to the following, at the discretion of the Manager :—

Officers of English, Foreign or other railways and their families.

NOTE.—[Officers travelling in the course of duty, who are eligible for travelling allowance for the performance of that duty, are not entitled to a free pass.]

The following dependents of Officers and Subordinates employed on the Railway.

The wife and legitimate children and step-children of an Officer residing with and wholly dependent on him. Also a mother or an unmarried sister residing with, and wholly dependent on, the Officer, if he is unmarried or a widower.

Ministers when occasionally ministering to the spiritual wants of the servants of the railway.

Refreshment Contractors' Agents and Managers attached to the railway refreshment rooms.

Newspaper correspondents.

APPENDIX No. 31—*Referred to in Article 764 (iii).*

Rules regulating the emoluments of Government officers whose services are lent for employment in Native States.

1.—When the loan of an officer's services for employment under a Native State is sanctioned, the salary which it is proposed that the officer shall receive shall be precisely specified : and, if it is desired that he shall receive any remuneration or emolument in addition to his salary proper, the exact nature and value thereof shall be detailed in the orders approving his transfer to foreign service. No officer will be permitted to receive any remuneration or emolument, whether in cash or otherwise, other than as may be expressly enumerated in the order of sanction. If the orders are silent as to any particular form of remuneration the intention is that it shall not be received.

(*d*) Acheque entitles the holder to travel within the time and limits of distance specified on the pass.

II.—The concessions which may be sanctioned by a Local Government, in those cases in which it has the power under the rules in the Civil Service Regulations of sanctioning the transfer of an officer to service under a Native State, are as follows :—

(i) Contributions towards leave and pension under the ordinary rules of the Civil Service Regulations.

(ii) Exchange compensation allowance in the case of officers who were in receipt of it prior to the loan of their services to the Native State and to whom the State desires to grant it.

(iii) Travelling allowance under the ordinary rules of the Civil Service Regulations or under the local rules of the Darbar if these are not more favourable, and fixed monthly travelling allowance, and conveyance and horse allowances in special cases where the circumstances so require.

(iv) Tents, boats and transport on tour, under circumstances in which they would ordinarily be sanctioned in the case of an officer of corresponding position in British India, and on a similar scale, and subject to the rules of the Civil Service Regulations as to travelling allowance, etc. As an exception to this rule, a more extensive scale may be sanctioned for Indian officers only, provided that a reasonably equivalent reduction of the travelling allowance admissible under the ordinary rule is at the same time directed.

(v) Free quarters to both European and Indian officers—

(*a*) when an officer of corresponding position in British India would be entitled to such a concession;

(*b*) when an officer is employed as a tutor, private secretary, or resident medical attendant, provided that such addition to his total emoluments is duly considered in fixing an appropriate rate of pay to be drawn by him;

(*c*) otherwise, and provided always that the concession is considered in determining an appropriate rate of pay—

(1) to a European officer, only if no other houses but such as are the property of the Darbar are available and the State is unwilling to accept rent;

(2) to an Indian officer, if having regard to the nature of his appointment such a concession is in accordance with local custom and the wishes of the State.

When quarters are occupied which are the property of the Native State, whether free or on the payment of rent, reasonable repairs to them may be effected at the cost of the State, but all material additions or alterations should receive the special sanction of the Local Government in each case.

(vi) Free furniture in quarters which are the property of the State to Indian officers and in the case of European officers, only when employed as a tutor, private secretary or medical officer resident with a Chief, and only if in accordance with local custom and the wishes of the Darbar. The value of the concessions shall be considered in determining an appropriate rate of pay to be permitted to the officer concerned.

(vii) The use of Darbar carriages and animals by an Indian officer, and in the case of European officers, only when employed as a tutor, private secretary or medical officer resident with a Chief, if the concession is in accordance with local custom and the wishes of the Darbar and subject to consideration in determining the rate of pay to be allowed.

III.—The following concessions may not be sanctioned by a Local Government. If it is desired to recommend the grant of any of them, the orders of the Government of India should be taken :—

(i) Local and personal allowances.

(ii) Free quarters to European and Indian officers under circumstances other than those provided for in paragraph II (v) above.

(iii) The use of free furniture by European officers other than tutors, private secretaries or medical officers resident with a Chief.

(iv) the use of Darbar carriages and animals by European officers other than tutors, private secretaries or medical officers resident with a Chief, at head-quarters.

(v) Any other concession not within the powers of sanction of the Local Government as stated in paragraph II above.

IV.—The following concessions are explicitly prohibited and will not be allowed in any case :—

Free provisions in any circumstances, and free lighting, fuel, fodder and supplies of any description at head-quarters.

NOTE.—[A copy of these Rules should be forwarded, both on first transfer and on renewal of an expired engagement by the Audit Officer concerned, to every officer of Government whose services are lent for employment in a Native State, the rules being attached to the orders regarding the payment of contributions for leave and pension which the Audit Officer issues to the officer transferred under Article 773, Civil Service Regulations.]

APPENDIX No. 32.

Rules for the grant of Study Leave to Officers of Scientific and Technical Departments.

The following rules relate to study leave only. They are not intended to meet the case of officers deputed to other countries at the instance of Government either for the performance of special duties imposed upon them, or for the investigation of specific problems connected with their technical duties. Such cases will continue to be dealt with on their merits under the provisions of Article 85 of the Civil Service Regulations, and it will be for the Government of India to decide on the recommendation of the Local Government or the Head of the Department, as the case may be, whether an officer shall be placed on deputation (with the approval of the Secretary of State) or granted study leave in accordance with the following rules. The rules do not apply to officers of the Indian Education Department, the Indian Medical Service, the Public Works Department, and the Indian Forest Service except in special cases where the existing rules regarding the study of Forestry in Europe on furlough are not suitable for application.

RULES.

1. Extra furlough for the purpose of study leave may be granted to officers by the Government of India on the recommendation of the Head of the Department or of the Local Government under whom the officer applying for leave is serving. The Government of India will require to be satisfied in each case that the knowledge sought to be acquired is of sufficient importance to warrant the grant of study leave. Such leave will not ordinarily be granted to officers of less than five years' service, or to officers within three years of the date at which they have the option of retiring on pension.

NOTE.—[Extra furlough for the purpose of study may be granted by the Government of India on the recommendation of the Director to any graded officer of the Geological Survey who has completed more than three and less than 18 years' service.]

2. The total period of study leave granted during an officer's service will not exceed 12 months in all.

3. Study leave will not be granted more than twice in an officer's service. The conversion under Rule 9 of part of an officer's furlough into study leave does not count as grant of study leave within the meaning of this rule.

4. The minimum period of leave granted solely as study leave will be six months. The time spent on the journey to and from India by an officer whose study leave has not been combined with any other kind of leave will reckon as study leave, but the lodging allowance specified in rule 10 will be granted during the period of study only.

5. Study leave can be combined with any other kind of leave, provided that the period occupied in study is not less than two months, and that in the case of leave on medical certificate the Medical Board at the India Office certifies that the officer is fit for study The total period of absence from India will be limited to two years unless an extension beyond that period is necessary on grounds of health, and is otherwise admissible under the leave rules. Further, when study leave is combined with any other kind of leave, the total period of such combined leave must not, except in special cases, be less than six months.

6. An officer whose study leave is combined with any other kind of leave will be required to take his period of study leave at such a time as to retain, at its conclusion, a balance of other previously sanctioned leave sufficient to cover his return journey to India.

7. When an officer has been granted a definite period of study leave and finds after arrival in England that his course of study will fall short of the sanctioned period to any considerable extent, his absence from India will be reduced by the excess period of study leave unless he produces the assent of the authorities in India to his taking it as ordinary furlough.

8. Except as provided in rule 9, all applications for study leave shall be submitted with the audit officer's certificate to the Head of the Department through the prescribed

channel, and the course or courses of study contemplated and any examination a candidate proposes to undergo shall be clearly specified therein.

9. Officers on furlough or other leave who wish to have part of it converted into study leave should address the Under Secretary of State, India Office, and should attach (1) a statement showing how they propose to spend the study leave, and (2) documentary evidence that their application for the particular course of study or examination proposed has the approval of the proper authorities in India. Similarly, officers on furlough or other leave who desire to have it extended for purposes of study, should address the Under Secretary of State, but in addition to the above requirements they must support their applications with documentary evidence of their having obtained the approval of the authorities concerned in India to their applying for an extension of leave.

10. A lodging allowance at the rate of 6*s*. a day will be granted for the period spent in prosecuting a definite course of study at a recognised institution or in any definite tour of inspection of any special class of work. Special cases, in which on account of exceptional circumstances a higher rate of lodging allowance, or the grant of travelling expenses in addition to lodging allowance, is considered necessary will be referred to the Secretary of State for his orders.

11. Lodging allowance will be admissible up to 14 days for any period of vacation. A period during which an officer interrupts his course for his own convenience cannot be considered as vacation. In the case of an officer retiring from the service without returning to India after a period of study leave the lodging allowance will be forfeited. If the officer is under civil leave rules the study leave will be converted into furlough to the extent of the furlough standing to his credit at the date of retirement. Any balance of the period of study leave mentioned above which cannot be so converted will be excluded in reckoning service for pension.

12. On completion of study, the certificates of examinations passed or the certificates of special study, which must show the dates of commencement and termination of the course, with any remarks by the instructor, shall be forwarded to the Under-Secretary of State, India Office. In the case of definite courses of study at a recognised institution the lodging allowance will be payable at the India Office on claims submitted by the officer from time to time, supported by proper certificates of attendance. When the programme of study approved by the Government of India under rule 8 above does not include or does not consist entirely of such a course of study, the officer shall submit to the India Office a diary showing how his time has been spent, and a report indicating fully the nature of the methods and operations which have been studied, and including suggestions as to the possibility of applying such methods or operations to India. The Secretary of State will decide whether the diary and report show that the time of the officer has been properly employed, and will determine accordingly for what period the lodging allowance referred to in rule 10 above may be granted.

13. Study leave will count as service for promotion and pension, but except so far as it may be taken during privilege leave, not for furlough or any other leave. It will not affect any leave, which may already be due to an officer; it will count as extra furlough, and will not be taken into account in reckoning the aggregate amount of furlough taken by the officer towards the maximum period of six years admissible under Article 299 of the Civil Service Regulations.

14. An officer on privilege or combined leave may be permitted to commence a course of study before the end of his privilege leave, and to draw for such period the lodging allowance admissible under rule 10, without forfeiting his privilege leave allowance during such period. With the foregoing exception an officer, during study leave, will draw furlough pay. For all purposes of record and subsequent calculation of leave, the full amount of study leave taken shall in such cases be postdated as if it commenced at the end of the privilege leave.

Military officers in civil employ will be entitled to draw furlough pay as follows :—

(*a*) To an officer taking study leave while under military leave rules: the rate of furlough pay admissible to him under those rules.

(*b*) To an officer taking study leave while under civil leave rules: the rate prescribed in Article 314 of the Civil Service Regulations for an officer on ordinary furlough, subject to the limits laid down in Article 314 (*a*).

15. On an application for study leave being sanctioned the Government of India will inform the India Office of the particulars of the case and it will be necessary for the officer concerned to place himself in communication with the Secretary of State who will arrange any details and issue any letters of introduction that may be required.

APPENDIX No. 33.—*Referred to in Article 202 (a).*

Class I.—Officers appointed on probation for three years or more in view to permanent Service.

EDUCATION DEPARTMENT—
1. Principal School of Arts and Crafts (School of Design), Lucknow.

STATIONERY AND PRINTING—
1. The Controller of Printing, Stationery and Stamps.
2. Deputy Superintendents of the Government Central Press, Calcutta.
3. Overseers in the Government Central Press, Calcutta.

TELEGRAPH DEPARTMENT—
1. Officers sent out to the Telegraph Department under contract and Telegraph Workshop Foremen.

PUBLIC WORKS DEPARTMENT—
1. Consulting and Assistant Consulting Architects to the Government of India and Local Governments.
2. Sanitary and Assistant Sanitary Engineers.
3. Electrical Advisers and Inspectors.
4. Superintendents and Assistant Superintendents of Workshops.
5. Plumbing Experts, Builders' Foremen and Draftsmen.

SCIENTIFIC AND MINOR DEPARTMENTS—
1. Probationary officers of the Indian Agricultural Service.
2. Probationary officers of the Civil Veterinary Department.
3. Gazetted officers engaged under agreements for whole-time service in the Meteorological Department.
4. Mathematical expert in the Survey of India Department.
5. The Controller of Patents and Designs.
6. The Actuary to the Government of India.
7. Members of the European Gardeners' Service.

JAIL DEPARTMENT—
1. Machinists in the Bengal Jail Department.

POLICE DEPARTMENT—
1. Officers of the Indian Police Force.

RAILWAY DEPARTMENT—
1. The permanent Engineer Establishment of State Railways.
2. The Superior Revenue Establishment of State Railways in the Traffic, Locomotive, Carriage and Wagon, Signal, Electrical and Medical Departments.
3. The non-pensionable Bridge Engineers of the Engineering Department.
4. The Mining and Assistant Mining Managers of the State Railway Collieries.

ARMY DEPARTMENT.

(ORDNANCE DEPARTMENT)—

1. Chemist.
2. Chief Accountant.
3. Chief Chemical Examiner.
4. Civil Engineer Adviser.
5. Civil Engineer Assistant.
6. Deputy Accountant.
7. Engineering Manager.
8. Manager.
9. Manager and Chemist.
10. Steel Works Manager.
11. Assistant Electrical Engineer (ranking as Assistant Foreman).
12. Assistant Foreman.
13. Carriage Examiner.
14. Chief Draughtsman.
15. Chief Foreman Plumber.
16. Chief Ordnance Examiner.
17. Civil Chief Master Armourer.
18. Civilian Cutter.
19. Electrical Engineer (ranking as Foreman).
20. Foreman.
21. Indian Service Mechanic.
22. Leading Hand.
23. Mechanical Engineer.
24. Ordnance Examiner.

Class II.—Officers appointed for less than three years in view to permanent service.

CUSTOMS DEPARTMENT—
1. Probationers of the Imperial Customs Service.

SCIENTIFIC AND MINOR DEPARTMENTS—
1. Probationers of the Geological Survey Department.
2. Officers of the Indian Museum.
3. Archæological Officers.
4. Probationers of the Mines Department.
5. Factory Inspectors.

EDUCATION DEPARTMENT—
1. Indian Educational Service Officers.
2. Assistant Officer in charge of the Government of India Records.

ARMY (MARINE) DEPARTMENT—
1. Chief Constructor, Bombay Dockyard.
2. Constructor, Bombay Dockyard.
3. Assistant Constructor, Bombay Dockyard.
4. Foreman of the Yard, Bombay Dockyard.

5. Foreman of the Foundry, Bombay Dockyard.
6. Foreman Boilermaker, Bombay Dockyard.
7. Electrical Engineer, Bombay Dockyard.
8. Mechanical Draftsman, Bombay Dockyard.
9. Foreman of Ship-fitters, rivetters, etc., Bombay Dockyard.
10. Master Sailmaker, Bombay Dockyard.
11. Constructor, Kidderpur Dockyard.
12. Assistant Constructor, Kidderpur Dockyard.
13. Foreman of the Yard, Kidderpur Dockyard.
14. Foreman of the Foundry, Kidderpur Dockyard.
15. Foreman Boilermaker, Kidderpur Dockyard.
16. Mechanical Draftsman, Kidderpur Dockyard.
17. Assistant Foreman Boilermaker, Kidderpur Dockyard.
18. Master Sailmaker, Kidderpur Dockyard.

PART XIII.—FORMS.

LIST OF FORMS.

Leave Procedure Forms.

1.—Military Department Certificate of title to Leave,—*see Articles 856 (c), 860 and rule 1 of Article 871 (a).*

2.— } *Cancelled.*
3.— }
4.— }
5.— }
6.— }
7.— }
8.— }

9.—Privilege Leave Certificate,—*see Article 870 (a).*

10.—Certificate of leave out of India with allowances payable in India,—*see Article 871 (a).*

11.—Certificate of extraordinary leave out of India without allowances,—*see Article 873.*

12.—Accountant-General's letter to officer proceeding on leave out of India, } *see Article 880.*

13.—Accountant-General's letter to officer proceeding on combined leave, }

14.—Information to be given by officer in reply to Form No. 12, }

15.—Information to be given by officer in reply to Form No. 13, }

16.—Last-pay Certificate to an officer proceeding on leave in India or to Europe,—*see Articles 878 to 898.*

17.—Last-pay Certificate to an officer proceeding on leave to a Colony,—*see Articles 881, 882 and 897.*

18.—Letter from an Accountant-General to the Treasury Officer when an officer proceeding on leave is unable to call at the Accountant-General's office,—*see Article 883.*

19.—Report of date of actual sailing,—*see Article 883.*

20.—Treasury Officer's report of having complied with Form No. 18,—*see Article 884.*

21.—Colonial (leave allowance) warrant,—*see Article 888 (b).*

Pension Procedure Forms.

22.—Application for an extraordinary pension or gratuity,—*see Article 747.*

23.—Form of Service Book,—*see Article 816.*

24.—Statement of service,—*see Articles 907, 910, 914, 923 and 938.*

25.—Application for pension,—*see Articles 907 (c), 910 to 914 and 938 (a).*

26.— Ditto of certain gazetted officers,—*see Articles 913 (b), 914 and 938.*

27.—Pension Payment Order,—*see Article 939.*

28.— Ditto of certain classes of pensioners,—*see Articles 939 and 944 Note.*

29.—Colonial (pension payment) warrant,—*see Article 967.*

30.—Certificate of service and residence of Chaplains,—*see Articles 904 and 989.*

PART XIII.—FORMS.

Form No. 1 (Leave).—*Referred to in Article 856 (c), 860 and rule 1 of Article 871 (a).*

Military Department certificate of title to leave.

FORM No. 1 [INDIAN ARMY FORM L 1176.]

[OBVERSE.]

Certified that———— who is subject to the Furlough Rules of———has———years———days' furlough at his credit. He is eligible for furlough at the rates of pay specified :—

For———years———days on $\frac{\text{furlough pay}}{\text{English furlough pay}}$ on $\frac{\text{private affairs}}{\text{medical certificate}}$.

For———years———days on furlough pay if granted an extension on medical certificate.

For———years———days on English furlough pay if granted an extension on medical certificate.

For———years———days without pay if granted an extension on urgent private affairs.

He $\frac{\text{is}}{\text{is not}}$ entitled to draw furlough pay at the rate of exchange of two shillings the rupee.

The————*19* . *C. M. A.,*————*Command.*

NOTE.—[On the back are noted the dates of beginning and ending of any leave already taken, the nature of such leave, and the rule under which it was taken.]

[REVERSE.]

LEAVE ALREADY TAKEN.		Nature of leave.	Rule under which taken.
Date of beginning.	Date of ending.		

FORMS Nos. 2—8.—*Cancelled.*

Form No. 9 (Leave).—*Referred to in Article 870 (a).*

(*Name of, and designation of office held by, the officer.*)

PRIVILEGE LEAVE CERTIFICATE.

1. Government under which employed.
2. Date of beginning of leave.
3. Date on which leave will end.
4. Whether furlough, special leave, leave on urgent private affairs, leave on medical certificate, or extraordinary leave without allowances is admissible in continuation of privilege leave, and, if so, to what extent and on what terms.

NOTE.—[If furlough, special leave, leave on urgent private affairs or leave on medical certificate is granted the leave allowances admissible will not be paid out of India until the officer produces a last-pay certificate.]

(Place) (Signature)
(Date) *Audit Officer.*

N.B.—[Privilege leave allowances, when such leave is taken by itself, are not payable out of India.]

Form No. 10 (Leave).—*Referred to in Article 871 (a).*

Leave Certificate.

[NO ALLOWANCES ARE PAYABLE OUTSIDE INDIA ON THIS CERTIFICATE.]

GRANTED TO (*name of, and designation of office held by, the officer*)
PROCEEDING OUT OF INDIA.

1. Government under which employed.
2. Date of beginning and ending of any leave already taken; the nature of such leave; and the rule under which it was taken.
3. Article of the Civil Service Regulations under which the leave is granted.

NOTE.—[*Distinguish Furlough granted on medical certificate from furlough granted without medical certificate and if the leave, though technically of the latter description, was granted in consequence of the production of a medical certificate, mention the fact.*]

4. Period of leave.
5. Date of commencement of leave.
6.* Period for and terms on which leave may be extended or commuted otherwise than to Extraordinary leave.

(Place) (Signature)
Audit Officer.

* In filling up entry 6 the Audit Officer should *always* mention that no extension or commutation of the leave otherwise than on medical certificate will be allowed by the Secretary of State unless the previous consent of the Local Government has been obtained. It should also be noted that an extension of leave on medical certificate is not granted by the Secretary of State for a longer period than six months subject to renewal if necessary. [*Despatches from Secretary of State, Nos. 25 and 212 (Financial), dated, respectively, 29th January 1891 and 15th November 1894.*]

Form No. 11 (Leave).—*Referred to in Article 873.*

CERTIFICATE OF LEAVE GRANTED TO (*name of, and designation of office held by, the officer*)
PROCEEDING OUT OF INDIA.

1. Government under which employed.
2. Date of beginning and ending of any leave already taken; the nature of such leave; and the rule under which it was taken.
3. Article of the Civil Service Regulations under which the leave is granted.
4. Period of leave.
5. Date of commencement of leave.

(Place) (Signature)
Audit Officer.

Forms Nos. 12 to 15 (Leave).—*Referred to in Article 880.*

FORM No. 12.—(ACCOUNTANT-GENERAL'S LETTER TO OFFICER PROCEEDING ON LEAVE OUT OF INDIA.)

To———

SIR,

With reference to the order noted in the margin, granting you leave out of India, I have the honour to say that it is necessary for you to obtain from me a last-pay certificate or certificate of leave, stating the circumstances of your leave. You should also note that your duty pay up to the date of making over charge of duties must be drawn in India.

(Here enter the number and date of the order, name of authority granting the leave, and page of the Gazette in which the leave is notified.)

2. To enable me to prepare your last-pay certificate, it is necessary that you send me the information in the enclosed form (14) so as to reach me one clear week before you make over charge and can receive the certificate.

3. *If you are in, or intend to pass through (Accountant-General's Station)*, your certificate will be prepared, and your allowances up to the date before you leave India paid, on your calling personally at my office, *and presenting a last-pay certificate from the Treasury Officer of the District where you last drew your allowances.*

NOTE.—[Omit the italicised parts of this paragraph and the whole of paragraph 4 if the officer draws pay from *Accountant-General's* office direct.]

4. Otherwise, I shall cause the last-pay certificate to be delivered to you, and the allowances to be paid through the Treasury Officer of your district. If, however, you wish to draw them from the Accountant-General's office, no last-pay certificate will be issued by this office. Your Treasury last-pay certificate should be attached to your first leave allowance bill.

If you wish to draw your leave allowances in India you should either grant your Agents a power of attorney or leave your bills ready signed in their custody for presentation as they fall due. A guarantee bond in the form given in Article 30, Civil Account Code, should be furnished by your Agents unless they have executed a general bond of indemnity.

5. You are requested to note that the subsidiary leave admissible to you is—

(*i*) If you are to embark at Bombay . days } exclusive of Sundays, *bonâ fide*
(*ii*) If you are to embark at . . . „ } not spent in travelling.

If you exceed this period without special order of Government, your leave to Europe dates from the day you give over charge.

FORM No. 13.—ACCOUNTANT-GENERAL'S LETTER TO OFFICER PROCEEDING ON COMBINED LEAVE.

To———

SIR,

With reference to the order noted in the margin, granting you leave out of India, I have the honour to say that it is necessary for you to obtain from me a last-pay certificate to enable you to draw your allowances in England or in India, according as you may desire.

Here enter number and date of the order, name of authority granting the leave, and page of the Gazette in which the leave is notified.

2. To enable me to prepare your last-pay certificate, it is necessary that you send to me the information asked for in the enclosed form (15) and also your formal certificate of giving over charge of your office, date and hour, at your earliest convenience. Your last-pay certificate, when prepared, will be sent to your Agents in India, or in England, as you may desire.

3. You should note that no subsidiary leave can be prefixed by you to your combined leave, and that your privilege leave begins from the date following that of your making over charge of your duties, or the same day if you make over charge before noon. The usual subsidiary leave will be due to you on your arrival in India on return to duty. You should also note that you are not permitted to resign the service until a period of at least six months has elapsed from the beginning of your combined leave.

4. Your privilege leave or vacation allowances may be drawn by either yourself or your Agents in India or at the Home Treasury. Should you desire to draw them in India at a Treasury other than that from which you draw your salary, a fresh last-pay certificate will be issued in your favour on receipt of your treasury last-pay certificate and giving over charge certificate, both of which you are requested to forward to this office before you leave your station.

If you wish to draw your privilege leave allowance at the Home Treasury, your salary up to the date of making over charge may be drawn by you in the ordinary way, after making over charge and before you leave your station.

5. If you wish to draw your leave allowances in India you should either grant your Agents a power of attorney or leave your bills ready signed in their custody for presentation as they fall due. A guarantee bond in the form given in Article 30, Civil Account Code, should be furnished by your Agents unless they have executed a general bond of indemnity.

FORM OF ACCOUNTANT-GENERAL'S LETTER OF INSTRUCTIONS TO TREASURY OFFICERS FOR DRAWAL OF PRIVILEGE LEAVE ALLOWANCES BY AN OFFICER TO WHOM COMBINED LEAVE HAS BEEN GRANTED.

To———

SIR,

With reference to the order quoted in the margin, granting combined leave to———, I have the honour to state that the officer has expressed his desire to draw his privilege leave allowances from———Treasury through his authorised Agents Messrs.———. I request, therefore that his $\frac{\text{Treasury}}{\text{Privilege}}$ leave allowances may be paid at Rs.——— a month from——— to——— both days inclusive, and that a last-pay certificate may be furnished to this office on an early date to enable me to issue a fresh last-pay certificate in his favour.

that a last-pay certificate may be furnished to this office immediately after the last payment has been made.

FORM No. 14.—(INFORMATION REQUIRED BY ACCOUNTANT-GENERAL BEFORE LAST-PAY CERTIFICATE CAN BE DRAWN UP.)

1. On what date do you intend to make over charge of your office?	1.———	5. At what Treasury do you wish to draw your leave allowances?	5.———
2. Before or after noon?	2.———	6. What advance, if any, do you require now?	6.———
3. At what port do you intend to embark?	3.———	7. How do you propose to pay your subscriptions to the (Bengal, Bombay or Madras) Civil Fund during your absence on furlough?	7.———
4. By what ship will you sail, and on what date?	4.———	8. Do you wish to subscribe to the General Provident Fund during your leave? If so, at what rate per cent. on your leave allowances?	8.———

(No. 6 is for Military Officers subject to the Military Leave Rules and for Chaplains only.)

(Signed) (*Designation*)

DATED AT

The *of* *19*

TO THE ACCOUNTANT-GENERAL OF

FORM No. 15.—(INFORMATION REQUIRED BY THE ACCOUNTANT-GENERAL BEFORE THE LAST-PAY CERTIFICATE CAN BE DRAWN UP IN THE CASE OF COMBINED LEAVE.)

(This form should be returned duly filled up to the Accountant-General one clear week before the date of making over charge.)

1. On what date do you intend to make over charge of your office?	1.———
2. Before or after noon?	2.———
3. At what port do you intend to embark?	3.———
4. By what ship will you sail, and on what date?	4.———
5. In what country do you wish to draw your privilege leave or vacation allowances? If in India, name the Treasury.	5.———
6. What is your address in India or England to which your last-pay certificate, to enable you to draw privilege leave or vacation allowances, may be sent?	6.———
7. In what country do you wish to draw your allowances other than privilege leave or vacation allowances? If in India, name the Treasury.	7.———
8. What is your address in England or in India or elsewhere to which your last-pay certificate, to enable you to draw your allowances, may be sent?	8 ———

9. Do you intend to pay your———Civil Fund subscriptions in England or in India?	9.
10. When is the Military Department certificate prescribed in rule 1 under Article 871 (*a*), Civil Service Regulations, expected?	10.
11. Do you wish to subscribe to the General Provident Fund. If so, at what rate per cent. on your leave allowance?	11.

NOTE.—No. 5.—[Privilege leave allowances can be drawn in or out of India at the officer's option. In India, they can be drawn only on the first of each month in arrears by an authorised Agent under a guarantee bond or on production of a life certificate. The allowances for a broken period of a month may be drawn any time after the expiration of the leave.]

Nos. 6 and 8. [The last-pay certificates to enable you to draw your privilege leave and furlough allowances will be sent to the addresses given as soon as possible after the receipt of your giving over charge certificate.]

N.B.—[If you wish to draw your leave allowance from the Accountant-General's office, no last-pay certificate will be issued.]

No. 9.—[Is for members of the Indian Civil Service only.]

No. 10.—[Is for Military Officers subject to Military Rules only.]

(*Signature*)———

(*Designation*)———

DATED AT

The of 190 .

TO THE ACCOUNTANT-GENERAL AT

Form No. 16 (Leave)—*Referred to in Articles 878 to 898.*

Last pay certificate of
of the *proceeding on* *to*

1	Government under which employed . . .	1
2	Substantive appointment	2
3	Acting appointment (if any)	3
4	Statement of past leave	

Nature of Leave.	From	To	Y.	M.	D.	Rules under which taken.

5	Statement of present leave:

Nature of Leave	Y.	M.	D.	From	To	Monthly rate of absentee allowance. (Subject to the deductions noted on the reverse, and showing e. c. a. where admissible).	Article and Clause of the Civil Service Regulations; or Military Furlough Regulations.

See Note 1.

6	Place of payment.	6				
7	Date from which first payment is to be made . .	7				
8	Amount (if any) to be recovered	8				
9	Source from which absentee allowance is issuable .	9	Indian Revenues	Department.		
10	Date of leaving India	10				
11	Date on which the officer will, during the currency of leave, complete the term of service or attain the age after which, by any rule, he is required to retire from the service, as for instance, 55 years of age.	11		Y.	M.	D.
12	Period for, and terms on which leave may be extended, or commuted otherwise than to extraordinary leave.	12				
			granted .			
			may be extended $\frac{\text{on m. c.}}{\text{without m.c.}}$ on same allowance by			
	(Further particulars required in the case of Military Officers in Civil Employ.)					
13	Date of commencement of pension service . .	13				
14	Date of entry under Civil Leave Rules . . .	14				
15	Amount of furlough at credit at commencement of present furlough or special leave.	15	Earned in respect of service while under Military rules.			
			Earned in respect of service while under Civil rules.			
14	Date of being struck off duty	14				

See note under Article 234, Civil Service Regulations.

If subject to the Civil Leave Rules.

or

If subject to Indian Army Leave Rules.

Deductions to be made.

Rates.

Indian $\frac{\text{Civil}}{\text{Military}}$ Service { For $\frac{\text{wife}}{\text{self}}$ £ . . . . . per mensem from

Family Pensions / Subscription { „ sons . . . . . „ „ „

„ daughters . . . . . „ „ „

Total . £ . . .

A balance of donation $\frac{\text{on}}{\text{for}}$ £ . . . . and interest £ . *

is recoverable at £ ... ... a month from

General Provident Fund

Annuity Fund Deductions (if any)

* In cases of subscribers to Indian Civil Service Family Pensions, interest accrued in India to be given here.

Signature———————————

Place. ———————————

Date———————————

Notes.

1. Distinguish Furlough granted on M.C. from Furlough granted without M. C; and if the leave, though technically of the latter description, was granted in consequence of the production of a medical certificate, mention the fact.

Abbreviations.

M.C. ... ... Medical Certificate.
E.C.A. ... Exchange Compensation Allowance.
Y. M. D. ... Years, Months, Days.
Art. ... ... Article.

Form No. 17 (Leave).—*Referred to in Articles 881, 882 and 897.*

LAST-PAY CERTIFICATE

OF (*title and name*) OF THE (*service*) PROCEEDING ON (*nature of leave*) TO THE COLONY OF (*place*).

1. Government under which employed. 1.
2. Substantive appointment. 2.
3. Acting appointment, if any 3.
4. Date of beginning and ending of any leave already taken, the nature of such leave, and the rule under which it was taken. 4.
5. Article and clause of the Civil Service Regulations under which the leave is granted. 5.

NOTE.—[*Distinguish Furlough granted under medical certificate from Furlough granted without medical certificate; and if the leave, though technically of the latter description, was granted in consequence of the production of a medical certificate, mention the fact.*]

6. Period of leave. 6.
7. Date of commencement of leave. 7.
8. Monthly rate of absentee allowance. (Subject to the deductions noted at foot in the case of subscribers to the funds there referred to.) 8.
9. Place of payment. 9.
10. Date from which first payment is to be made. 10.
11. Amount, if any, paid in advance. 11.
12. Source from which absentee allowance is payable. 12.

NOTE.—[An officer who has been granted privilege leave in combination with other leave is not permitted to resign the service until a period of at least six months has elapsed from the beginning of his combined leave.]

(*Place and date*)

(Signature)
Audit Officer.

Civil Funds.

Annuity Fund deduction		
Civil Fund subscriptions (1)	Ordinary	
	For wife	
	Sons	
	Daughters	
	TOTAL	
or		
Subscriptions to the Indian Civil Service Family Pension Fund.	For self	
	Sons	
	Daughters	
	TOTAL	

Military Service Family Pension Funds.

——Military Fund	Donation	
	Subscription	
Bengal Orphan Fund	Family contribution	
	Subscription	
The Indian Military Service Family Pensions. [Insert Bengal, Madras or Bombay as the case may require.]	Subscription	Wife
		Sons
		Daughters
	Passage Insurance Premia	
Uncovenanted Service Fund		

General Provident Fund.

Subscriptions during $\frac{\text{privilege leave or vacation}}{\text{long leave}}$ at (rate) per month.

NOTE (1).—[These details relate to the Bengal Civil Fund; for details of the subscriptions to the Madras and Bombay Civil Funds, see Appendix II.]

Forms Nos. 18 to 20 (Leave).—*Referred to in Articles 882, 883 and 884.*

FORM No. 18.—LETTER FROM ACCOUNTANT-GENERAL WHEN AN OFFICER IS UNABLE TO CALL AT HIS OFFICE.

To Treasury Officer of————————

Sir,

I have the honour to enclose the following documents :—

(1) A Bill for Rs.————, being the allowance of————proceeding on leave out of India, up to the date before he leaves India. This you are to deliver to him on his giving you a certificate of his having made over charge of his office, and, after he has signed it, to pay.

(2)————————'s last-pay certificate, which you should give him when you pay his bill.

(3) A blank form (No. 19) of report of the date of leaving India, to be delivered along with the last-pay certificate.

(4) A form (No. 20) of report of your having carried out these instructions, which you will send to me.

(*Place and date*)

Accountant-General.

FORM No. 19.—REPORT OF ACTUAL SAILING.

From————————

To Accountant-General of————————

Sir,

I have the honour to report that I sailed from India by the steamer "————" which left————on————day the————of————19 .

I have, etc.,

(Signed)

Noted and forwarded to the Secretary to the Government of————Department. The————19 .

Accountant-General.
Comptroller.

FORM No. 20.—TREASURY OFFICER'S REPORT.

From the Treasury Officer of————————

To the Accountant-General,————————

Sir,

With reference to your letter No.————, dated————, I have the honour to report that the bill for Rs.————therein enclosed was delivered to———— on his giving me a certificate of having made over charge of his office; and further that the bill having been paid, Mr.————————'s last-pay certificate was delivered to him, together with blank form (No. 19) of report of date of leaving India,

I have, etc.,

Treasury Officer.

(*Place and date*)

Form No. 21 (Leave).—*Referred to in Article 888 (b).*

COLONIAL LEAVE ALLOWANCE WARRANT.

[Obverse.]

Warrant No.————————of 19 .

A B having been granted privilege leave for a period of—months—days and in continuation thereof————for————years————months————days under

the orders of the Government of————————is hereby allowed the privilege of drawing his leave allowance at————and————respectively from————during the above-mentioned periods, commencing from————and————respectively.

Leave allowance Rs.————and Rs.————equivalent at the rates of 1*s.* 4*d.* and 1*s.* 6*d.* per rupee respectively to £———— and £————a month respectively.(1)

N.B.—[The officer is entitled to exchange compensation allowance at $\frac{6\frac{1}{2} \text{ per cent.}}{\text{Rs. } 138\text{-}14\text{-}3 \text{ per month}}$ on privilege leave allowance only.]

Annuity Fund deductions at 4 per cent. . . . . ———

Civil Fund deductions per month . { Ordinary For self . . . . . ; „ sons . . . . . ; „ daughters . . . . . } ———

or

TOTAL . ———

Subscriptions to the Indian Civil Service Family Pension Regulations (per month). { ———

TOTAL ———

Subscriptions to the Indian Military Service Family Pension Fund. ———

TOTAL ———

DATED AT

The————*19*

Comptroller- (or Accountant-) General.

NOTE (1).—[The actual net amount of the allowance payable is to be shown here, *e.g.*, in the cases of member of the Indian Civil Service after Civil Annuity and Civil Fund deductions.]

[REVERSE.]

Name, rank, and description of Payee.	Period for which payment is made.	Monthly rate. £	*s.*	*d.*	Amount.	Signature of Paying Officer.

This certificate will be returned by *A B*, and will be given up to the Account Office in India on his return to India. Each payment will be recorded on the reverse, certified by the Paying Officer, and receipted by *A.B.*

Form No. 22 (Pension).—*Referred to in Article 747.*

Application for an extraordinary pension (or gratuity) for the family of A B, late a————*killed in the execution of duty.*

Submitted by the————

Description of claimant . . { 1. Name and residence, showing Village and Pergunnah. 2. Age. 3. Height. 4. Race, caste, or tribe. 5. Marks for identification. 6. Present occupation and pecuniary circumstances. 7. Degree of relationship to deceased.

Description of deceased	8. Name. 9. Occupation and service. 10. Length of service. 11. Pay when killed. 12. Nature of injury causing death. 13. Amount of pension or gratuity proposed. 14. Place of payment. 15. Date from which pension is to commence. 16. Remarks.

Names and ages of surviving kindred of deceased.	Name.	Date of birth by Christian era.
Sons		
Widows		
Daughters		
Father		
Mother		

NOTE.—[If the deceased has left no son, widow, daughter, father or mother surviving him, the word "none" or "dead" should be entered opposite to such relative.]

(*Place*)

(*Date*)

Signature of Head of Office.

Form No. 23 (Pension).—*Referred to in Article 816.*

SERVICE BOOK.

Space should be provided on the reverse of the title page of the service book to record thumb and finger impressions of (non-gazetted) officers under the following heading :—

"Thumb and finger impressions of (non-gazetted) officer."

The opening page of the service book should contain the following entries :—

(1) Name.
(2) Race.
(3) Residence.
(4) Father's name and residence.
(5) Date of birth by the Christian era as nearly as can be ascertained.
(6) Exact height by measurement.
(7) Personal marks for identification.
(8) Signature of (non-gazetted) officer.
(9) Signature and designation of the head of the office or other attesting officer.

NOTE.—[The entries in this page should be renewed or re-attested at least every five years, and the signature in lines (8) and (9) should be dated.]

The remaining folios of the service book should be divided into fourteen columns, *viz.*—

(1) Name of appointment.
(2) Whether substantive or acting, and whether permanent or temporary.
(3) If acting, here state substantive appointment.
(4) Pay.
(5) Acting allowance in the case of officers—
  (*a*) whose pay is not less than Rs. 200;
  (*b*) whose pay is on a progressive scale; or
  (*c*) whose allowance counts for pension under clause (*h*) of Article 486.

(5a) Allowances referred to in clauses (b), (d), (f) and (h) of Article 486.
(6) Date of appointment.
(7) Signature of (non-gazetted) officer.
(8) Signature and designation of the head of the office or other attesting officer in attestation of columns 1 to 7.
(9) Date of termination of appointment.
(10) Reason of termination (such as promotion, transfer, dismissal, etc.).
(11) Signature of the head of office or other attesting officer.
(12) Leave taken—nature and duration of.
(13) Signature of head of the office or other attesting officer.
(14) Reference to any recorded punishment or censure, or reward or praise of the officer.

NOTE.—[No uniform rule can be laid down regarding the language in which service books should be written. But in an office the head of which is acquainted with English, that language should, as far as is convenient, be employed. All the headings in the service book, without exception, should be printed in both English and the Vernacular.]

Form No. 24 (Pension).

History of service of A, B, in the office of——————.

(*Date of birth*——————).

HISTORY OF SERVICE (SHOWING INTERRUPTION OF)

Establishment.	Appointment.	Pay.	Acting allowance.	Date of beginning.	Date of ending.	Period reckoned as service. Y.M.D.	Period not reckoned as service. Y.M.D.	Remarks.	How verified.	Remarks by the *Audit Officer.*
Collector of Hughli .	Mohurrir .	10	..	1st May 1851	15th Aug. 1851	..	0 3 15	Inferior grade.	By Accountant-General, Bengal.—*See* enclosure A.	
Ditto .	Ditto	15	..	16th Aug. 1851	30th Sept. 1852	..	1 1 15	Under 20 years of age.		
Ditto .	Ditto .	15	..	1st Oct. 1852	7th May 1856	3 7 7	..	..		
On sick leave .	.	..	..	8th May 1856	7th Nov. 1856	...	0 6 0	..		
Collector of Hughli .	Mohurrir .	15	..	8th Nov. 1856	15th Jan. 1859	2 2 8	..	..		
Out of employ .	.	..	..	16th Jan. 1859	17th Jan. 1859	..	0 0 2	Resigned to join new appointment.		
Post Office, Burdwan	Deputy Postmaster .	25	..	18th Jan. 1859	11th July 1865	6 5 24	..	..	By Comptroller, Post Office.—*See* enclosure B.	
Under suspension	.	..	..	12th July 1865	1st Sept. 1865	..	0 1 21	Suspension adjudged as a penalty.		
Post Office, Burdwan	Deputy Postmaster .	25	..	2nd Sept. 1865	3rd Mar. 1868	2 6 2	..	..		
Ditto .	Ditto Offg. Postmaster	25	10	4th Mar. 1868	3rd Dec. 1869	1 9 0	..	..		
Out of employ in consequence of abolition of appointment			..	4th Dec. 1869	1st Nov. 1870	..	0 10 29	..		
Judge of Nuddia .	Clerk .	40	..	2nd Nov. 1870	30th June 1871	0 7 29	..	..	By Accountant-General, Bengal.—*See* enclosure C.	
					Total period of service .	17 2 10				

Form No. 25 (Pension) (three pages).—*Referred to in Articles 907 (c), 910 to 914 and 938(a).*

. FIRST PAGE.

APPLICATION FOR PENSION OR GRATUITY.

1. Name of applicant.
2. Father's name.
3. Race, sect, and caste.
4. Residence, showing Village and Pergunnah.
5. Present or last employment, including name of establishment.
6. Date of beginning of service . . . . . 1st May 1851.
7. Date of ending of service . . . . . 30th June 1871.

	Y.	M.	D.
8. Length of service, including interruptions	20	2	0
of which superior	17	2	0
inferior	0	3	18
non-qualifying and interruptions	2	8	7

	RS.	AS.	PS.
9. Class of pension or gratuity applied for, and cause of application.*			
10. [Average] Emoluments or pay.			
11. Proposed pension.			
12. Proposed gratuity.			

13. Date from which pension is to commence.
14. Place of payment.
15. Date of applicant's birth by Christian era.†
16. Height.
17. Marks.

Thumb and finger impression.

Thumb | Fore finger | Middle finger | Ring finger | Little finger

18. Date on which the applicant applied for pension.

* If the application is for a compensation pension or gratuity, the nature of the change of establishment which has given rise to the claim should be fully stated.

† If not known exactly, must be stated on the best information or estimate.

SIGNATURE OF HEAD OF OFFICE.

NOTE.—[In the case of gazetted officers, thumb and finger impressions and particulars of height and persona marks are not required.]

SECOND PAGE.

REMARKS BY HEAD OF OFFICE.

1. As to character and past conduct of applicant.
2. Explanation of any suspension or degradation.
3. Regarding any gratuity or pension already received by applicant.—(*See Chapter XXI.*)
4. Explanation under Article 427 so far as the Head of the Office can give it.
5. Any other remarks.
6. Specific opinion of Head of Office, whether the service claimed is established and should be admitted or not.—[*See Article 911 (b).*]

SIGNATURE.

No. , dated 191 .

CERTIFICATE AND REPORT OF THE *Audit Officer.*

Certified that (subject to the remarks below recorded) qualifying service in [*Inferior or Superior*] grades has been duly proved for———years———— months———— days; and that a (*pension or gratuity*) not exceeding Rs.———— is admissible under Article———— of the Civil Service Regulations. The calculations have been duly verified. The (*pension or gratuity*) is chargeable to (*here specify whether to General Revenues, or to what Fund.*)

NOTE.—[If the qualifying service is more than sufficient to obtain the maximum pension, the certificate may run "duly proved for over . . . years" (the number of years entered being that required to earn the maximum pension).]

The attention of——is invited to Article 470 of the Civil Service Regulaitions.

Audit Officer.

THIRD PAGE—DOCKET).

APPLICATION FOR PENSION OR GRATUITY.	
Date of Application.	
Name of Applicant.	
Last appointment.	
Class of pension or gratuity.	
Sanctioning authority.	
Amount of pension sanctioned.	
Amount of gratuity sanctionod.	
Date of commencement.	
Date of sanction.	

Form No. 26 (Pension).—*See Articles 913 (b), 914 and 938.*

NOTE.—[*This form is to be used by gazetted officers of the classes mentioned in Articles 297 (c), (d) and (e), 654 and 678 of the Civil Service Regulations.*]

FIRST PAGE.

Application for pension or gratuity.

1. Name of applicant (in full) . .
2. Last substantive appointment . .
3. Date of commencement of service .
4. Date of termination of service . .

	Years.	Months.	Days.
5. Length of service including interruptions.			
Deduct—			
Interruptions including leave .			
Balance .			
Add—			
Leave counting as service .			
Total qualifying service . .			

6. Class of pension or gratuity . .
7. Average emoluments* . . .
8. Proposed pension . . . .
9. Proposed gratuity . . . .
10. Date from which pension is to commence.
11. Place of payment . . . .
12. Date of applicant's birth . . .

Signature of Applicant.

Date

SECOND PAGE.

Particulars of leave and other interruptions in the service of———————

(*a*) Leave of absence, other than privilege and subsidiary, taken during service as detailed below :—

Kind of leave.	From (date).	To (date).	Period. Y. M. D.

(*b*) Other interruptions of active service (overstay of leave, period out of employ, etc.).

Nature of interruption.	From	To	Y. M. D.

Total leave and interruptions . .

Particulars of appointments held and pay drawn during last three years of service.

Appointment.	From (date).	To (date).	Pay	Acting allowance.	Period. Y. M. D.

Total .

* Or emoluments in case of applications for gratuity.

THIRD PAGE.

Remarks by Head of Department.

1. As to character and past conduct of applicant.
2. Explanation of any suspension or degradation.
3. Regarding any gratuity or pension already received by applicant. (See Chapter XXI.)
4. Explanation under Article 427 so far as the Head of the Department can give it.
5. Any other remarks.
6. Specific opinion of Head of Department, whether the service claimed is established and should be admitted or not. [See Article 911 (*b*).]

Signature.

CERTIFICATE AND REPORT OF THE *Audit Officer.*(1)

Certified that (subject to the remarks below recorded) qualifying service in *superior* grades has been duly proved for————years————months————days; and that a [*pension or gratuity*] not exceeding Rs.————is admissible under Article————of the Civil Service Regulations. The calculations have been duly verified. The (*pension or gratuity*) is chargeable to (*here specify whether to General Revenues, or to what Fund*).

Audit Officer.

FOURTH PAGE—(*Docket*).

Application for pension or gratuity.

Date of application.
Name of applicant.
Last appointment.
Class of pension or gratuity.
Amount of pension sanctioned.
Amount of gratuity sanctioned.
Date of commencement.
Date of sanction.

Signature.

(1) In the case of officers who are eligible for the additional pensions authorized in Articles 475, 642 and 643, the following additions should be made to the usual form of certificate:—

He has served for three years as————and is eligible for a special additional pension of Rs. $\frac{1,000}{2,000}$.

He is considered to have rendered service of a character deserving the concession.

Form No. 27 (Pension).—*Referred to in Article 939.*

PENSION PAYMENT ORDER (OBVERSE).

COLLECTOR'S HALF.

Place for signature of pensioner on the first payment made hereon——————

Class of pension, and date of order sanctioning it.	Personal identification.	Height.		Date or approximate date of birth.	Sect.	Residence showing Village and Pergunnah.	Amount of monthly pension.
		Feet.	Inches.				

No. ACCOUNTANT-GENERAL'S OFFICE;
Calcutta,——————*19* .

Sir,

Until further notice and on the expiration of every month, be pleased to pay to *A B* the sum of Rs.——————
being the amount of——————pension, as——————

upon the production of the counterpart hereof taking from the claimant a receipt for the amount according to usual form. The payment should commence from——————
To the Collector of—————— *Accountant-General.*

NOTE.—[Payment under this order is to be made only to the pensioner in person, with the following exceptions :—

(*a*) To persons specially exempted by the Local Government.

(*b*) To females unaccustomed to appear in public, and to persons unable to appear on account of illness or bodily infirmity.
(Payment in both classes (*a*) and (*b*) is made on production of a Life certificate signed by a responsible officer of Government, or other well-known and trustworthy person.) (Articles 944 to 947.)

(*c*) To any person sending a Life certificate signed by some person exercising the powers of a Magistrate of any class under the Criminal Procedure Code or by any Registrar or Sub-Registrar under the Registration Act, or by any pensioned officer who, before retirement, exercised the powers of a Magistrate. (Articles 944 to 947.)]

PENSIONER'S HALF.

NAME OF PENSIONER——————

HEAD OF CHARGE——————

Class of pension, and date of order sanctioning it.	Date or approximate date of birth.	Sect.	Residence showing Village and Pergunnah.	Amount of monthly pension.

No. ACCOUNTANT-GENERAL'S OFFICE;
Calcutta,——————*19* .

SIR,

Until further notice and on the expiration of every month, be pleased to pay to *A B* the sum of Rs.——————
being the amount of——————pension, as——————

upon the production of this order and a receipt according to usual form. The payment should commence from——————.
To the Collector of—————— *Accountant-General.*

NOTE (1).—[Payment under this order is to be made only to the pensioner in person, with the following exceptions :—

(*a*) To persons specially exempted by the Local Government.

(*b*) To females unaccustomed to appear in public, and to persons unable to appear on account of illness or bodily infirmity.
(Payment in both classes (*a*) and (*b*) is made on production of a Life certificate signed by a responsible officer of Government, or other well-known and trustworthy person.) (Articles 944 to 947.)

(*c*) To any person sending a Life certificate signed by some person exercising the powers of a Magistrate of any class under the Criminal Procedure Code, or by any Registrar or Sub-Registrar under the Registration Act, or by any pensioned officer who, before retirement, exercised the powers of a Magistrate. (Articles 944 to 947.)]

NOTE (2).—[On the decease of the pensioner, this order should be immediately returned by his family to the District Officer, with a report of the date of his decease.]

PENSION PAYMENT ORDER (Reverse).

REVERSE OF PENSIONER'S HALF.

Amount of Pension Rs.——— ———*(in words)*———

Every separate payment is to be recorded below by the Disbursing Officer.

Month for which Pension is due.	19 -19 . Date of Payment.	Disbursing Officer's Initials.	19 -19 . Date of Payment.	Disbursing Officer's Initials.	19 -19 . Date of Payment.	Disbursing Officer's Initials.	19 -19 . Date of Payment.	Disbursing Officer's Initials.	19 -19 . Date of Payment.	Disbursing Officer's Initials.	Remarks.
March . .											
April . .											
BLANK SPACE FOR FOLDING.											
May . .											
June . .											
July . .											
August . .											
September . .											
October . .											
November . .											
December . .											
January . .											
February . .											
BLANK SPACE FOR FOLDING.											

Month for which Pension is due.	19 -19 . Date of Payment.	Disbursing Officer's Initials.	19 -19 . Date of Payment.	Disbursing Officer's Initials.	19 -19 . Date of Payment.	Disbursing Officer's Initials.	19 -19 . Date of Payment.	Disbursing Officer's Initials.	19 -19 . Date of Payment.	Disbursing Officer's Initials.	Remarks.
March . .											
April . .											
May . .											
June . .											
July . .											
August . .											
BLANK SPACE FOR FOLDING.											
September . .											
October . .											
November . .											
December . .											
January . .											
February . .											

REVERSE OF COLLECTOR'S HALF.

Amount of Pension Rs.——— *(in words)* ———

This document is to be retained by the Disbursing Officer so long as the authority remains in force in such manner that the pensioner shall have no access to it. Every separate payment is to be recorded below.

Month for which Pension is due.	19 -19 . Date of Payment.	Disbursing Officer's Initials.	19 -19 . Date of Payment.	Disbursing Officer's Initials.	19 -19 . Date of Payment.	Disbursing Officer's Initials.	19 -19 . Date of Payment.	Disbursing Officer's Initials.	19 -19 . Date of Payment.	Disbursing Officer's Initials.	Remarks.
March . .											
April . .											
May . .											
June . .											
July . .											
August . .											
September . .											
October . .											
November . .											
December . .											
January . .											
February . .											

Month for which Pension is due.	19 -19 . Date of Payment.	Disbursing Officer's Initials.	19 -19 . Date of Payment.	Disbursing Officer's Initials.	19 -19 . Date of Payment.	Disbursing Officer's Initials.	19 -19 . Date of Payment.	Disbursing Officer's Initials.	19 -19 . Date of Payment.	Disbursing Officer's Initials.	Remarks.
March . .											
April . .											
May . .											
June . .											
July . .											
August . .											
September . .											
October . .											
November . .											
December . .											
January . .											
February . .											

Form No. 28 (Pension).—*Referred to in Articles 939 and 944, Note.*

[OBVERSE.]

PAYMENT ORDER No. ————————

A B is permitted to draw his pension from the————————Treasury commencing from————————
at the following rate, on production of "the counterpart of" (Disbursing Officer's copy only) this certificate.

Signature of *A B*.

Signed
Accountant-General.

Each payment should be recorded on the reverse of this order and certified by the Paying Officer.

[REVERSE.]

Period for which payment is made.	Date of payment.	Signature of Paying Officer.

Form No. 29 (Pension)—*Referred to in Article 967.*

COLONIAL (PENSION PAYMENT) WARRANT.

[OBVERSE.]

WARRANT No.————————OF 19 .

A B is permitted to reside and draw his pension from————————
commencing from————————at the following rate :—

Signature of A B (to be entered in original only).

This certificate will be retained by *A B*, and will be given up to the Audit Officer in India on his return to India. Each payment will be recorded on the reverse, certified by the Paying Officer and receipted by *A B*.

NOTE 1.—[Ordinarily, a pensioner who has been residing in India or other country in which the Indian Government rupee is legal tender, and who proceeds to a country in which the rupee is not legal tender, is entitled to draw his pension from or through the Home Treasury at the minimum rate of 1*s*. 9*d*. the rupee from the date only when he quitted the former country. But a pensioner who leaves India within six months of his retirement and proceeds to a country in which the rupee is not legal tender is entitled to draw his pension from or through the Home Treasury at the minimum rate of 1*s*. 9*d*. the rupee from the date to which it has been paid in India, or if no payment has been made there, from the date of its commencement.]

NOTE 2.—[A pensioner who has been drawing his pension at the minimum rate of 1*s*. 9*d*. the rupee, if he proceeds to a country in which the rupee is legal tender and continues to draw his pension from the Home Treasury, is allowed the benefit of that minimum rate for six months from the date of his arrival in such country.]

[REVERSE.]

Name, rank, and description of Payee.	Period for which payment is made.	Monthly rate.			Amount.			Signature of Paying Officer.
		£	*s*.	*d*.				

Form No. 30 (Pension).—*Referred to in Articles 904 and 989.*

CERTIFICATE of service and residence of *A B*, a Chaplain of the————Establishment, and of the amount of annuity for which he is eligible :—

Total period of service	years	months	days
Total period of residence	years	months	days

Computed up to

(Here enter the date of embarkation if that date falls within the period of subsidiary leave; otherwise the date of resignation.)

Amount of annuity for which eligible £ s. d.

NOTE.—[If the periods of residence and service are less than seventeen and twenty years, respectively, a medical certificate is required.]

There are no demands on the books of the Government of India against *A B*.

Accountant-General.

Forwarded to the Secretary to the Government of————

N.B.—[The above CERTIFICATE having been given on an examination of the Public Accounts up to the latest period found to be practicable on this date, is not to preclude the Government of India from claiming any amount for which the above-named officer may hereafter be found to be justly liable.]

CALCUTTA : PRINTED BY SUPDT. GOVT. PRINTING, INDIA, 8, HASTINGS STREET.

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on 13 March, 2020

GOVERNMENT OF INDIA

FINANCE DEPARTMENT

APPENDICES

TO THE

CIVIL SERVICE REGULATIONS

Fifth Edition (Reprint) corrected up to 15th January 1915

CALCUTTA
SUPERINTENDENT GOVERNMENT PRINTING, INDIA
1915

Price Annas Four or Five Pence